

City of Farmers Branch, Texas

Annual Operating Budget



Fiscal Year 2009-10

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CITY OF FARMERS BRANCH, TEXAS 2009-10 ADOPTED FISCAL YEAR BUDGET

City Council

Tim O'Hare
David Koch
Tim Scott
Harold Froehlich
Michelle Holmes
Ben Robinson

Mayor
Mayor Pro Tem, Place 4
Deputy Mayor Pro Tem, Place 1
Place 2
Place 3
Place 5

City Manager

Gary D. Greer

Prepared by

Finance Department
Charles S. Cox, Director

**CITY OF FARMERS BRANCH, TEXAS
LIST OF PRINCIPAL OFFICIALS**

City Council

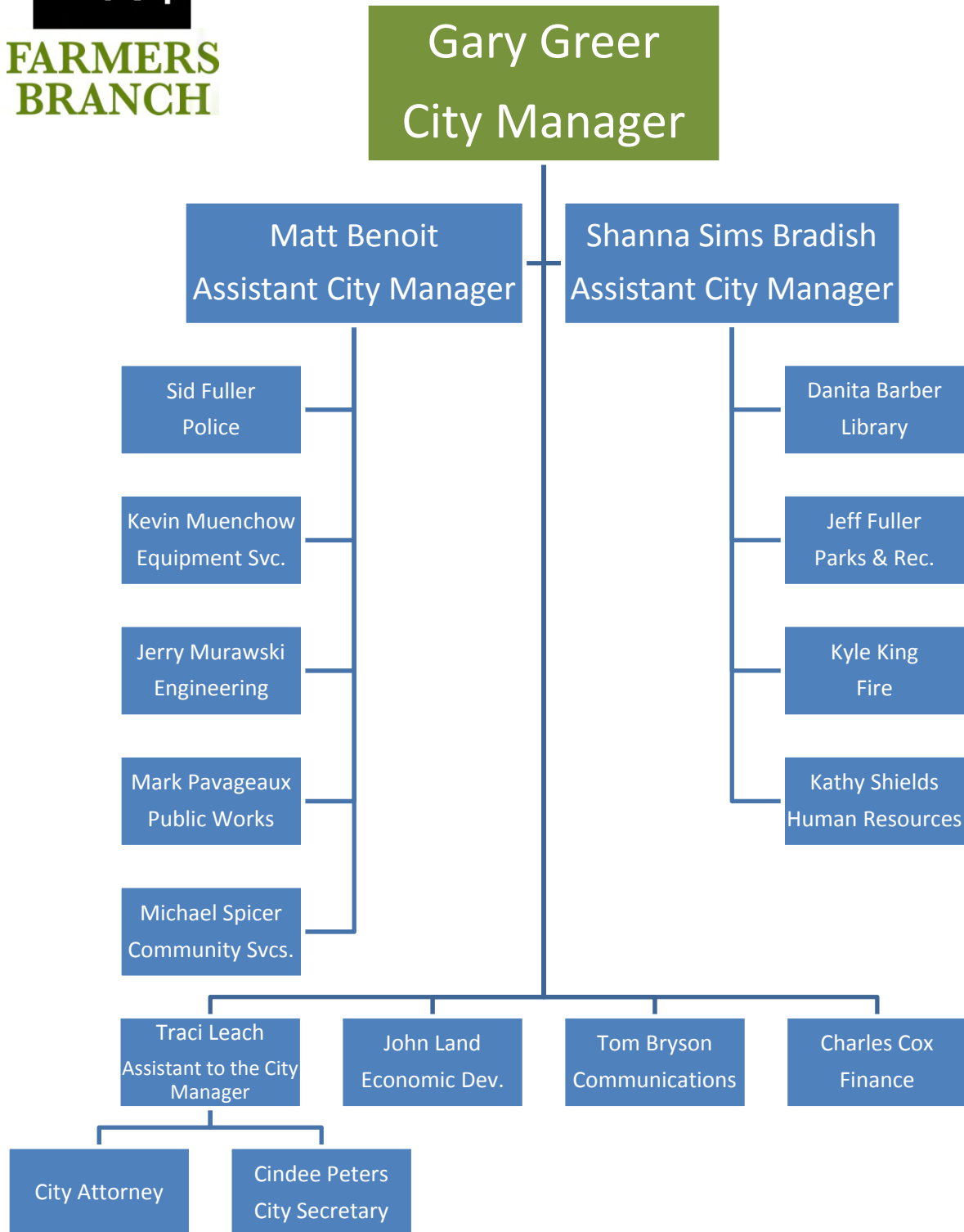
Tim O'Hare	Mayor
David Koch	Mayor Pro Tem, Place 4
Tim Scott	Deputy Mayor Pro Tem, Place 1
Harold Froehlich	Place 2
Michelle Holmes	Place 3
Ben Robinson	Place 5

Appointed Officials

Gary D. Greer	City Manager
Matt Benoit	Assistant City Manager
Shanna Sims-Bradish	Assistant City Manager
Jerry Murawski	City Engineer
Cindee Peters	City Secretary
Tom Bryson	Communications Director
Michael Spicer	Community Services Director
John Land	Economic Development & Tourism Director
Kevin Muenchow	Equipment Services Director
Charles S. Cox	Finance Director
Kyle D. King	Fire Chief
Kathleen Shields	Human Resources Director
Michael Perry	Information Services Director
Danita Barber	Library Director
Jeff Fuller	Parks & Recreation Director
Sid Fuller	Police Chief
Mark Pavageaux	Public Works Director



City of Farmers Branch 2009-10 Organization Chart





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Farmers Branch
Texas**

For the Fiscal Year Beginning

October 1, 2008

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award of Distinguished Presentation to the City of Farmers Branch for its annual budget for the fiscal year beginning October 1, 2008.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

CITY OF FARMERS BRANCH, TEXAS
2009-10 ADOPTED FISCAL YEAR BUDGET
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**FARMERS
BRANCH**



City of Farmers Branch
13000 William Dodson Parkway
Farmers Branch, Texas 75234

September 15, 2009

The Honorable Mayor and
Members of the City Council

The City of Farmers Branch management team is honored to present the 2009-10 budget. This year's budget has been prepared with the objectives of maintaining the financial strength of the City, meeting the needs of citizens and implementing the priorities of the City Council.

Developing the adopted budget was a challenge for staff given the economic recession at the federal and state levels, which impacts Farmers Branch at the local level in terms of reducing sales and property tax revenue growth. Over the past two fiscal years, the City has right-sized and tightly managed expenditures to insure economic sustainability while continuing to provide the service levels that residents expect.

Strategic Planning

In January 2009, City Administration met with the City Council to review the City mission statement, core values and to seek direction in preparing the fiscal year 2009-10 budget. The City Council adopted mission statement and core values are:

“Our Mission at the City of Farmers Branch is to build a vibrant, dynamic community that consistently seeks to improve the quality of life for our residents.”

Core Value No. 1

Provide safety and security for citizens, visitors and businesses through progressive public safety programs.

Core Value No. 2

Provide sustainable growth and a strong, diversified economic base by engaging in aggressive economic development activities and programs.

Core Value No. 3

Provide strong, thriving commercial and residential neighborhoods through planning, land use, development, code enforcement, and revitalization activities and programs.

Core Value No. 4

Provide beautifully maintained natural environments, parks, rights-of-way, and green space and a wide variety of quality recreational and entertainment opportunities for all ages.

Core Value No. 5

Provide functional, sustainable and well-maintained infrastructure/facilities/equipment.

Core Value No. 6

Provide for the recruitment, retention and continual motivation of educated and experienced employees.

Core Value No. 7

Provide efficient and fiscally sound government through conservative budgeting, spending and resource management.

Core Value No. 8

Provide extensive communication opportunities for informing citizens and allowing for proper input on City operations, programs and policies.

Core Value No. 9

Provide responsive and timely service to citizens, visitors and businesses.

Core Value No. 10

Provide quality government services with ethics and integrity.

These core values and the associated departmental strategic goals and objectives are detailed and cross-referenced in the pages immediately following this budget message.

The adopted budget was constructed to advance and achieve the core values set by the City Council. Each department was tasked with focusing their efforts towards the priorities set by the Council. Departmental goals and objectives have been planned to support the City Council core values in order to maximize efficiency and effectiveness. A performance measurement system is in development to provide quantitative and/or qualitative data relating to these goals and objectives. The culmination of all this work is represented in this adopted 2009-10 budget.

These core values will also be used as a guide in the formulation of future budgets. This budget attempts to allocate the City's financial resources in a balanced and strategic manner. The spending plan, consistent with available resources, is designed to maintain quality facilities and services that improve the quality of life in Farmers Branch.

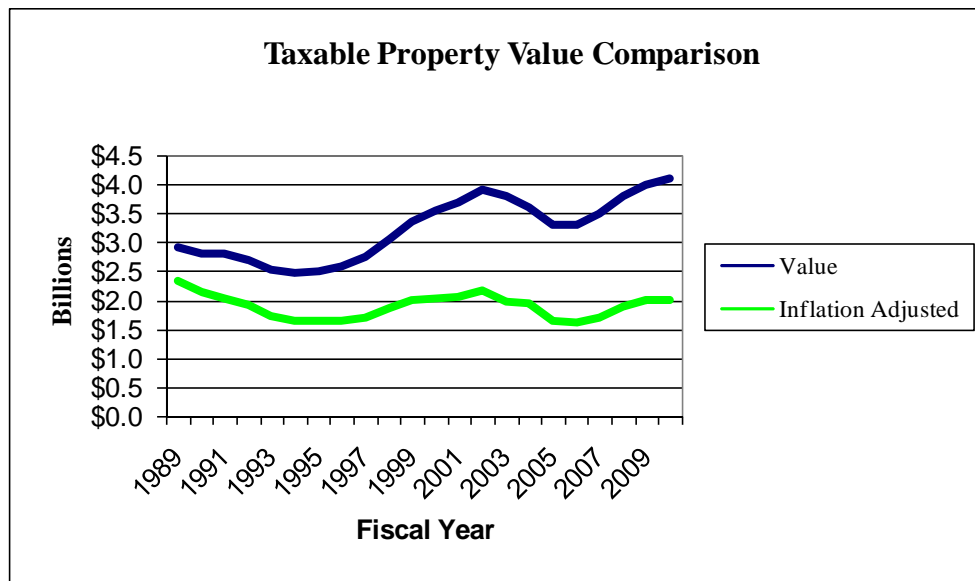
Fiscal Summary

The total 2009-10 budget is adopted at \$95,920,328. This is \$2,621,635 or 2.8% greater than was adopted (\$93,298,693) in the 2008-09 budget. The largest portion of this increase is in the Capital Project Funds for bond financed expenditures related to acquisition and demolition of dangerous structures. Following is a summary of the budget for each of the fund groups contained in the adopted budget.

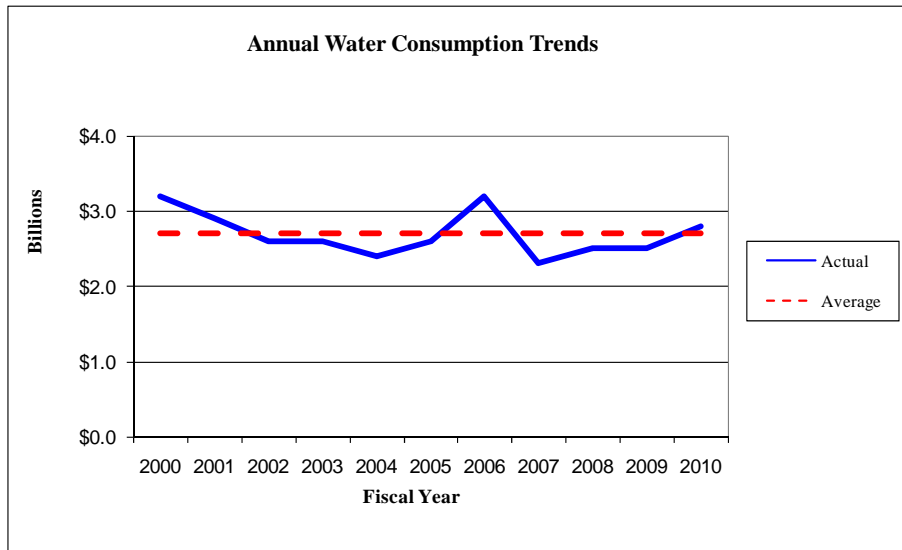
General Fund	\$43,928,300
Water & Sewer Fund	\$15,230,100
Hotel/Motel Fund	\$ 3,528,400
Debt Service	\$ 3,948,352
Special Revenue Funds	<u>\$ 3,135,087</u>
Subtotal Operating	\$69,770,239
Capital Project Funds	<u>\$26,150,089</u>
Total Budget	\$95,920,328

Assumptions

Revenues and expenditures were developed on the basis of certain economic assumptions. As has been clearly exhibited in the past, assumptions are, at best, an estimate as conditions can change significantly. Nevertheless, some assumptions must be used in developing a budget. City Administration attempts to conservatively estimate revenue and expenditure projections in order to assure a reasonable and sustainable fiscal plan. Revenues declined in 2008-09 and are projected to grow slowly in 2009-10 due to a flat economy. In past years, the City has had the fortune of a strong tax base and fund balances. Though moderate in growth, total taxable values have passed \$4 billion for the second consecutive year and are now at the highest level in the City's history. The commercial tax base, including real and business personal property, now represents a strong 82% of the City's total tax base (including minimum protest values).



The 2009-10 adopted budget assumes annual sales of 2.8 billion gallons of water. Water consumption is highly dependent on the weather and is budgeted in a conservative manner. A \$2 million fund balance target provides help in evening out the fluctuations between “wet” and “dry” years.



Projected Revenues – Major Operating Funds

The 2009-10 adopted Operating and Capital Improvement Program Budget details General Fund revenues of \$1.3 million more than the 2008-09 year-end amended budget. The adopted budget increases the property tax rate by 2.5¢ from 49.45¢ to 51.95¢ per \$100 valuation. The entire increase is related to a planned debt issuance in the 2009-10 fiscal year. Reflective of slow growth in the economy, overall property values in the adopted budget increased 2.7% with new construction representing 32% of that increase. The expiration of tax abatements on the City's eastside contributed to tax base growth. In 2009-10, sales tax revenues are projected to grow 1% from the 2008-09 year-end amended budget. Additionally, three new revenue enhancements are planned to restore funding in the budget. These include:

1. A solid waste collection franchise fee increase from 5% to 10%.
2. Exclusive commercial solid waste collection franchise contract.
3. Accident clean-up fee for non-Farmers Branch residents.

The 2009-10 adopted budget details Water & Sewer Fund revenues at \$787,600 more than the 2008-09 year-end amended budget. No water and sewer rate increase is adopted. The last rate increase was in the 2008-09 fiscal year.

Hotel/Motel Fund revenues are adopted at \$200,000 less than in the 2008-09 year-end amended budget due to lower occupancy rates.

Adopted Expenditures – Major Operating Funds

The 2009-10 adopted Operating and Capital Improvement Program Budget details General Fund operating expenditures of \$2,959,500 (or 7%) more than the 2008-09 year-end amended budget. The 2008-09 year-end amended budget included a one-time transfer of \$1.2 million from the Water & Sewer Fund (\$700,000) and the Non-Bond CIP Fund (\$500,000) in order to increase General Fund unassigned balance amounts to targeted levels. These transfers effectively decreased expenditures for the year. Excluding these transfers would result in an operating expenditure increase of 4% when comparing the

2008-09 year-end amended budget with the 2009-10 adopted budget. Cities are service organizations as reflected in personnel-related costs representing 76% of this total budget. Increased costs include providing for an expected 5% increase in health insurance, increased employee retirement system funding and renewed replacement fixed asset funding.

Water & Sewer Fund adopted operating expenditures are \$33,100 more than the 2008-09 year-end amended budget primarily due to increased purchased water and wastewater treatment costs and pay-as-you-go capital improvement funding.

Hotel/Motel Fund adopted operating expenditures are \$228,200 more than the 2008-09 year-end amended budget due primarily to costs associated with special events.

Fund Balances

This budget meets all the multi-year financial objectives approved by the City Council. The current policy notes that the City will maintain an unassigned fund balance to be used for unanticipated emergencies and needs of approximately 20% of the operating budget of the General Fund. The fund balance had been reduced in recent years to help offset the effects of the economic downturn.

The 2009-10 adopted budget estimates that the General Fund balance will be \$8.4 million at the end of the 2009-10 fiscal year with a most realistic scenario of \$8.9 million. One of the City's multi-year financial objectives is to "formulate future budgets so that no use of fund balance will be required in the final operating results." The estimated final operating results are detailed as an exhibit to the budget, which illustrates the "most realistic scenario." For the General Fund, this difference represents the expectation that expenditures in 2009-10 will end up \$300,000 less than budgeted due to vacancies or contingency items that will not be needed. The City defines a balanced budget as an operating budget where revenues equal or exceed expenditures and no use of fund balance is required. The 2009-10 adopted General Fund budget shows a "most realistic scenario" addition to fund balance of \$380,800 and is therefore considered a balanced budget. The adjusted 75-day General Fund target fund balance is \$8.6 million.

The Water & Sewer Fund target balance is \$2 million. The 2009-10 adopted budget estimates that the Water & Sewer Fund balance will be \$2.2 million at the end of the 2009-10 fiscal year with a most realistic scenario of \$2.3 million. The 2009-10 adopted Water & Sewer Fund budget shows a budgeted increase to fund balance of \$143,000 and a "most realistic scenario" addition to fund balance totaling \$218,000. Therefore, the Water & Sewer Fund budget is considered a balanced budget.

The 2009-10 adopted budget estimates that the Hotel/Motel Fund balance will be \$725,541 at year-end with a target balance of \$500,000. The primary revenues for this fund are hotel occupancy taxes, which are restricted by state law as to their use. City Administration continues to review ways to most effectively use these revenues in accordance with state law.

Investment in Services, Facilities & People

Employee pay and benefits provided by Metroplex cities continue to increase competition for employees, in particular public safety employees. However, reflective of economic conditions, the adopted budget includes no across-the-board pay or merit increase for full-time or part-time employees. Planned step increases are included for sworn police and fire personnel. No new full-time personnel position changes are adopted for 2009-10.

Capital Improvement & Fixed Asset Programs

The Non-Bond CIP Fund details major capital spending plans during the next seven years along with pay-as-you-go funding for major new facilities and public improvements. The 2009-10 adopted budget includes \$26,150,089 for capital improvement projects compared to \$25,667,115 in 2008-09.

Economic conditions prevent the City from renewing pay-as-you-go funding for major street maintenance, which in prior years was achieved thru General Fund transfers to the Non-Bond CIP Fund. The adopted budget anticipates a gradual renewal of this program in the 2011-12 fiscal year.

Projects adopted in the multi-year Capital Improvement Program (CIP) Budget include:

- Redevelopment Program
- Beautification Projects
- Light Rail Station Area Development
- Neighborhood Plaza Beautification Projects
- Street Sign Improvements
- New Service Center Construction
- Fire Station No. 1 Relocation
- Lake Improvements (North of I-635)*
- Developer Funded TIF Projects*
- Utility Improvements throughout the City

(*) Tax Increment Finance District Fund

Significant new fixed asset purchases adopted for 2009-10 include: \$151,500 for a roll-on/roll-off truck in Solid Waste and \$155,000 for replacement police patrol vehicles.

Debt Service

The City's Debt Service Funds provide for repayment of outstanding debt obligations. These debt obligations are categorized as *property tax supported debt* and *self-supporting debt*. The property tax supported debt is repaid through the debt service portion of the property tax rate. Currently, there are three property tax supported bond issues outstanding with the longest final maturity in year 2024. The self-supporting debt is repaid through either rental income (from the facility constructed with the debt proceeds)

or hotel occupancy taxes. Currently, there are two self-supporting debt issues outstanding with maturities of August 15, 2014 and November 1, 2029.

In May 2009, voters approved \$5.5 million in General Obligation bonds to relocate and construct Fire Station No. 1. It is anticipated that these bonds will be issued late in the 2009-10 fiscal year once land has been acquired. Once these bonds have been issued, the debt service portion of the property tax rate will be increased to provide for repayment.

Acknowledgements

The next year will prove to be a renaissance for the City of Farmers Branch. Many projects that have been on the drawing board for some time, such as Farmers Branch Station and Four Corners Redevelopment, are planned to emerge. The operation of the Dart Green Line is near commencement. A major community celebration to honor Liberty will be born. These and other positive developments will position the community for a remarkable future. The preparation of this budget has been completed to maximize the Mayor and the City Council's plan for the future. The dedication of the staff to accomplish this during one of the worst economic times in history should not go unnoticed.

Charles Cox, Finance Director, along with his staff Mayve Strong, Chief Accountant, and Suzanne Prichard, Finance Technician deserve praise for their leadership and guidance in preparing a progressive, professional, citizen-friendly document. Traci Leach, Management Analyst, has greatly enhanced the budget process as an effective budget analyst. Additional gratitude goes to Assistant City Manager Shanna Sims-Bradish, the Department Heads and employees for their hard work and determination to prepare this budget.

Finally, City Administration would like to thank the Mayor and City Council for their leadership and direction. It is a pleasure to work for a governing body that demonstrates such vision and leadership. We look forward to carrying out the adopted budget and serving the citizens of Farmers Branch.

Sincerely,

A handwritten signature in cursive script, reading "Gary D. Greer".

Gary D. Greer
City Manager

Relationship between Council Citywide Goals and Departmental Goals

CITY COUNCIL CORE VALUES/GOALS

		General Administration	Communications	Economic Development/Tourism	Human Resources	Finance	Community Services	Engineering	Public Works	Police	Fire	Parks	Library	Equipment Services
Core Value 1	<u><i>Provide safety and security for citizens, visitors and businesses through progressive public safety programs.</i></u>									X	X			
	1 Increase fire inspections by two percent.										X			
	2 Arrive on scene for emergency fire and rescue calls within five minutes, 52% of the time.										X			
	3 Arrive on scene for emergency ambulance calls within five minutes, 65% of the time.										X			
	4 Secure more patrol/traffic enforcement hours for police.									X				
	5 Use programs (287g, CAP Program) to decrease number of criminal illegal aliens in the community.									X				
Core Value 2	<u><i>Provide sustainable growth and a strong, diversified economic base by engaging in aggressive economic development activities and programs.</i></u>			X										
	6 Increase the number of net jobs in the community by five percent.			X										
	7 Increase the number of net square feet of business activity in the city by five percent.			X										
	8 Secure one major business location and three business retentions.			X										
	9 Increase the number of room nights by three percent generated by Convention and Visitors Bureau (CVB) staff or CVB programs.			X										
Core Value 3	<u><i>Provide strong, thriving commercial and residential neighborhoods through planning, land use, development, code enforcement, and revitalization activities and programs.</i></u>		X				X	X						
	10 Begin update of the Central Area Comprehensive Plan with emphasis on preservation and revitalization of residential neighborhoods.						X							
	11 Increase, by five percent, voluntary compliance response to initial code violation correction notices within the first nine days through increased public awareness of property maintenance regulations.						X							
	12 Review codes and revise as necessary to better prioritize issues of greatest concern and improve overall program effectiveness.						X							
	13 Begin update of East Side comprehensive plan (for area of city east of Midway Road).						X							
	14 Expedite and approve three new major development projects.			X			X							
	15 Work with redevelopment consultant to purchase two projects for redevelopment.			X			X							
	16 Develop marketing strategy for Four Corners redevelopment and implement plan.		X	X										
Core Value 4	<u><i>Provide beautifully maintained natural environments, parks, rights-of-way and green space and a wide variety of quality recreational and entertainment opportunities for all ages.</i></u>											X	X	
	17 Complete rose garden in Historical Park.											X		
	18 Continue a community rose program.											X		
	19 Develop plan for a signature annual event that attracts people into Farmers Branch.											X		
	20 Be cognizant of potential land opportunities for future parks.											X		
	21 Prepare a green/environmental report and develop strategies for implementation.	X												

Relationship between Council Citywide Goals and Departmental Goals

CITY COUNCIL CORE VALUES/GOALS

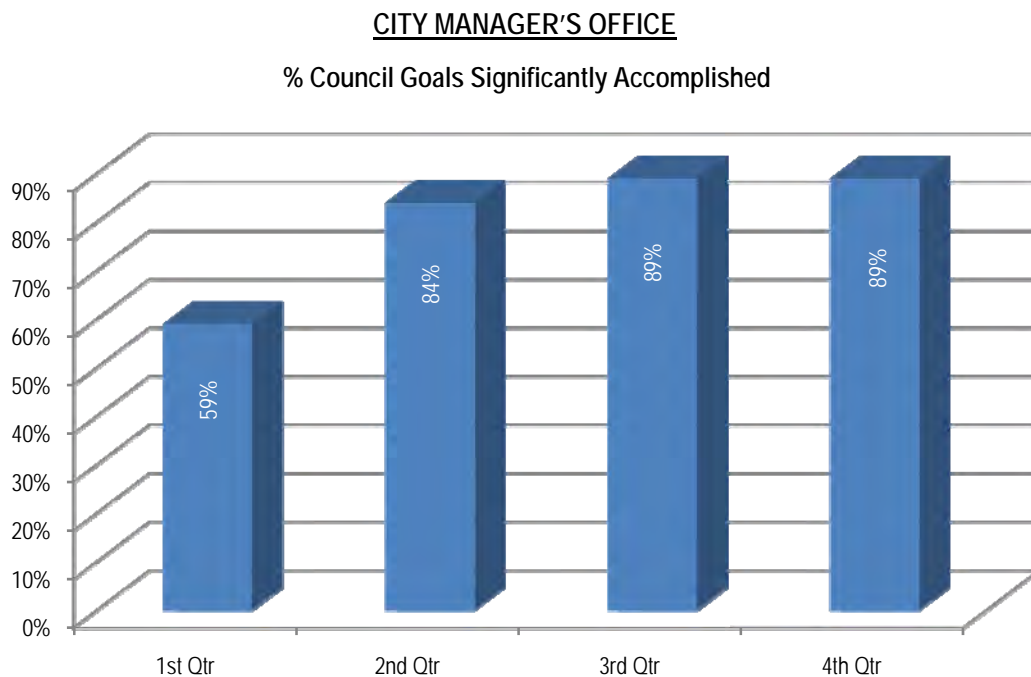
		General Administration	Communications	Economic Development/Tourism	Human Resources	Finance	Community Services	Engineering	Public Works	Police	Fire	Parks	Library	Equipment Services
Core Value 5	<u><i>Provide functional, sustainable and well-maintained infrastructure, facilities and equipment.</i></u>						X	X	X	X		X		X
	22 Develop a funding strategy to increase lane miles of street resurfacing and maintain 4,000 linear feet of sewer and water rehabilitation annually.							X	X					
	23 Begin process for expansion of the landfill.								X					
	24 Continue installation of decorative street name signs and backlit street name signs at signalized intersections throughout the City.							X						
	25 Create and implement a comprehensive fleet sharing plan and an economy vehicle replacement plan based on life-cycle costing.													X
	26 Identify site and purchase Fire Station No. 1 location according to response time data.										X			
Core Value 6	<u><i>Provide for the recruitment, retention and continual motivation of educated and experienced employees.</i></u>		X		X					X				
	27 Track and increase hours of training for all departments.				X									
	28 Establish Disney University trainer and develop and implement program.				X									
Core Value 7	<u><i>Provide efficient and fiscally sound government through conservative budgeting, spending and resource management.</i></u>					X			X	X				
	29 Maintain the city tax rate.					X								
	30 Conduct a revenue audit to secure proper revenues and evaluate new revenue sources.					X								
	31 Develop a plan to incrementally increase cash balance levels in the General Fund.					X								
	32 Support legislative efforts to maintain control of fiscal matters by the City Council.					X								
	33 Conduct an efficiency audit on three departments to seek possible efficiency measures.					X								
Core Value 8	<u><i>Provide extensive communication opportunities for informing citizens and allowing for proper input on City operations, programs and policies.</i></u>	X	X							X	X			
	34 Upgrade video/audio equipment to improve FBTV productions.		X											
	35 Conduct two town hall meetings.	X												
	36 Evaluate face-to-face contacts with the public and implement ideas that enhance those interactions and improve customer service.	X												
Core Value 9	<u><i>Provide responsive and timely service to citizens, visitors and businesses.</i></u>			X		X							X	
	37 Enlist Business Community Relations Board to solicit input.	X												
Core Value 10	<u><i>Provide quality government services with ethics and integrity.</i></u>	X									X			
	38 Ensure that all employees throughout the organization are aware of the ethical standards expected for City employees.	X	X	X	X	X	X	X	X	X	X	X	X	X

Note: Departments may have listed additional goals and objectives that meet the primary Core Value. In such case, these goals and objectives have been identified with an "X" beside the actual Core Value.

ANNUAL REPORT ON KEY PERFORMANCE MEASURES

As part of the 2008-09 budget development process, the City modified its strategic planning calendar to allow staff to evaluate City Council priorities, which were identified during the Council's January strategic planning retreat, and develop the budget for the upcoming year based on achieving those objectives. Once the City Council identified their priorities for the upcoming year in the Strategic Plan, departmental performance measures were developed to gauge progress towards achieving those goals. While the City has been actively tracking performance on a variety of services for many years, the 2008-09 fiscal year is the base year for many of the performance measures that were directly tied to the Council Strategic Plan. As departments accumulate a data history for various measures, departments will be able to identify trends, build on what is being done well and improve areas of service delivery that need attention, which is the ultimate goal of performance measurement.

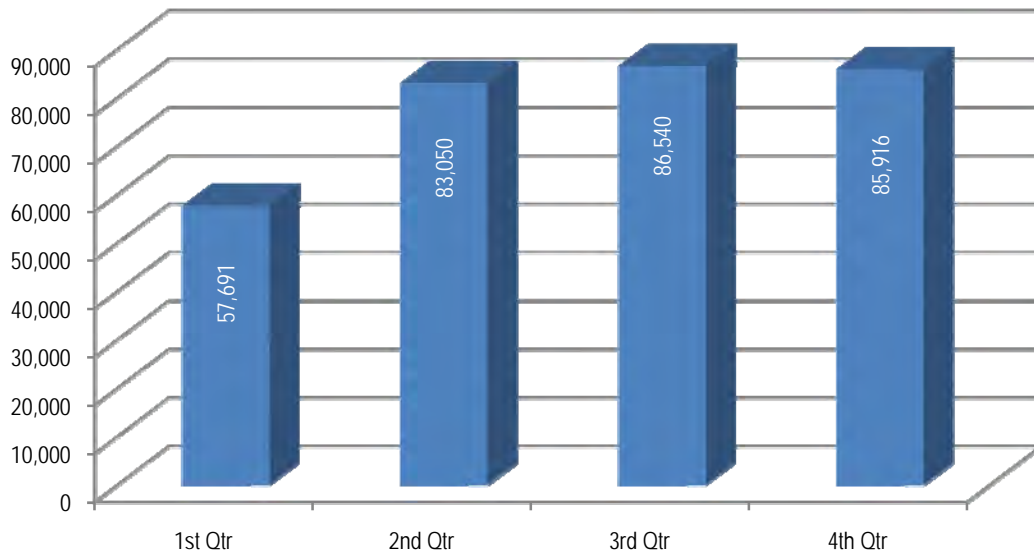
The following charts illustrate performance on a number of key performance measures for last fiscal year (2008-09) that were selected based on their importance to the community and priority to the City Council.



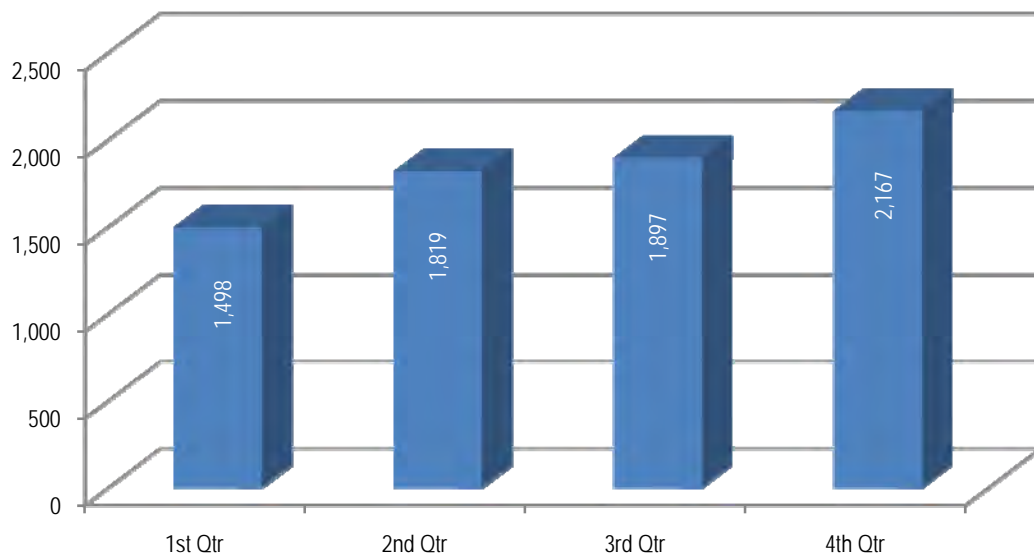
This chart shows the completion percentage of Council Strategic Goals that have been or are currently being completed. While individual departments carry the primary responsibility for implementing Council policy directives, the City Manager's Office provides administrative support and direction to departments to assist them.

COMMUNICATIONS DEPARTMENT

Web Hits



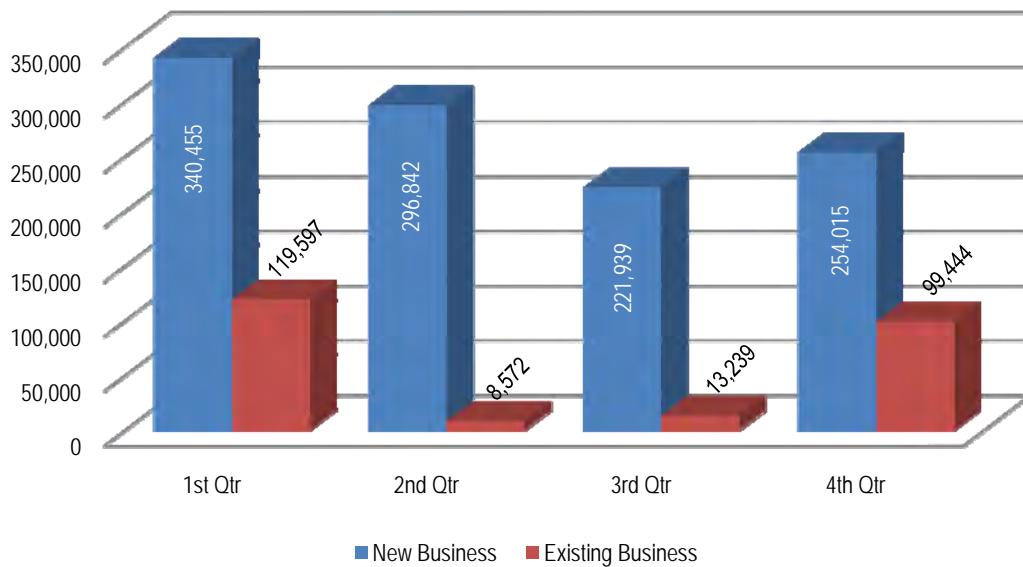
Branch Mail Subscribers



The Communications Department works extremely hard to provide the residents of Farmers Branch with timely, informative, and interesting information about city events, which is outlined in Core Value 8. The explosion of internet portals for residents to “plug in” and find information about the City is an area in which the city is currently focusing much of its efforts. These output measures for the utilization of the city website and residents receiving Branch Mail are indicators of what type of reach the City has when using electronic media to inform the public. The current Branch Mail subscriber number sits at 2,167, which accounts for only 7 percent of the resident population of 31,100. However, based on the total number of internet subscribers in the City, approximately 30% of those customers are signed up for Branch Mail. In the upcoming year, the Communications Department will be tracking “tweets” on the official City Twitter page (twitter.com/fbtx) and “fans” on the City’s official Facebook page.

ECONOMIC DEVELOPMENT & TOURISM OFFICE

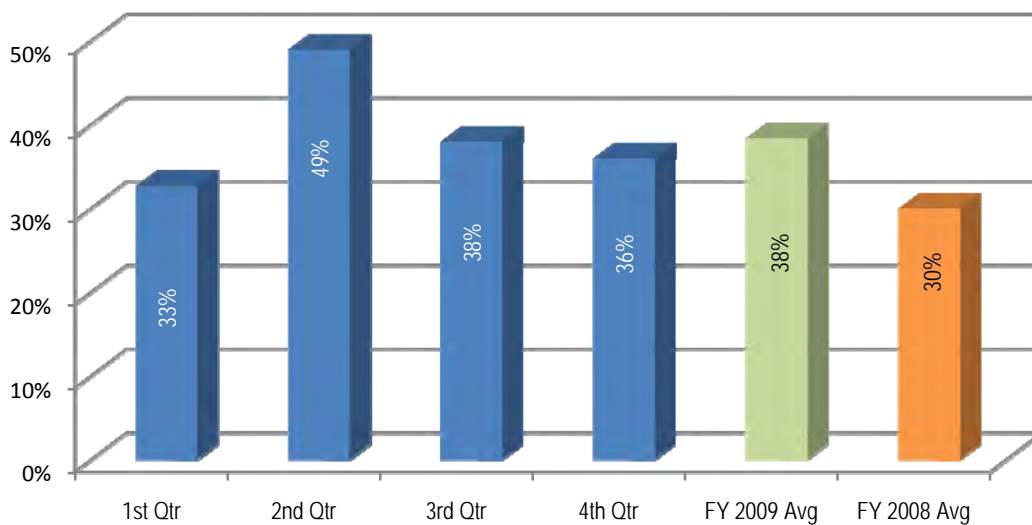
Sq. Ft. Added by New & Existing Businesses



Despite the economic conditions in 2008-09, the Economic Development & Tourism Office has successfully attracted new business to Farmers Branch and facilitated expansion efforts by existing businesses. Core Value 2 emphasizes a strong and diversified economic base and, to that end, the City implemented a revised economic development strategy and aggressively pursued numerous economic development opportunities for both development and redevelopment.

COMMUNITY SERVICES DEPARTMENT

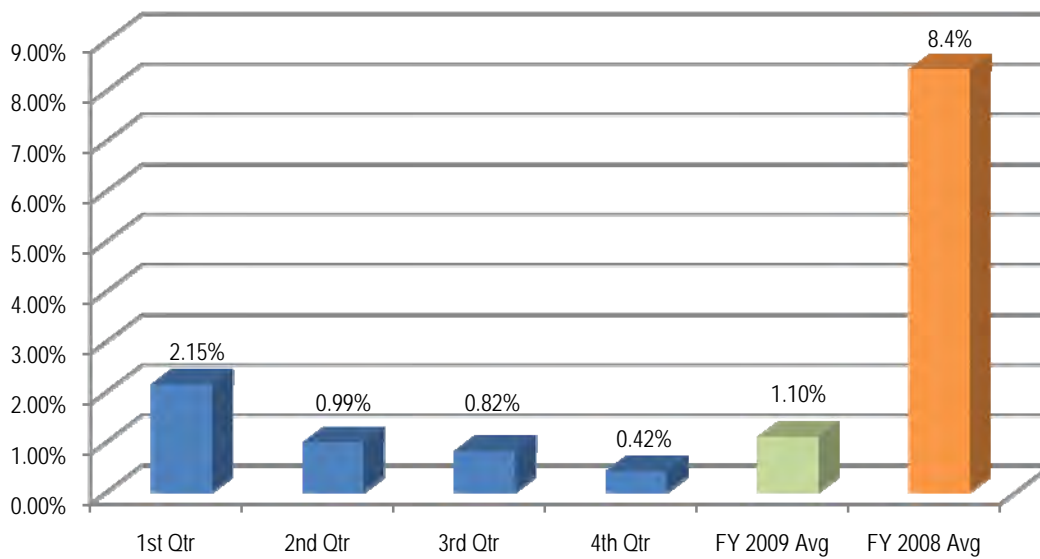
% Code Enforcement Violations Brought into Compliance Within 10 Days
(Complaint to Abatement)



Code Enforcement has been a high priority for the City Council for many years, as is reflected in code's inclusion in Core Value 3. The information tracked by the Code Enforcement Division reaches back more than ten years for some data. The compliance time identified in this chart shows how efficient the current code enforcement programs are in inducing residents to voluntarily abate their code issue. Internally, the Code Enforcement Division identified a 5% increase from prior year in compliance percentage within the first 10 days and they have exceeded this goal by 3% for 2008-09. On a year-to-year comparison basis, the Code Enforcement Division increased compliance percentage by 8% from last year. While most cities track the number calendar days it takes to achieve voluntary compliance for code cases, Farmers Branch is ahead of the trend in terms of gathering output data (days for compliance) versus efficiency measures (% compliance within a specified time period). The City's Building Official has been instrumental in revising the ICMA Code Enforcement template for the upcoming year to reflect many of the measures we are currently collecting and analyzing.

HUMAN RESOURCES DEPARTMENT

Total Turnover Rate

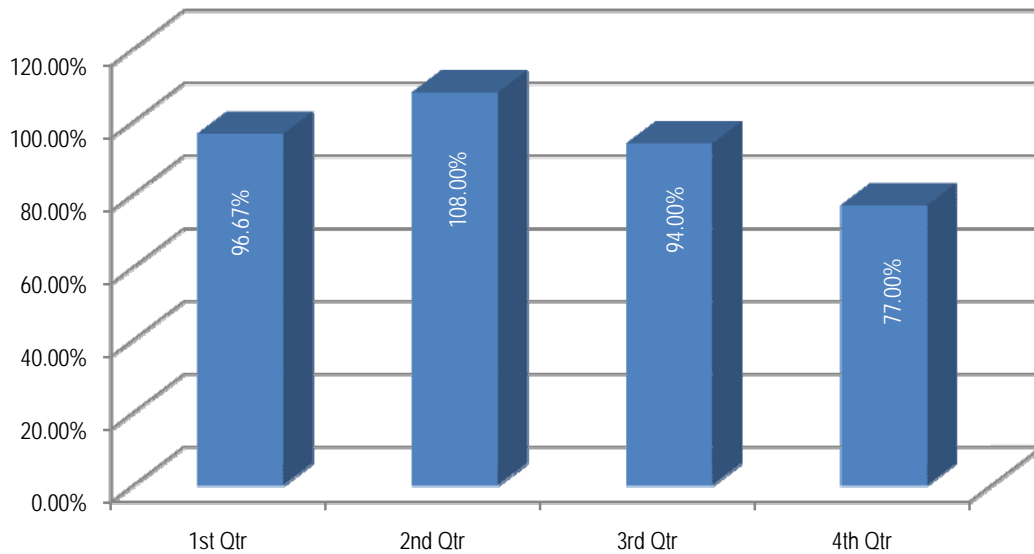


2008 ICMA Median: 6.3

Core Value 6 speaks to creating a qualified, motivated, and service oriented workforce. Turnover rate is an indicator of the overall "health" of that workforce. Factors, both internal and external, impact a city's turnover rate. Training opportunities, opportunity for advancement, positive organizational culture, and competitive salary and benefits are just some examples of internal factors that can contribute to turnover rate. Externally, the economy is the biggest driver for turnover that has impacted the City in the past few years. The current turnover rate of 1.1% is excellent when compared to the ICMA median rate of 6.3%. The city's turnover rate last year was higher than normal as a result of a reduction in force.

FINANCE DEPARTMENT

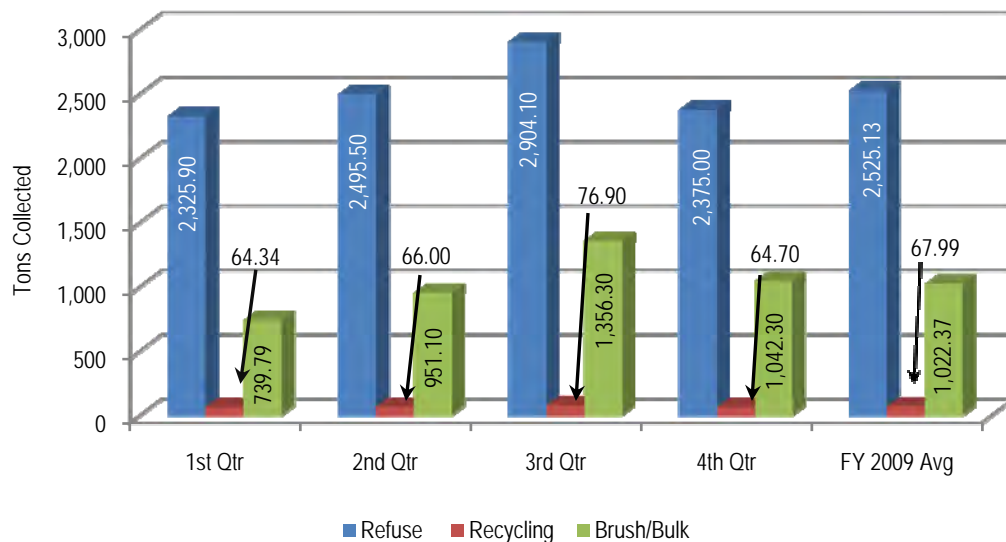
Cases Disposed v. Filed



The percentage of court cases disposed versus filed is an important indicator that impacts the workload of Municipal Court staff. Ideally, the larger the percentage of cases disposed versus filed, the better and more efficiently the court can operate. With more cases in open status (i.e.- cases **not** closed through payment, time served, dismissal, completion of deferred order or acquitted at trial), the court staff spends a higher volume of time answering phone calls, docket settings, warrants, and in person inquiries. The disposal statistics for the first year are typical of the seasonal fluctuations that the court experiences each year, with more requests for extensions rolling in during the winter and holiday season. The February state-wide warrant round up generally closes many of these open cases that make up the lower disposal rate for the 3rd quarter 2009.

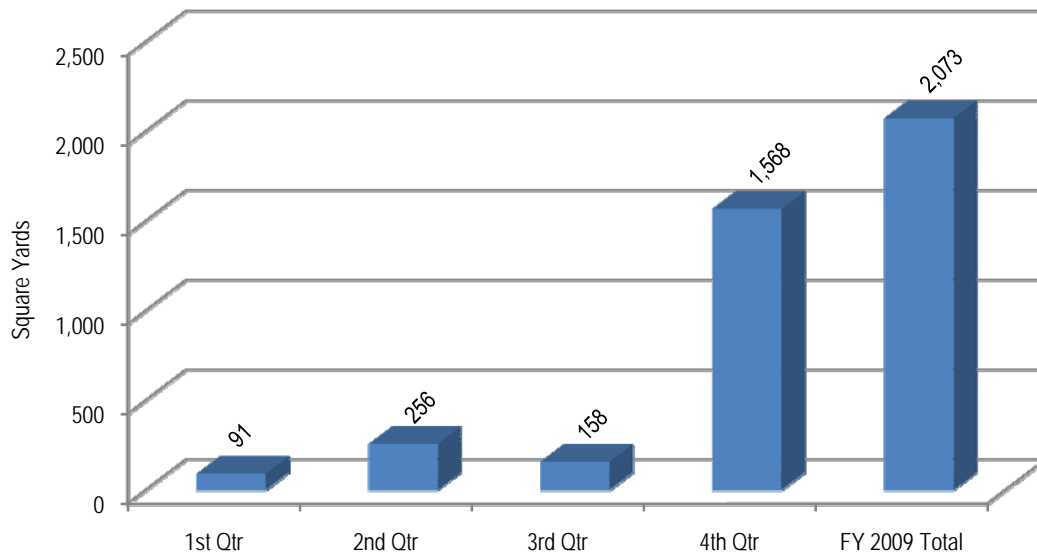
PUBLIC WORKS DEPARTMENT

Solid Waste Tonnage Collected

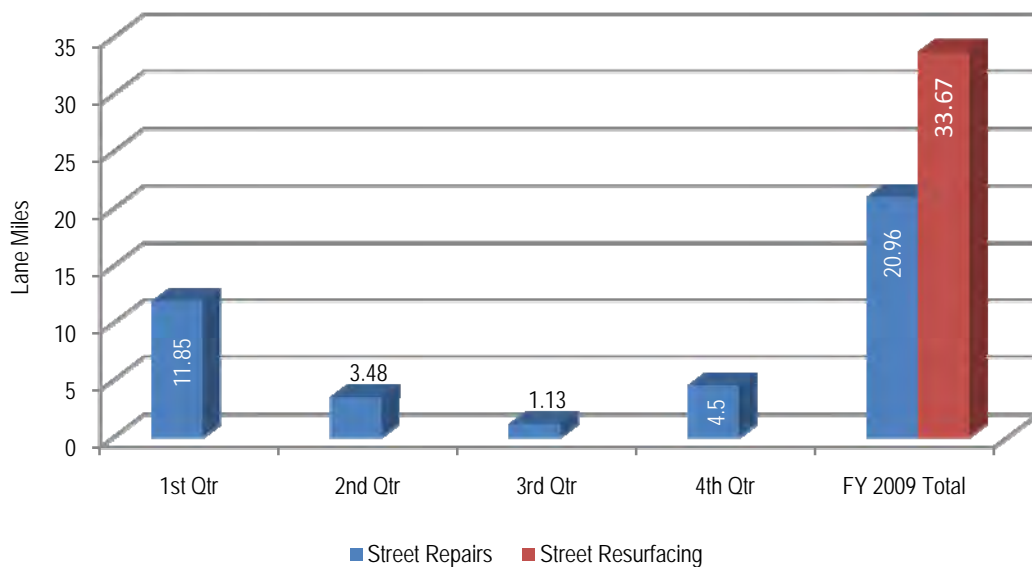


The Solid Waste Division of Public Works provides refuse pickup twice per week, bulky/brush pickup once a week, and provides centrally located recycling drop off containers for residents free of charge. The recycling tonnage comprises approximately 3% of the total residential refuse that is collected each year. While this is a low recycling percentage in relation to the total tons of residential refuse collected, the City's recycling program is one of the most efficient programs in terms of cost of running the program versus tons of recyclable material collected. In FY 2008, the City's net operating and maintenance expenditures for recycling services per ton collected was \$21.74. This means that for every ton of recycling material collected, it cost the City \$21.74. When compared to the 2008 ICMA median of \$82.11, the City's program is as cost efficient as it can be for the type of service provided.

Sq Yards Sidewalk Repaired



Street Program

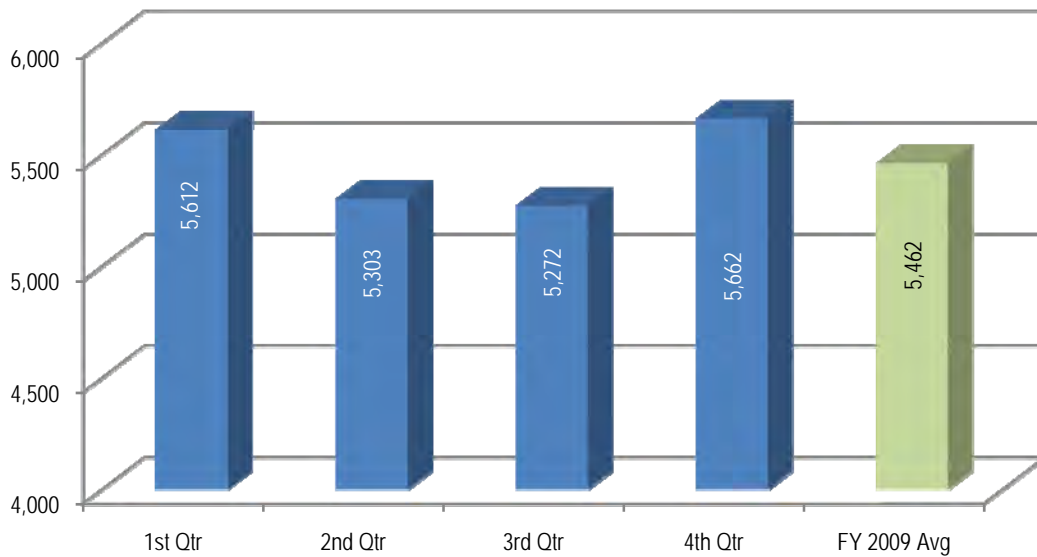


The condition of roadways and sidewalks within the City are important components to the annual maintenance programs for both Engineering and Public Works. Based on the citizen satisfaction survey conducted in 2008, 96%

of the respondents felt that the City's streets were either in good condition or mostly good condition. Building on this feedback and looking towards achieving objectives for Core Value 5, the City was able to resurface Webb Chapel Road, Midway Road, and Marsh Lane, which comprise a significant percent of the 33 lane miles of roadway resurfaced this past year.

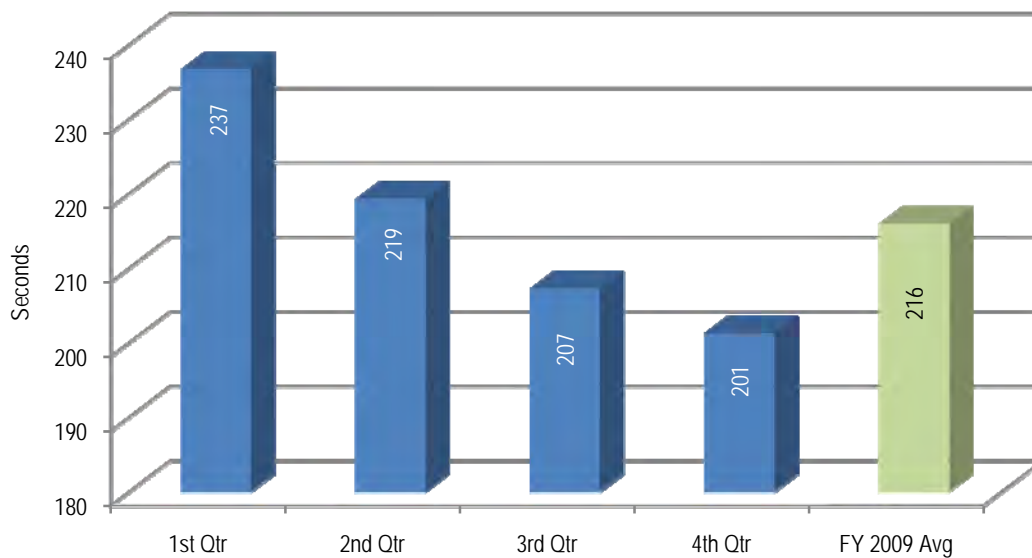
POLICE DEPARTMENT

Patrol Hours

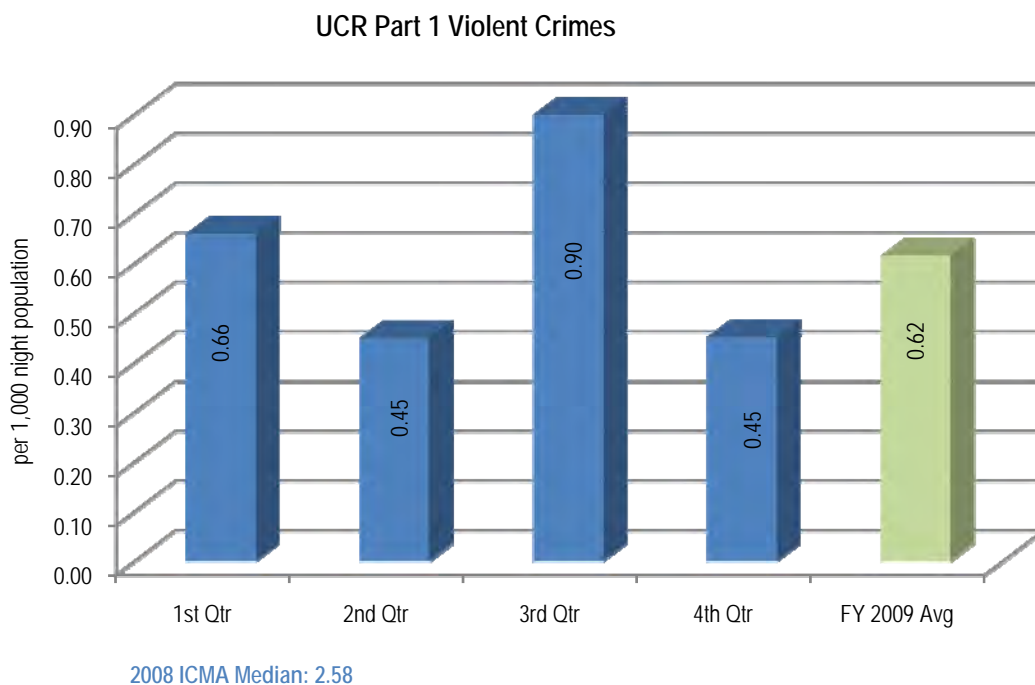


As part of objectives identified to further Core Value 1, the Police Department has been working towards achieving the goal of increasing patrol hours. The Police Department was able to put a dedicated traffic patrol car in service in 2008-09. An upgrade in tracking software has allowed the City to more accurately track exact hours spent on patrol, which is why year-to-year comparison on patrol hours cannot be made at this time.

Police Response Time



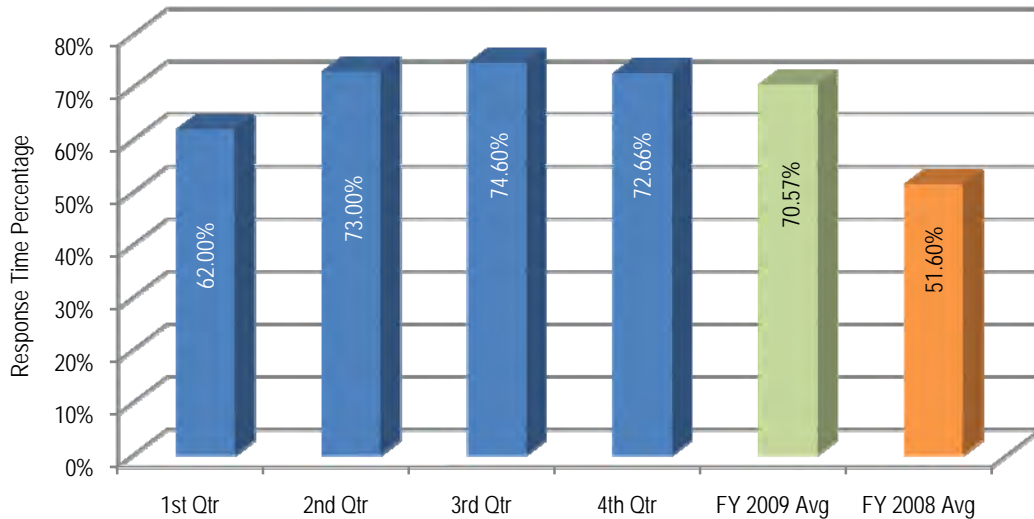
The response time reported is for all calls (emergency and non-emergency calls) from receipt of the call to arrival on scene. Translated into minutes, the average response time for the year is 3 minutes and 36 seconds. ICMA tracks response times but segregates out only the top priority calls (generally those calls requiring lights and sirens). The 2008 ICMA median for top priority calls from dispatch to arrival on scene is six minutes and 39 seconds. The response time reported by the Farmers Branch Police Department is excellent, given that it far exceeds the ICMA median and includes all calls, not just top priority calls.



Safety within the neighborhoods and commercial areas of the City are a primary concern for residents and businesses alike. The 2008 Resident Satisfaction Survey indicated that people feel a high degree of safety in their neighborhoods and in commercial areas, both during the day and at night. This is a reflection of many factors; chief among them is the low violent crime rate. The Farmers Branch rate of violent crime is far below the ICMA median for cities with populations between 25,000 and 100,000. Given the location of the city within the greater Dallas metropolitan area, this is an extremely low violent crime rate per 1,000 nighttime population.

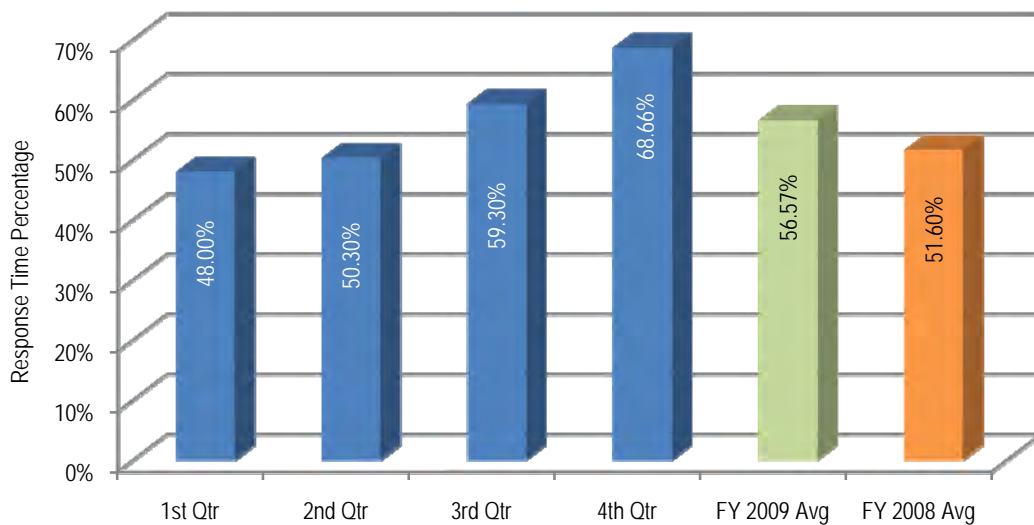
FIRE DEPARTMENT

**% of EMS Arrival Within 5 Minutes
(Target 60%)**



For Farmers Branch Fire and many other fire departments, a majority of the calls received are not fire calls but calls for emergency medical services. Quality, professional, and responsive service for these calls is imperative, especially for an aging community like Farmers Branch that has a sizable elderly population. The Fire Department is exceeding its target of 60% for the current annual average. The improvement from FY 2008 to the FY 2009 percentage in response times under 5 minutes can be partly attributed to improvements in technology that has allowed the Fire Department to more accurately track and monitor arrival times at the scene. This excellent response time complements the departments excellent save rate, which was twice that of the ICMA reported average in 2008.

**% of Fire Arrival Within 5 Minutes
(Target 52%)**

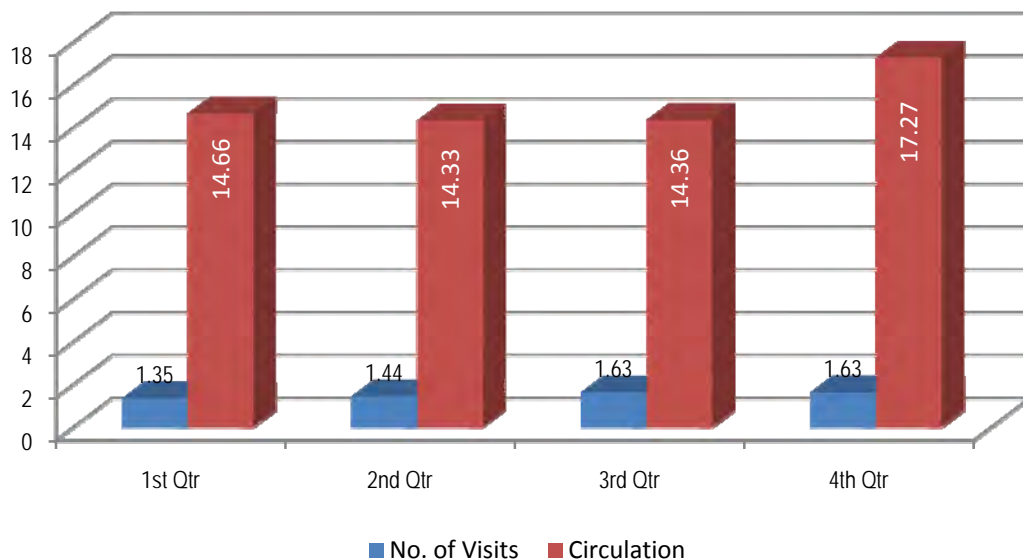


2008 ICMA Median: 72%

Fire calls were tracked from dispatch to arrival on the scene. The current annual average for Farmers Branch is almost 57%, which exceeds the internal target (52%). Again, when comparing to the percentage from FY 2008 the improvement in response times can be partly attributed to improvements in technology that has allowed the Fire Department to more accurately track and monitor arrival times at the scene. The ICMA median percentage for responses times within 5 minutes is 72%. The future relocation of Fire Station 1 is intended to improve response times by more evenly distributing fire stations across the City.

LIBRARY DEPARTMENT

Utilization Per Capita



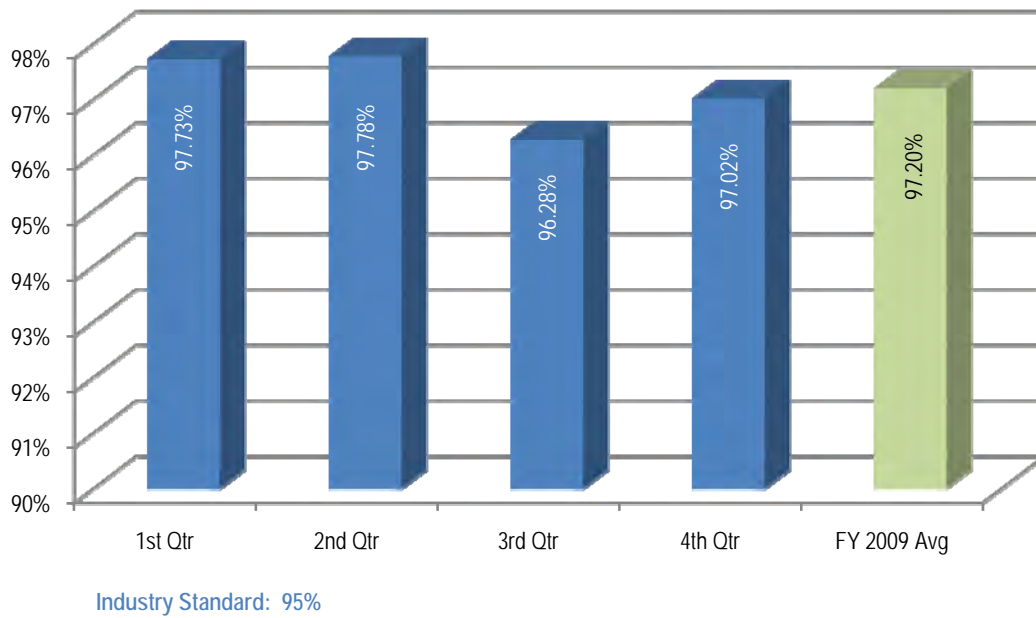
2008 ICMA Median Visitation: 5.0

2008 ICMA Median Circulation: 8.0

The Manske Library is one of the most utilized and visited city facilities. The information shown in the chart shows the utilization on a per capita basis for each quarter throughout the last fiscal year. The total visits by patrons for 2008-09 was 173,779, which is equivalent to 6.04 visits per capita and exceeds the ICMA median for visitation. Additionally, circulation at the Library almost doubles the ICMA median for circulation per capita- 15.16 items per capita. This high rate of utilization is a positive indicator for the quality of materials, programs and staff at the Manske Library and helps further Core Value 4.

EQUIPMENT SERVICES DEPARTMENT

Uptime Percentage



This is an important measure that illustrates how well the City's fleet is maintained, a critical part of Core Value 5. Without a reliable fleet of vehicles and equipment, the City could not function efficiently and accomplish the many projects and tasks that are carried out every day. The Equipment Services is currently exceeding the industry standard of 95% uptime. This is a result of an aggressive preventive maintenance program that places emphasis on identifying problems before they cause the vehicle/equipment to be taken out of service again for a separate repair.

FARMERS BRANCH PROFILE

The City of Farmers Branch is a political subdivision and home rule municipal corporation of the State, duly organized and existing under the laws of the State, including the City's Home Rule Charter. The City was incorporated in 1946 with an election on February 23rd and first adopted its Home Rule Charter in 1956. The City operates under a Council/Manager form of government governed by an elected Mayor and a five-member council elected at large. The term of office is three years, with the terms of two members expiring every year. The City Manager is the Chief Executive Officer for the City. Some of the services that the City provides are: public safety (police and fire protection), streets, water and sanitary sewer utilities, health and social services, culture-recreation, public improvements, planning and zoning, and general administrative services. The population during the City's year of incorporation was 800. The 2000 U.S. Census population for the City is 27,508, while the estimated 2009 population is 31,100 and the estimated daytime population is 91,900 as the business community commutes to the City's many high-rise office buildings and industrial parks.

History

Farmers Branch was settled in 1842 by Thomas Keenan and his wife Sarah. The area was called Mustang, as part of Peter's Colony, but later changed to Farmers Branch due to the rich soil and flourishing crops. The settlement originally included all of the land between White Rock Creek on the east, the Elm Fork of the Trinity on the west, the Dallas County line on the north, and Cedar Springs on the south.

John Keenan was the first child born in Farmers Branch, but died two months later. He is buried in the Keenan Cemetery located on Valley View Lane, part of the original Keenan land.

Farmers Branch was widely advertised both in the East and in Europe. During the years 1845-1850, it was the best known of all of the Texas settlements. The settlers were, for the most part, fairly well educated.

A blacksmith shop and gristmill started in 1845 by the Reverend William Bowles, a Baptist minister. The same year, Isaac Webb donated land for Webb's Chapel Methodist Church, which also served as the first school in the county. Mr. Webb also served as the first postmaster when the Farmers Branch Post Office was established in 1848.

Other early settlers include Dr. Samuel Gilbert and his wife Julia. The couple lived with Isaac Webb until their home was completed in a grove of stately Post Oak trees. The Gilbert House consists of two-foot thick limestone walls and chestnut plank floors. The Gilbert House, located in the Farmers Branch Historical Park, is the oldest rock structure in Dallas County that is still on its original foundation.

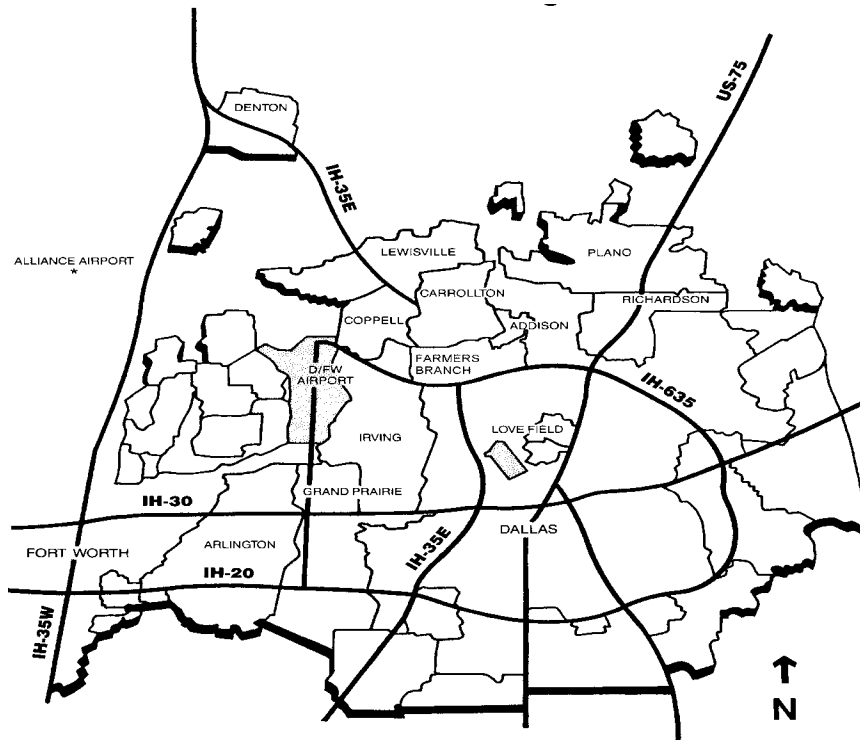
The first school was not well located and a new one was built about a mile northwest of the first on Rawhide Creek. Rawhide Creek was named from the first tanning yard in the county built by R.J. West. Due to the demand for leather, Mr. West did not allow the hides to cure in the vats long enough so that when they became dry they were extremely hard.

In 1874, to assure that railroads would come to Farmers Branch, Dr. Gilbert and other local settlers sold right-of-way through their land. Around 1877, the Dallas and Wichita Railroad built a depot. The original depot has been restored and relocated to the Farmers Branch Historical Park.

There are many interesting tales of happenings in the Farmers Branch settlement, Indian raids on pumpkin patches, bears in the wilderness, and the like. The last buffalo seen east of the Elm Fork of the Trinity River was killed in early 1846 in a small glade about two miles southwest of the town now known as Farmers Branch. (This is approximately present day Royal Lane and Luna Road.)

The City

The City covers approximately 12.5 square miles and is conveniently located on Dallas' northern border, in the heart of an 11-county area that has emerged as a premier commercial, financial and trading center. This favorable business climate is driven by the City's location as it is bordered by two major interstate highways and the Dallas North Tollway. The Dallas/Fort Worth International Airport is only 10 minutes away from the City's west border and Dallas Love Field is less than 15 minutes down the freeway.



The City's broadly diversified economic base supports home furnishings, financial, high-tech, insurance, and telecommunications industries and includes many of the nation's foremost businesses. The City is the location of choice for 65 corporate headquarters, 24 Fortune 500 corporations, and approximately 2,400 small and mid-size firms. Some of the reasons that these enterprises chose the City as a local or regional business center include: the City's strategic Southwest location, convenience to local and worldwide transportation, low municipal tax rate, abundant labor, educational and cultural resources, and overall quality of life.

Three creeks traverse the City and there are more than 20 parks filled with picnic areas, bridges, playgrounds, walking areas and natural surroundings. Farmers Branch has preserved history in its 22-acre Historical Park which takes visitors on a "walk back through time" to the days of the early settlers in the 1800s. The Historical Park is also the site for many of the City's special events, including a Fourth of July event and Holiday Lighting Ceremony and drive-thru, and may be reserved for weddings, parties, family reunions, and other special gatherings.

Tax Base

Farmers Branch is able to provide many top-quality services to residents because approximately 82% of the tax base (including minimum protest values) comes from the business community. In addition, the City has raised taxes only four times in more than 30 years and continues to boast that Farmers Branch has one of the lowest municipal tax rates in the metroplex. The top ten largest property tax payers for the current tax year are as follows:

TAXPAYER	NATURE OF PROPERTY	TAXABLE VALUE	PERCENTAGE OF TOTAL CERTIFIED TAXABLE VALUE
TCI Park West I Inc.	Real Estate Investment Company	\$ 124,293,000	3.01%
Occidental Tower Corporation	Chemical Production	81,145,180	1.97%
AT&T/Southwestern Bell/Cingular	Telecommunications	74,711,620	1.81%
70 Washington Street LP	Real Estate Investment Company	73,762,080	1.79%
Research in Motion Corporation	Telecommunications	67,303,858	1.63%
EOS Properties at Providence Towers	Real Estate Investment Company	61,000,000	1.48%
Garden Centura LP	Real Estate Investment Company	60,975,410	1.48%
Maxim (previously Dallas Semiconductor)	Semiconductor Manufacturing	52,104,232	1.26%
Glazers Wholesale	Spirit and Wine Distribution	46,110,690	1.12%
Lakeview at Parkside	Real Estate Developers	38,625,000	0.94%
		<u>\$ 680,031,070</u>	<u>16.49%</u>

Special Services

Some of the special services offered in Farmers Branch include twice-weekly garbage collection with no fee and free transportation to and from the Senior Center for those who have no other means of transportation. Citizens also enjoy informational programs seven days a week on the City's Cable Access Channel 16 – FBTv, WPIW 1670 AM radio station and receive a monthly city newsletter. The Police Department offers a free House Watch program for residents who are away from home, as well as other specialized services.

Education

Education for the school age children in Farmers Branch is provided by two different school districts dependent upon where a family resides. The City is served by the Carrollton-Farmers Branch and Dallas Independent School District's. The majority of the City's residents are part of the Carrollton-Farmers Branch ISD, which encompasses a 53.42 square mile area and provides a quality educational system that believes in the importance of a strong community-school relationship. This belief, combined with a strong financial base, makes the Carrollton-Farmers Branch ISD a star attraction in the Dallas-Fort Worth metroplex. The District created the R.L. Turner High School Academies for Biomedical Professions and Media Arts & Technology to serve growing demand for these professions.

Nine major Texas universities and colleges are located within easy driving distance of Farmers Branch. They include Brookhaven Community College, the University of Dallas, Texas Christian University, Texas Woman's University, Southern Methodist University, the University of North Texas, the University of Texas at Arlington, the University of Texas Southwest Medical Center, and the University of Texas at Dallas.

Health Care

Farmers Branch is fortunate to have top-quality medical facilities like RHD Memorial Medical Center. There are numerous other major medical facilities only minutes away.

Community Services

Above are just a few of the special benefits offered in Farmers Branch. However, what makes Farmers Branch so unique is its residents. The people of Farmers Branch are concerned, involved and proud of their community. That's what makes us, "A Cut Above the Rest!"

Census Snapshot

DEMOGRAPHICS		
	1990	2000
City Population	24,250	27,508
Area (Square Miles)	12.1	12.1
Median Age	31.1	34.7
Percent of Population by Age Group		
Residents of Ages 0 to 19	26.95%	28.52%
Residents of Ages 20 to 34	25.14%	21.99%
Residents of Ages 35 to 54	26.81%	28.01%
Residents of Ages 55 to 64	11.46%	9.33%
Residents of Ages 65 and Older	9.64%	12.13%
Total Persons of Working Age (16 years & older)	19,012	21,553
Employment by Occupations		
Mgmt., Profess. & Related Occupations	28.31%	32.30%
Service	13.80%	13.30%
Sales and Office	35.55%	29.70%
Farming and Forestry	0.89%	0.20%
Construction, Production and Maint.	10.05%	9.40%
Operators, Trans. & Material Moving	11.40%	15.20%
Population by Income Level		
Per Capita Income	\$ 17,122	\$ 24,921
Median Family Income	\$ 41,815	\$ 57,531
Population by Highest Education Level (% of Population 25 Years & Older)		
Less Than 9th Grade	8.7%	11.9%
9th to 12th Grade, No Diploma	11.8%	11.9%
High School Graduate (includes equiv.)	25.1%	21.9%
Some College, No Degree	23.7%	22.8%
Associate Degree	5.6%	4.2%
Bachelor's Degree	18.6%	19.4%
Graduate or Professional Degree	6.5%	7.8%
Population by Race & Ethnicity		
White	84.9%	78.4%
Black or African American	2.8%	2.4%
American Indian	0.7%	0.5%
Asian or Pacific Islander	2.3%	3.0%
Other	9.3%	13.0%
Persons Reporting Two or More Races	0.0%	2.7%
Hispanic or Latino (of any race)	20.2%	37.2%
Occupied Housing Units	8,771	9,766
Owner-Occupied Housing Units	6,107	6,642
Renter-Occupied Housing Units	2,664	3,124
Households by Income	8,859	9,885
Less than \$10,000	5.81%	3.70%
\$10,000 to \$14,999	5.86%	3.00%
\$15,000 to \$24,999	16.11%	8.30%
\$25,000 to \$34,999	16.13%	12.20%
\$35,000 to \$49,999	22.20%	17.00%
\$50,000 to \$74,999	20.00%	23.60%
\$75,000 to \$99,999	7.04%	12.50%
\$100,000 to \$149,999	4.55%	11.90%
\$150,000 to \$199,999	2.30%	4.00%
\$200,000 or more	N/A	3.80%

Source: U.S. Census Bureau

TOP TEN EMPLOYERS ⁽¹⁾		
Company	Product	Employees
IBM Corporation	Office Products	4,200
JPMorgan Investment Serv.	Financial Services	2,390
Federal Government - IRS	Government	1,200
GEICO	Insurance	1,167
Televista	Telecommunications	1,500
Brookhaven College	Education	620
Iidon Security Associates	Security	588
Ameripath North Texas	Healthcare	581
Stanley Works Inc.	Manufacturing	520
Fannie Mae	Financial Services	500
Texas Hospital for Adv. Med.	Healthcare	500
BUSINESS CATEGORIES		
2nd Qtr. 2008 thru 1st Qtr. 2009		
Business Classification	Taxable Sales Per Capita	
Retail Trade	\$ 397,182,571	
Wholesale Trade	169,326,647	
Administrative Support and Waste Mgmt. & Remediation Serv.	120,495,107	
Construction	115,781,128	
Professional, Scientific and Technical Services	59,022,577	
Accommodation and Food Services	56,529,078	
Manufacturing	34,477,795	
Other Services	27,379,754	
Real Estate and Rental and Leasing	21,428,087	
Arts, Entertainment and Recreation	11,906,810	
Finance and Insurance	10,291,094	
Information	7,791,564	
Educational Services	14,361	
Management of Companies and Enterprises	11,363	
Number of Businesses in Farmers Branch (approximate)	2,489	
Number of Registered Voters	14,504	
Estimated Population per North Central Texas Council of of Governments	31,100	
Estimated Daytime Population	91,900	

⁽¹⁾ Top 10 Employers information from North Central Texas Council of Governments website. List reports 11 businesses as two businesses tie for 10th place.

BUDGET PROCESS OVERVIEW

What is a Budget?

A budget is a financial and operating plan for a City for a period called a "fiscal year." The City of Farmers Branch's fiscal year begins on October 1 and ends on September 30. The fiscal year that begins on October 1, 2009 is referred to as "Fiscal Year 2010." The budget is considered a financial plan, a policy plan, an operating guide, and a communications device.

The City cannot spend money unless it is appropriated within the budget. An appropriation is the legal approval given by the City Council to the City staff to spend money for a specific purpose. The budget also contains an estimate of revenues to be received by the City during the same time period. The legal authorization to collect revenues, such as property tax, utility charges, franchise fees, and user fees, is provided by City Council by ordinance. Also included in the budget is the estimate of monies left over from the prior fiscal year that can be spent and appropriated in the new year. This money is available and is called unassigned fund balance. The City Charter provides that a portion of unassigned fund balance may be set aside to meet unexpected and unforeseen contingencies in the current operating costs of any budget project.

The Budget Document

The budget document begins with a transmittal letter from the City Manager. This letter summarizes the contents of the budget and provides an explanation of the rationale used by the City Manager during the budget development process. The City Manager also outlines the administration's work program for the upcoming year.

The budget document is divided into nine sections. The first section contains an overview of the City's budget through the budget transmittal, budget process and organizational charts, as well as budget summary information in graph and table form on all the operating funds of the City. Also included in this section is a detail of budgetary policies relating to financial management and accounting practices. The next seven sections each concentrate on a particular fund of the City. The final section contains a glossary, personnel staffing summaries and budget ordinances.

The Budget Process: How is the budget prepared, adopted and amended?

The City Charter provides that the City Manager must prepare a proposed budget to be submitted to the City Council prior to August 1st each year. Prior to that date, department heads prepare budgets for their departments. These budgets are then compiled into a budget for the entire City by the Finance Department. These budget proposals are then reviewed by the City Manager, Assistant City Managers, Director of Finance, and the department head. The City Manager then submits a recommended budget to the City Council. Public hearings are then conducted, at which time all interested persons' comments concerning the budget are heard. After adoption by City Council, a budget may be amended by ordinance any time during the fiscal year to account for unusual or unforeseen conditions that occurred subsequent to the original budget adoption. The budget is generally amended at mid-year and year-end. The Year-End Amended Budget is based upon estimated current year actuals. The budget ordinance provides that the City Manager may transfer unencumbered appropriations within a department, but not between funds, without a budget amendment.

Strategic Planning – Ideal Timeline

January	City Council Retreat <ul style="list-style-type: none">• Review of the City's Financial Condition• Review of Citizen Survey Results• City Council Goal Setting Council Review of Comprehensive Annual Financial Report
February	Department Head Retreat <ul style="list-style-type: none">• Objective Setting to Advance Council Goals• Identification of Specific Projects / Initiatives to Meet City Council Goals
March	Refine Performance Measures Based on City Council Goals Internal Review of Mid-Year Budget Requests Performance Measures Reported to ICMA (for prior fiscal year)
April	Internal Review of Mid-Year Budget Requests
May	Council Elections Mid-Year Budget Amendments Considered by City Council Internal Review of Departmental Budgets for Next Fiscal Year
June	Internal Review of Departmental Budgets for Next Fiscal Year Conduct Internal Satisfaction Survey Town Hall Meeting
July	Mid-Year Progress Report on City Council Strategic Goals Internal Review of Departmental Budgets for Next Fiscal Year City Manager's Proposed Budget Submitted – July 31 st
August	Budget Briefing(s)
September	Budget Public Hearings City Council Approval of the Budget
October	Fiscal Year Begins Begin Tracking Performance Measures National Night Out Neighborhood Gatherings Conduct Citizen Survey
November	Town Hall Meeting
December	City Council Goals Evaluation Report Performance Measure Summary Report (from prior fiscal year)

Truth in Taxation

State "truth-in-taxation" laws give taxpayers a voice in decisions that affect their property tax rates. Beginning in early August, the City takes the first step toward adopting a tax rate and complying with these laws by calculating and publishing the effective and rollback tax rates. The City publishes the rates in a local newspaper, along with a list of the debts it must pay and the amount of money left over from the previous year.

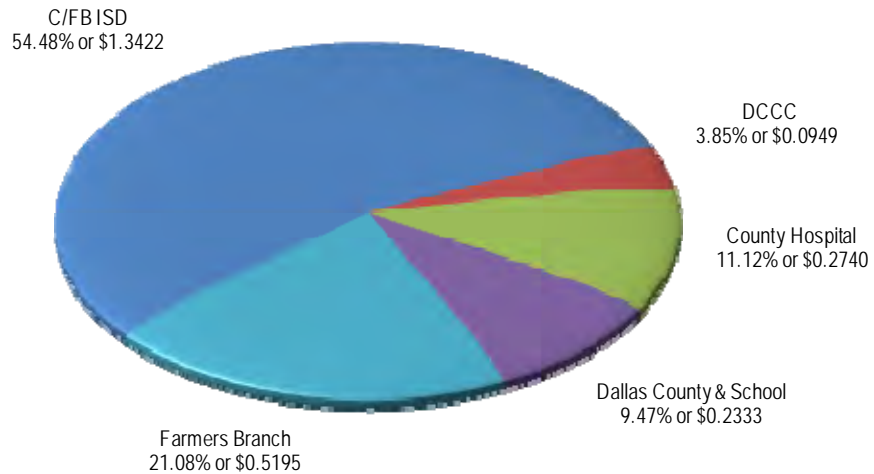
The effective tax rate would provide the City with approximately the same amount of revenue it had the year before on properties taxed in both years. For example, if property values go up, the effective tax rate goes down. Comparing the effective tax rate to the City's proposed tax rate tells you whether there will be a tax revenue increase.

The rollback tax rate provides the City approximately the same amount of tax revenue it spent the previous year for day-to-day operations plus an extra eight percent (8%) cushion, and sufficient funds to pay its debts in the coming year. If the City adopts a tax rate that is higher than the rollback rate voters in the City can petition calling for an election to rollback or limit the size of the tax revenue increase.

WHERE YOUR TAX \$ GOES

Overlapping Property Tax Rates 2009-10

City % (Rounded)	
1985	30%
1986	29%
1987	26%
1988	27%
1989	24%
1990	24%
1991	20%
1992	19%
1993	19%
1994	19%
1995	19%
1996	19%
1997	19%
1998	18%
1999	18%
2000	18%
2001	17%
2002	16%
2003	16%
2004	17%
2005	17.5%
2006	17.2%
2007	18.10%
2008	20.36%
2009	20.32%
2010	21.08%



The total overlapping taxes for our citizens currently are \$2.4639 per \$100 valuation.

Your Property Tax Dollars at Work

2009-10 Adopted Budget

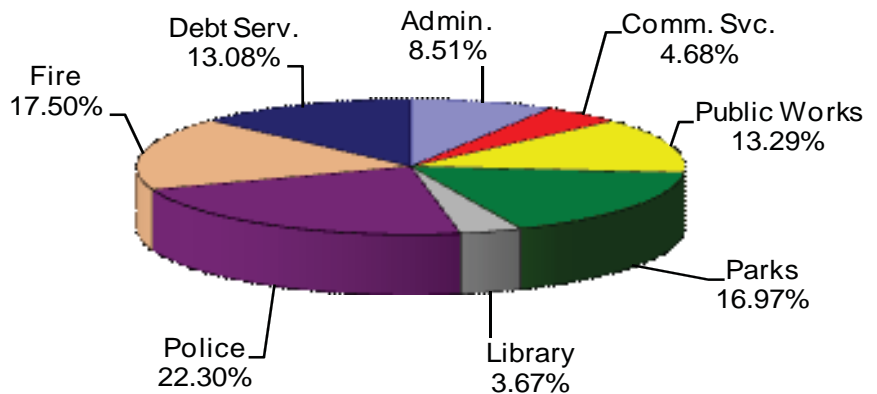


**FARMERS
BRANCH**

How Your Property Tax Dollar is Distributed Among City Services

The 2009-10 tax rate of \$0.5195 is levied per \$100 of assessed property tax value and allocates 86.92% (\$0.451567) of property tax revenues to the General Fund and 13.08% (\$0.067933) to the Debt Service Fund for general obligation long-term debt. The 2009-10 budget includes expenditures of \$46,797,152 (including debt service expenditures of \$2,868,852) that are supported by property taxes. The charts below show the allocation of the tax rate based on the services it supports. (Administration includes: City Manager's Office, Communications, Economic Development, Human Resources, and Finance.)

Cents on the Tax Rate	
Police	\$0.11587
Fire	\$0.09094
Parks	\$0.08814
Public Works	\$0.06902
Debt Service	\$0.06793
Administration	\$0.04422
Community Services	\$0.02433
Library	\$0.01905



Distribution of Total Tax Rate by Taxing Entity

The City's tax rate comprises only 21% of the total tax bill.

Other taxing entities make up the majority of the tax bill each year.

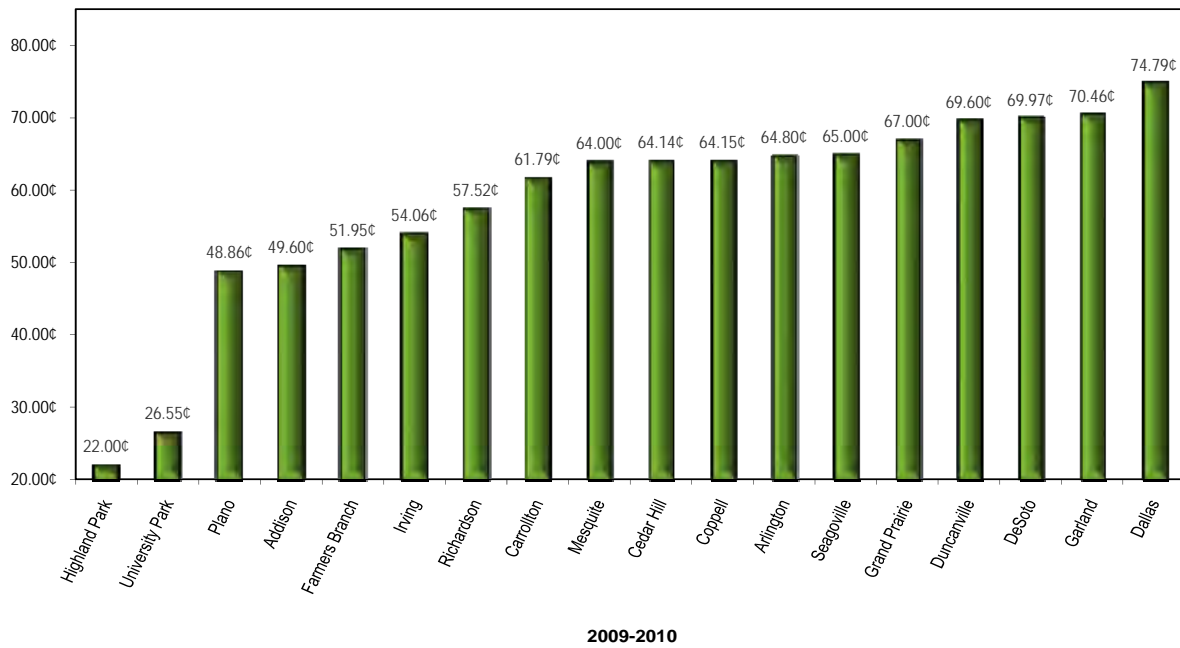
Taxing Entity	2009-10 Tax Rate	Percent of Total Tax Bill
Carrollton-Farmers Branch ISD	\$1.34220	54.48%
Parkland Hospital	\$0.27400	11.12%
Dallas County	\$0.23331	9.47%
Dallas Co. Comm. College	\$0.09490	3.85%
City of Farmers Branch	\$0.51950	21.08%

What Property Taxpayers Pay for City Services

Department	Homeowners Pay		Actual Cost to City (per Household)
	With Homestead	Homestead & Over 65	
Police	\$138.82	\$69.30	\$966.60
Fire	\$108.95	\$54.39	\$758.60
Parks	\$105.60	\$52.71	\$735.25
Public Works	\$82.70	\$41.28	\$575.79
Debt Service	\$81.39	\$40.63	\$566.69
Administration	\$52.98	\$26.45	\$368.90
Community Services	\$29.15	\$14.55	\$202.94
Library	\$22.81	\$11.39	\$158.86
Total	\$622.40	\$310.70	\$4,333.63

- Value of the average Farmers Branch home is \$149,760
- Other revenues, such as sales tax, franchise fees, and other fees, plus property taxes paid by businesses, make up the difference between the amount of property taxes paid and the actual costs to the City

**MUNICIPAL TAX RATE COMPARISON
within Dallas area
(per \$100 assessed valuation)**



The City's property tax rate compares favorably with other area cities.

FINANCIAL MANAGEMENT POLICIES

Purpose

The financial management policies of the City are designed to ensure the financial integrity of the City's government and assist the City in achieving the following:

- * Quality City services that meet the needs and desires of the citizens.
- * A financial base sufficient to maintain or enhance City assets required to support community service demands.
- * Prudent and professional financial management practices to assure residents of Farmers Branch and the financial community that City government is well managed and in sound fiscal condition.
- * Cost effective services to citizens through cooperation with other government entities.
- * A Capital Improvement Program that maintains and enhances the public's assets.

General Goals

The City will follow a five-year review and rotation evaluation of an outside (independent) auditor. The auditors must demonstrate breadth and depth of staff necessary to handle the City's audit in a timely manner. The audited financial statements are required by City Charter to be prepared within 120 days of the close of the fiscal year.

Annual reporting will be done within the guidelines set forth in the Governmental Accounting and Auditing Financial Review and under the standards currently being set by the Governmental Accounting Standards Board (GASB). Interim activity reports will be made available to City Council and management. Financial systems will be maintained to monitor expenditures and revenues on a monthly basis with a thorough analysis at the end of each quarter. Budgets for all funds are adopted on a basis consistent with Generally Accepted Accounting Principles (GAAP). Annual appropriated budgets are adopted for all funds. Appropriations may remain open for 180 days subsequent to year-end unless related to a multi-year capital project.

The City will strive to maintain accounting policies and practices in the preparation of its annual financial report. The report will be presented to the Government Finance Officers Association (GFOA) for review of qualifications that meet those necessary to obtain the Certificate of Achievement for Excellence in Financial Reporting. The City will also submit its annual budget to GFOA for review of qualifications that meet those necessary to obtain the Distinguished Budget Presentation Award.

Revenue Objectives

The City will strive to operate a revenue system that is simple and reliable so that assurances can be provided that the revenue base will materialize according to budget planning. Consistent monitoring and collection policies will be maintained to insure the integrity of the revenue system. The City will periodically review its fee structure to insure that revenue collections are adequate to meet corresponding expenditures (cost-of-service concept).

The Enterprise Funds and Internal Service Funds engage in transactions with other funds of the City. All services rendered by these two funds for other funds of the City should be billed at predetermined rates and all services received by these funds from other funds should be paid on the same basis that other users are charged.

The Enterprise Fund will pay a franchise fee based on the same rationale as used with the electric, gas and telephone companies. A franchise fee is paid to compensate the City for street and alley usage. Payment-in-lieu-of-taxes (P-I-L-O-T) will be charged to offset the ad valorem taxes lost due to the non-profit status of the fund. This P-I-L-O-T is computed by applying the property tax rate to the book value of the fund's assets since there is no market value. Administrative costs will be charged for services of general overhead, such as administration, finance, customer billing, personnel, data processing, legal counsel, and other costs as appropriate. The charges will be determined through an indirect cost allocation following accepted practices and procedures.

Expenditure Issues

Expenditures will be made in accordance with the City Charter, budget ordinance and City & State purchasing guidelines.

Budget Concepts & Multi-Year Planning

The budget process is part of a multi-year plan including the multi-year financial objectives. The following objectives and their status within this budget have been categorized between General Governmental and Water & Sewer Funds.

General Governmental

- *Objective One* is to formulate future budgets so that no use of fund balance will be required in the final operating results.
- *Objective Two* is to provide sufficient funds to maintain the City's streets in terms of pavement structure, rideability and appearance in accordance with the following schedule:

Reconstruction	1 Lane-Mile
Resurfacing	11 Lane-Miles
Repair	3,250 Square Yards
Seal	25 Lane-Miles

The schedule for reconstruction and resurfacing is intended to be a yearly average over four years (in any given year the number of lane-miles of reconstruction and resurfacing will vary).

- *Objective Three* is to provide, from operating revenues, funding for new major capital improvement projects consistent with the future capital projects plan.
- *Objective Four* is to follow a pay-as-you-go capital financing strategy.

Water & Sewer

- *Objective One* is to maintain a self-sufficient Water & Sewer Fund so as to avoid General Fund subsidies.
- *Objective Two* is to provide, from Water & Sewer operating revenues, funding for new capital projects consistent with a long-range capital projects plan.
- *Objective Three* is to provide for reinvestment in the existing water and sewer system with current operating revenues. The target level of funding is equal to the annual depreciation in the Water & Sewer Fund.
- *Objective Four* is to provide for Water & Sewer rate increases when necessary to cover cost increases to the City.

Fund Balance/Operating Position Concepts

In the General Fund, the City will strive to maintain an unassigned fund balance to be used for unanticipated emergencies of approximately 20% of the actual GAAP basis expenditures and other financing sources and uses. A net current assets balance of \$2.0 million is targeted for the Water & Sewer Fund. Net current assets is an amount derived by subtracting current liabilities from current assets. This amount is the best approximation in an enterprise type fund of spendable resources, which are available for appropriation. These monies will be used to avoid cash flow interruptions, generate interest income, reduce the need for short-term borrowing, and assist in maintaining an investment-grade rating. Each fund may borrow internally from other funds to provide for cash flow requirements. These loans will be on a short-term basis. Funds of the City will not be operated on a deficit basis.

A balanced budget is an operating budget adopted whereby revenues equal or exceed expenditures and no use of fund balance is required in the final operating results.

Capital Infrastructure and Fixed Asset Financing Strategy

The City will strive to direct revenue growth towards reinvestment in capital infrastructure and fixed assets. This use of operating revenues offers flexibility to the City in using a pay-as-you-go cash financing strategy. The advantages of this flexibility include allowing capital projects to be added if additions to fund balance increase or deferred if economic conditions change. The cash financing strategy also allows projects to be changed and/or substituted from year-to-year.

Fixed asset funding is provided through appropriate transfers from operating departments to an internal Fixed Asset Fund. The goal is to provide an internal financing mechanism to finance the replacement of equipment at the operationally optimum time. The timing of fixed asset purchases may coincide with the fiscal year in which transfers are made from the operating departments. However, expensive or infrequent purchases may be paid for over several fiscal years thereby avoiding a peak in the department's budget for fixed assets. The "installment" payments become an assigned part of the Fixed Asset Fund balance until the purchase actually occurs. For financial reporting purposes, the Fixed Asset Fund is consolidated with the actual operating fund into one summarized fund.

Debt/Capital Planning Criteria

When applicable, the City shall review its outstanding debt annually for the purpose of determining if the financial marketplace will afford the City the opportunity to refund an issue and lessen its debt service costs. In order to consider the possible refunding of an issue, a Present Value savings of three percent over the life of the respective issue, at a minimum, must be attainable.

Whenever possible, the City will use special assessment, revenue, or other self-supporting bonds instead of general obligation bonds, so those benefiting from the improvements will bear all or part of the cost of the project financed. Optional redemption features will be considered for all bond issues depending upon market conditions and/or the needs of the City. Complex derivative-based strategies such as Swaps are not authorized. The City will annually review all debt issues for arbitrage rebate filing and compliance requirements.

The City will maintain good communications with bond rating agencies regarding its financial condition. The City will follow a policy of full disclosure on every financial report and borrowing prospectus. The City will strive to limit general obligation annual debt service requirements to 20% of general governmental expenditures. Revenue bond coverage (Water & Sewer) shall be maintained at a minimum of 1.5% or as stipulated by bond covenants.

Long-term debt shall not be used for operating purposes. The life of bonds shall not exceed the useful life of the projects.

The City will strive to maintain a bond rating of at least an "AA" for General Obligation debt and a rating of "A1" for any future Water & Sewer Revenue debt.

The City Charter of the City of Farmers Branch, Texas, does not provide a debt limit. Under the provision of State law (Article XI, Section 5, of the State of Texas Constitution), the maximum tax rate is limited to \$2.50 per \$100 assessed valuation. The maximum annual debt service amount that could be supported by this maximum tax rate in 2009-10 is approximately \$103.2 million. The City's tax rate is currently \$0.5195 per \$100 of assessed valuation. This current tax rate supports general governmental operations and approximately \$2.9 million in annual debt service.

Dividend Plan

On February 3, 1997, the City Council approved a plan to annually review and analyze the fiscal condition of the City's General Fund and establish a framework for declaring a dividend. The dividend plan has been used effectively in good economic times and has helped the City maintain financial stability and strength.

The criteria for declaring a dividend include meeting the following:

1. An audit for the prior fiscal year has been completed that details unassigned General Fund fund balances.
2. The City's fund balance reserve requirement has been met.
3. All multi-year financial objectives are met.
4. The pay-as-you-go capital plan is appropriately funded.
5. Liabilities have been reviewed for appropriate funding.
6. Needs or opportunities that arise after the adoption of the current budget are considered.
7. The prior year addition to the General Fund fund balance remaining after the above criteria have been met would be available for dividend distribution consideration.
8. Dividends will be paid to taxpayers on an equitable basis.

The adopted budget may be amended during the year if the criteria noted above is evaluated and met in order to provide for a dividend.

Cash and Investment Management Concepts

The City shall manage and invest its cash in accordance with City Investment Policy guidelines and State law. The City shall maintain a comprehensive cash management program that includes collection of accounts receivable, vendor payment in accordance with invoice terms and prudent investment of available cash.

Interest earned from investment of available funds, whether pooled or not, shall be distributed to the funds from which monies were provided to be invested.

Compensation Practice Philosophy

The basic philosophy of Farmers Branch is to provide an equitable compensation program for all employees. The basic concept of the pay system is that job responsibility and job performance will be the key determinants of an employee's salary.

The purpose of the City's performance based pay system is to attract, retain and motivate employees through the payment of financial compensation that is commensurate with the individuals' ability, responsibility and contribution toward the City's goals. The program is concerned with providing a compensation framework to inspire the development and progress of each employee. It is further designed to recognize and reward outstanding performance and achieve internally equitable and externally competitive compensation.

Risk Management

The City will aggressively pursue every opportunity to provide for the public's and City employee's safety and to manage its risks. The goal shall be to minimize the risk of loss or resources through liability claims with an emphasis on safety programs. All reasonable options will be investigated to finance risks. Such options may include risk transfer, insurance and risk retention. Where risk is retained, reserves will be established based upon actuarial determinations and not be used for purposes other than for financing losses.

Bond Rating Information

The City maintains favorable ratings from bond rating agencies. The ratings are as follows:

	Moody Investors Service	Standard & Poor's
Series 2002 General Obligation Refunding	Aa3	AA+
Series 1999 Combination Tax & Hotel/Motel Tax Revenue Bonds	Aa3	AA+
Series 2004 Combination Tax & Revenue Certificates of Obligation (Insured)	Insured/MBIA	Insured/MBIA
Series 2007 Combination Tax & Revenue Certificates of Obligation (Bank Issue)	Not Rated	Not Rated
Series 2009 Combination Tax & Revenue Certificates of Obligation		AA+

ACCOUNTING SYSTEM AND BUDGETARY CONTROL

Farmers Branch's accounting and financial reporting system follows the principles established by the Governmental Accounting Standards Board (GASB). An annual audit of the City's system is performed by an independent public accounting firm with the subsequent issuance of a comprehensive annual financial report.

The accounts of the City are organized on the basis of funds, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts, which comprise its assets, liabilities, fund balance/retained earnings, revenues, and expenses/expenditures.

Measurement focus refers to what is being measured and basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurement made, regardless of the measurement focus applied. The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the time of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures are recorded when a liability is incurred, as under accrual accounting. Debt service expenditures and expenditures related to compensated absences and claims and judgments are recorded only when payment is due.

Property, franchise, sales and hotel occupancy taxes, and investment income (including unrealized gains and losses) are all considered to be susceptible to accrual and so are recognized as revenues of the current fiscal period. The portion of special assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered to be measurable and available only when cash is received by the government.

The City's Proprietary Fund Types are accounted for on a cost-of-service or "capital maintenance" measurement focus, using the accrual basis of accounting, under which revenues are recognized when earned and expenses are recognized when the related liabilities are incurred.

The budgetary basis of accounting follows the Generally Accepted Accounting Practices (GAAP) basis of accounting with the following exceptions: Annual operating budgets are prepared on a budgetary basis of accounting for all governmental funds, whereby year-end encumbrances are recognized as expenditures in the current year budget. Capital projects funds are budgeted over the life of the respective project and not on an annual basis. Proprietary funds are budgeted using an accrual basis, except for capital expenses, depreciation and debt service payments, which are budgeted on a cash basis. Unexpended appropriations for budgeted funds lapse at fiscal year-end. Encumbrance accounting is used for all funds.

FUND LISTING

The basic building block of governmental finance and budgeting is the “fund.” Each fund is independent of all others and is created to account for the receipt and use of specific revenues. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund balances/retained earnings, revenues, and expenditures/expenses. The City exercises budgetary control over governmental and proprietary fund types. A description of each fund and fund type follows:

Governmental Fund Types:

General Fund - The General Fund is used to account for the current day-to-day operations of the City, which are financed from property taxes and other general revenues. Activities financed by the General Fund include those of all line and staff departments within the City, except for such activities financed for in the Proprietary and Special Revenue Funds.

Fixed Asset Fund (General) - Appropriate transfers are made to this fund from operating General Fund department budgets to finance fixed asset replacement. For comprehensive annual financial reporting purposes, the Fixed Asset Fund is consolidated into one summarized General Fund.

Special Revenue Funds - The Special Revenue Funds are used by the City to account and report the proceeds of specific revenue sources that are restricted or committed to expenditures for specific purposes other than debt service or capital projects. The following is a description of the City's Special Revenue Funds.

Hotel/Motel Fund – Used to account for receipt and allocation of the City's hotel/motel occupancy tax. Use of this tax is limited by law to the promotion of tourism and other restricted uses. The hotel occupancy tax rate for the City's hotels is 7%.

Fixed Asset Fund (Hotel/Motel) - Appropriate transfers are made to this fund from operating Hotel/Motel Fund department budgets to finance fixed asset replacement. For comprehensive annual financial reporting purposes, the Fixed Asset Fund is consolidated into one summarized Hotel/Motel Fund.

Police Forfeiture Fund – Used to account for proceeds from the sale of assets seized in connection with drug arrests. Revenues are restricted to law enforcement expenditures.

Donations – Used to account for voluntary contributions for community improvement.

Youth Scholarship – Used to account for voluntary contributions for youth scholarships that allow resident youths to access non-City sponsored programs.

Grants – Used to account for grant related programs.

Building Security Fund – Used to account for certain proceeds from ticket fees, which must be used for building security purposes.

Court Technology Fund – Used to account for certain proceeds from ticket fees, which must be used for technological enhancements.

Landfill Closure/Post-Closure – Used to account for resources needed for future landfill final closure and postclosure costs.

Stars Center – Used to account for Dallas Stars rent payments and transfers to debt service.

Cemetery – Used to account for grounds maintenance of Keenan Cemetery.

Photographic Light System – Used to account for red light enforcement revenues and expenditures.

Debt Service Fund - The Debt Service Fund is used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest and related costs.

Capital Projects Funds - The Capital Projects Funds account for all resources used for the acquisition and/or construction of major capital facilities by the City. The following is a description of the City's Capital Projects Funds:

Non-Bond CIP Fund – Used to account for the financing and construction of major capital facilities by the City, except for those financed by general obligation bonds or by the Water & Sewer Fund. Funded primarily by operating transfers from the General Fund.

Hotel/Motel CIP Fund – Used to account for the construction and financing of historical park improvements. Funded by Hotel/Motel tax revenues.

DART LAP Fund – Used to account for the construction and financing of transit related improvements. Funded by the Dallas Area Rapid Transit Local Assistance Program (LAP).

Tax Increment Finance District #1 – Used to account for infrastructure construction in the Mercer Crossing tax increment financing (TIF) district. Funded by developers' contributions and advances and incremental property tax payments.

Tax Increment Finance District #2 – Used to account for infrastructure construction in the Old Farmers Branch tax increment financing (TIF) district. Funded by developers' contributions and advances and incremental property tax payments.

Street Improvement/Animal Shelter Bond Fund – Used to account for the construction of a new animal shelter and the reconstruction of several streets. Funded by certificates of obligation bond proceeds.

Fire Station 1 Relocation Bond Fund – Used to account for the relocation and construction of a new fire station including land acquisition, design and construction. Planned funding for the bonds will be by general obligation bonds.

Dangerous Structures Bond Fund – Used to account for the costs related to the acquisition and demolition of dangerous structures (the Project) located within the City and the payment of professional services in connection with the Project. Funded by certificates of obligation bond proceeds.

Proprietary Fund Types:

Enterprise Funds - The Enterprise Funds are used to account for water and sewer utility operations that are financed and operated in a manner similar to private business enterprises. The intent of the City is that the costs of providing utility services to the general public on a continuing basis be financed or recovered primarily through user charges (utility bills). For comprehensive annual financial reporting purposes, all of the following Enterprise Funds are consolidated into one summarized Enterprise Fund.

Water & Sewer Fund – Used to account for the current day-to-day utility operations of the City, which are financed from utility user charges.

Non-Bond Utility Fund – Used to account for the financing and construction of major water and sewer distribution and storage facilities by the City. Funded primarily by transfers from the Water & Sewer Fund.

Fixed Asset Fund (Enterprise) - Appropriate transfers are made to this fund from operating Enterprise Fund department budgets to finance fixed asset replacement.

Internal Service Funds - The Internal Service Funds account for the financing services provided by one department to other departments of the City on a cost reimbursement basis. The following is a description of the City's Internal Service Funds:

Equipment Services Fund – Used to account for materials and supplies provided exclusively to other funds and departments of the City.

Workers' Compensation Fund – Used to account for the City's workers' compensation self-insurance program.

Fixed Asset Fund (Internal Service) - Appropriate transfers are made to this fund from operating Internal Service Fund department budgets to finance fixed asset replacement.

OPERATIONAL STRUCTURE

Each operational fund is comprised of departments, which are major organizational units of the City. Each department has overall management responsibility for one or more divisions. Descriptions stating responsibilities and goals and objectives are presented for all departments. Expenditure summaries list the subtotal expenditures/expenses for categories such as personal services/benefits, supplies, repairs and maintenance, and capital outlay. Position summaries indicate the title and number of positions in each division. "Budget Highlights" are also provided which detail new program initiatives or capital outlay expenditures. The operational units by fund are listed on the following page.

Expenditure Summaries

General Fund expenditures can be summarized in several ways, each providing information with a different focus. Several summaries are presented in the General Fund section of the budget:

Summary by Department shows who in the City organizational chart is most directly responsible for control and management of the various activities.

Summary by Function shows the purpose of each City activity in categories specified by State reporting requirements. Grouping activities in the functional areas of general government, public works, public safety, culture and parks, and special expenditures allows for comparisons with other local governments in the State.

Summary by Type of Expenditure shows how the City plans to accomplish its goals and objectives in the categories of personal services/benefits, purchased professional and technical services, supplies, repairs and maintenance, services, production and disposal, contracts, Christmas activities, other objects, special incentive, and transfers to other funds.

FUND	DEPARTMENT	DIVISION
General	General Government	General Government General Contracts Legal Non-Departmental
	General Administration	General Administration
	Communications	Communications
	Economic Development & Tourism	Economic Development
	Human Resources	Human Resources
	Finance	Finance Administration Information Services Accounting Purchasing Municipal Court
	Community Services	Community Services Administration Building Inspection Environmental Health
	Engineering	Engineering Administration Traffic Engineering
	Public Works	Public Works Administration Solid Waste Collection Street Maintenance
	Police	Police Administration Police Investigations Police Patrol Police Detention Police Communications Police Training
	Fire	Fire Administration Fire Prevention Fire Operations
	Parks and Recreation	Parks and Recreation Administration Building Maintenance Park Maintenance Recreation Swimming Pool Senior Center Park Board Senior Advisory Board Christmas
	Library	Library
Water & Sewer	Public Works	Water & Sewer Administration Water & Sewer Operations
Internal Service	Equipment Services	Fleet Maintenance
Hotel/Motel	Parks & Recreation	Historical Preservation/Special Events
	Economic Development & Tourism	Promotion of Tourism Convention Center

ADOPTED BUDGET 2009-10
CONSOLIDATED SUMMARY OF REVENUES AND EXPENDITURES
for Operating Funds & Capital Project Funds

	ACTUAL 2007-08	ADOPTED BUDGET 2008-09	YEAR-END AMENDED BUDGET 2008-09	ADOPTED BUDGET 2009-10
ESTIMATED BEGINNING BALANCES	<u>\$44,457,881</u>	<u>\$50,508,795</u>	<u>\$46,134,045</u>	<u>\$35,432,712</u>
REVENUES				
Ad valorem taxes	18,731,164	19,989,900	19,439,900	21,208,852
Non-property taxes	14,966,077	14,960,200	14,960,200	14,886,000
Franchise fees	4,550,441	4,973,000	4,725,000	5,056,000
Licenses & permits	769,575	817,000	531,000	626,000
Charges for service	17,932,704	19,211,900	18,746,900	19,213,500
Fines and forfeits	2,210,036	2,627,000	2,229,000	2,229,000
Interest and other	14,978,008	11,684,608	7,114,712	22,100,164
TOTAL REVENUES	<u>74,138,005</u>	<u>74,263,608</u>	<u>67,746,712</u>	<u>85,319,516</u>
TRANSFERS FROM OTHER FUNDS	<u>2,475,900</u>	<u>2,591,200</u>	<u>2,891,200</u>	<u>3,458,200</u>
TOTAL REVENUES AND TRANSFERS	<u>76,613,905</u>	<u>76,854,808</u>	<u>70,637,912</u>	<u>88,777,716</u>
TOTAL AVAILABLE RESOURCES	<u>121,071,786</u>	<u>127,363,603</u>	<u>116,771,957</u>	<u>124,210,428</u>
EXPENDITURES				
General government	12,282,030	9,853,025	9,947,263	9,956,800
Public safety	19,250,186	20,494,420	20,327,614	20,954,937
Public works	7,676,513	8,294,300	7,131,550	8,200,100
Culture and recreation	10,035,038	10,705,233	10,379,032	10,479,950
Utilities	9,584,638	10,468,400	10,146,700	10,689,500
Capital projects	10,483,370	25,617,115	15,292,286	26,000,089
Debt service	3,237,386	3,253,600	3,253,600	3,948,352
Tourism/historical preservation	1,435,872	1,966,300	1,970,000	2,201,900
TOTAL EXPENDITURES	<u>73,985,033</u>	<u>90,652,393</u>	<u>78,448,045</u>	<u>92,431,628</u>
TRANSFERS TO OTHER FUNDS	<u>2,475,900</u>	<u>2,391,200</u>	<u>2,891,200</u>	<u>3,458,200</u>
TOTAL EXPENDITURES AND TRANSFERS *	<u>76,460,933</u>	<u>93,043,593</u>	<u>81,339,245</u>	<u>95,889,828</u>
ADJUSTMENTS	<u>1,523,192</u>			
CHANGE IN FUND BALANCE	1,676,164	(16,188,785)	(10,701,333)	(7,112,112)
ESTIMATED ENDING FUND BALANCES	<u>\$46,134,045</u>	<u>\$34,320,010</u>	<u>\$35,432,712</u>	<u>\$28,320,600</u>

Internal Service and Fixed Asset Funds are not included in this summary as they are funded by the operating funds.

* Excludes special expenditure liability reduction of: \$255,100 for Adopted Budget 2008-09; \$34,600 for Year-End Amended 2008-09; and, \$30,500 for Adopted Budget 2009-10.

ADOPTED BUDGET 2009-10
COMBINED SUMMARY OF REVENUES AND EXPENDITURES
for Operating Funds & Capital Project Funds

	OPERATING FUNDS						TOTAL OPERATING & CAPITAL PROJECT FUNDS
	GENERAL FUND	WATER & SEWER FUND	HOTEL/ MOTEL FUND	DEBT SERVICE	SPECIAL REVENUE FUNDS	CAPITAL PROJECTS	
EST. BEGINNING BALANCES	<u>\$ 8,331,537</u>	<u>\$ 2,039,967</u>	<u>\$ 2,052,141</u>	<u>\$ 257,438</u>	<u>\$9,368,281</u>	<u>\$ 13,383,348</u>	<u>\$ 35,432,712</u>
REVENUES							
Ad valorem taxes	18,300,000			2,908,852			21,208,852
Non-property taxes	12,786,000		2,100,000				14,886,000
Franchise fees	5,056,000						5,056,000
Licenses & permits	626,000						626,000
Charges for service	4,089,200	15,124,300					19,213,500
Fines and forfeits	2,229,000						2,229,000
Interest and other	892,400	248,800	101,800		1,672,949	19,184,215	22,100,164
TOTAL REVENUES	<u>43,978,600</u>	<u>15,373,100</u>	<u>2,201,800</u>	<u>2,908,852</u>	<u>1,672,949</u>	<u>19,184,215</u>	<u>85,319,516</u>
TRANSFERS FROM OTHER FUNDS				1,079,500		2,378,700	3,458,200
TOTAL REVENUES AND TRANSFERS	<u>43,978,600</u>	<u>15,373,100</u>	<u>2,201,800</u>	<u>3,988,352</u>	<u>1,672,949</u>	<u>21,562,915</u>	<u>88,777,716</u>
TOTAL AVAILABLE RESOURCES	<u>52,310,137</u>	<u>17,413,067</u>	<u>4,253,941</u>	<u>4,245,790</u>	<u>11,041,230</u>	<u>34,946,263</u>	<u>124,210,428</u>
EXPENDITURES							
General government	9,915,700				41,100		9,956,800
Public safety	20,118,500				836,437		20,954,937
Public works	6,664,600				1,535,500		8,200,100
Culture and recreation	10,364,100				115,850		10,479,950
Utilities		10,689,500					10,689,500
Capital projects						26,000,089	26,000,089
Debt service				3,948,352			3,948,352
Tourism/historical preservation			2,201,900				2,201,900
TOTAL EXPENDITURES	<u>47,062,900</u>	<u>10,689,500</u>	<u>2,201,900</u>	<u>3,948,352</u>	<u>2,528,887</u>	<u>26,000,089</u>	<u>92,431,628</u>
TRANSFERS TO OTHER FUNDS	<u>(3,165,100) *</u>	<u>4,540,600</u>	<u>1,326,500</u>		<u>606,200</u>	<u>150,000</u>	<u>3,458,200 *</u>
TOTAL EXPENDITURES AND TRANSFERS	<u>43,897,800 *</u>	<u>15,230,100</u>	<u>3,528,400</u>	<u>3,948,352</u>	<u>3,135,087</u>	<u>26,150,089</u>	<u>95,889,828 *</u>
CHANGE IN FUND BALANCE	80,800	143,000	(1,326,600)	40,000	(1,462,138)	(4,587,174)	(7,112,112)
EST. ENDING FUND BALANCES	<u>\$ 8,412,337</u>	<u>\$ 2,182,967</u>	<u>\$ 725,541</u>	<u>\$ 297,438</u>	<u>\$ 7,906,143</u>	<u>\$ 8,796,174</u>	<u>\$ 28,320,600</u>

Internal Service and Fixed Asset Funds are not included in this summary as they are funded by the operating funds

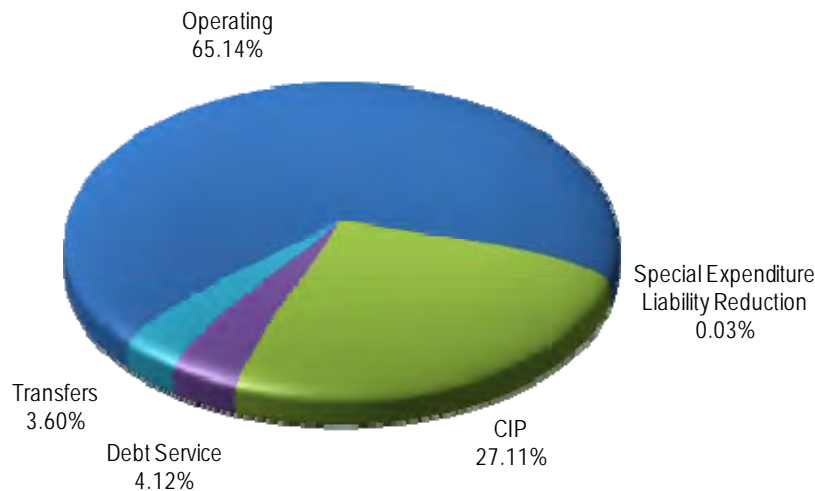
The large drop in Capital Projects Fund Balance is due to the planned completion of street, utility and facility projects within the fiscal year.

* Excludes transfer in designated fund balance of \$30,500 for special expenditure liability reduction

COMBINED FUNDS BUDGET OVERVIEW

The total adopted budget for all funds for fiscal year 2009-10 is \$95,920,328 (including a special expenditure liability reduction of \$30,500), which represents a 17.88% increase from the previous year's amended budget and a 2.81% increase from the previous year's adopted budget (prior budget comparisons include a special expenditure liability reduction of \$34,600 for the previous year's amended budget and \$255,100 for the previous year's adopted budget). Operating expenditures for the General Fund, Water & Sewer Fund, Hotel/Motel Fund, and Special Revenue Funds account for \$62,483,187 or 65.14% of the total budget. Capital Improvement Program expenditures total \$26,000,089 and represent 27.11% of the total budget. Expenditures for Debt Service total \$3,948,352 and represent 4.12% of the total budget. Expenditures for Transfers to Other Funds total \$3,458,200 and represent 3.60% of the total budget. Expenditures for a Special Expenditure Liability Reduction total \$30,500 and represent 0.03% of the total budget.

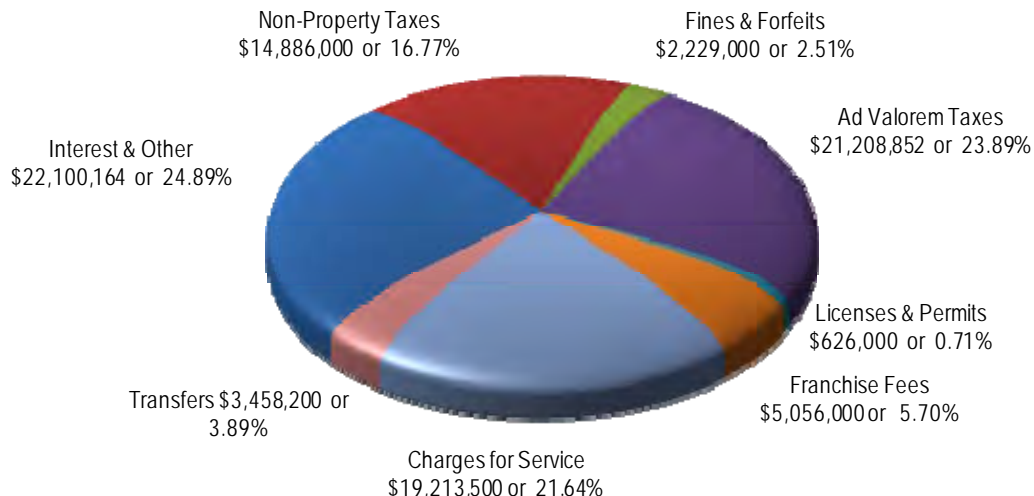
TOTAL ADOPTED BUDGET



The following graphs illustrate the revenue and expenditure distributions from all funds combined for the total adopted budget.

REVENUE DISTRIBUTION

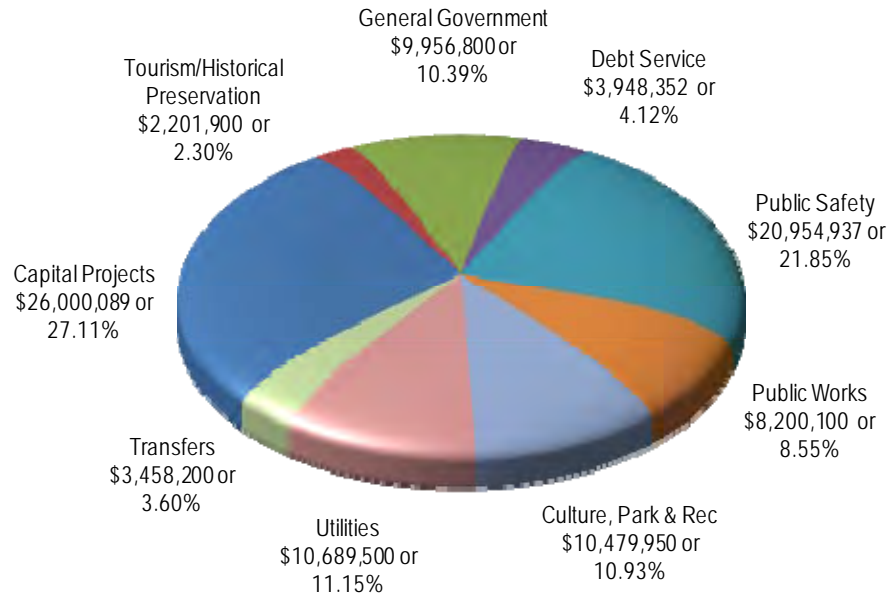
All Funds
\$88,777,716



EXPENDITURE DISTRIBUTION

All Funds

\$95,889,828



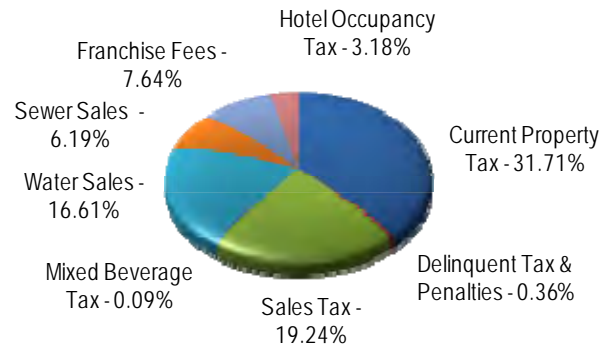
Note: Expenditures do not include a special expenditure liability reduction of \$30,500.

MAJOR REVENUE SOURCES

The revenue sources described in this section account for approximately \$56.2 million or 85.02% of the City's operating revenues (excludes bond proceeds, capital projects and interfund transfers/charges).

Property (Ad Valorem) Taxes

Values: The City of Farmers Branch contracts with the Dallas Central Appraisal District (DCAD) to appraise property values within the City. DCAD is required by state law to repeat the appraisal process for property at least once every three years. DCAD's policy is to appraise approximately one-third business personal property, commercial real property and residential real property each year. Residential and commercial real property includes land and buildings. Business personal property is defined by the tax code as any business property that is not real property. This type of property could include furniture, computer systems, vehicles, etc. Properties are appraised as of January 1 each year. This appraised value is used as the basis for tax billing the following October 1.



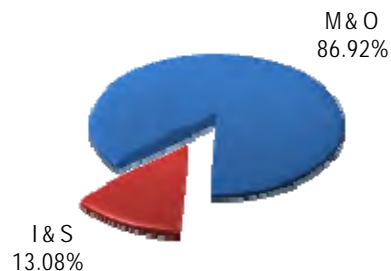
To save time and money, the appraisal district uses mass appraisal to appraise large numbers of properties. In a mass appraisal, the appraisal district first collects detailed descriptions of each taxable property in the district. It then classifies properties according to a variety of factors, such as size, use, and construction type. Using data from recent property sales, the district appraises the value of typical properties in each class. Taking into account differences such as age or location, the district uses the typical property values to appraise all properties in the class.

DCAD contracts with the University of Texas at Dallas to conduct a residential appraisal study. This study compares market value (sales) data to appraised value by neighborhood using a statistical model to determine value in neighborhoods that did not have a recent sale. The resulting property values are then adjusted based on a conditions index that is determined by DCAD during neighborhood inspection. Improvements to a home such as a new roof or a kitchen remodel may affect the overall conditions index. New construction such as a pool or a home addition would immediately affect the appraised value of a home whether or not the home is in an area targeted for appraisal.

Tax Rate & Revenues: The City's tax rate consists of two components: Maintenance & Operations and Interest & Sinking. The Maintenance & Operations part of the tax rate funds general fund operations and is shown in the General Fund budget as property tax revenue. The Interest & Sinking part of the tax rate funds debt service on General Obligation or Certificates of Obligation Bonds. These bonds are backed by the City's property tax base. The property tax revenue from the debt service part of the tax rate is shown in the debt service budget as property tax revenue. The combined total of property tax revenues in the General and Debt Service Funds is called the City's tax levy.

The City's 2009-2010 tax rate of \$0.5195 per \$100 property value allocates 86.92% (\$0.451567) of property tax revenues to the General Fund and 13.08% (\$0.067933) to the Debt Service Fund for general obligation long-term debt. Any reduction to the tax rate must be from the General Fund, as the debt service rate cannot be reduced below a level necessary to fund the City's annual debt service. The City is permitted by Article XI, Section 5, of the State of Texas Constitution to levy taxes up to \$2.50 per \$100 of

Ad Valorem Composition



assessed valuation for general governmental services including the payment of principal and interest on general obligation long-term debt.

Property (ad valorem) taxes attach as an enforceable lien on property as of each January 1. The City's property tax is billed each October 1 on the assessed value listed as of the prior January 1 for all real and business personal property located in the City. Assessed values are established by the Dallas Central Appraisal District at 100% of the estimated market value and certified by the Appraisal Review Board. The assessed taxable value for the roll of January 1, 2009, upon which the fiscal 2010 levy is based, is \$4,128,275,336. This amount is net of \$1,241,985,374 (representing 30.08% of taxable value) of agricultural, homestead, over-65, disabled veteran, and tax abatement exemptions. The 2009 tax roll (2009-2010 fiscal year) is 2.70% more than the 2008 certified roll. Economic growth and new construction activity have flattened due to the recent economic downturn.

Taxes are due January 31 following the October 1 billing date and are considered delinquent after January 31 of each year. Based upon historical collection trends, current tax collections for the year ending September 30, 2010 are estimated to be approximately 99% of levy when including the minimum value for protested accounts and will generate \$20,968,852 in total revenues. Delinquent taxes and penalties are expected to produce an additional \$240,000.

The City offers a 20% homestead exemption (but not less than \$5,000) and \$60,000 exemption for disabled and senior citizen homesteads. The exemption for senior citizen homesteads will increase to \$65,000 in the 2010-11 fiscal year.

Sales Tax

The sales tax in Farmers Branch is 8.25% of goods or services sold within the City's boundaries. The tax is collected by businesses making the sale and is remitted to the State Comptroller of Public Accounts on a monthly, and in some cases, quarterly basis. Of the 8.25% tax, the State retains 6.25% and distributes 1.0% to the City of Farmers Branch and 1.0% to the Dallas Area Rapid Transit (DART) mass transportation authority. The State Comptroller's office distributes tax proceeds to local entities within 40 days following the period for which the tax is collected by the businesses.

For the year ending September 30, 2010, the City expects to receive \$12,726,000 in sales and use tax revenue. This amount represents a 1.00% increase over the previous year's amended budget. Sales tax revenue is expected to grow with the area CPI rate over the next two years.

Another sales tax levied by the State is the mixed drink tax, which is applied against all mixed drinks and package liquor sold in the City. The tax is 14% of the sales price and, like the general sales tax, is collected by the State. The City's share of the dollar revenues generated by the tax is 10.7143%, which is expected to produce \$60,000 for the 2010 fiscal year. This amount represents no change when compared to the previous year's amended budget.

Utility Fees

The City of Farmers Branch charges fees for the provision of water and sewer services to residents and businesses located within the City. The City utilizes a comprehensive utility rate structure that is based upon charging minimum bills for customers, dependent upon meter size, with escalating tiered volume charges depending upon the demand each customer places upon the utility system. This structure allows the fund to equitably recover a greater portion of its fixed expenses through a relatively constant revenue stream.

Under these rates, each customer pays a minimum monthly bill depending upon their meter size. For example, a customer with a 3/4 inch standard size meter will pay \$11.69, which includes 2,000 gallons. At the other end of the scale, a customer with an 8 inch meter pays a minimum bill of \$339.13, which also includes 2,000 gallons. Water in excess of 2,000 gallons is billed at \$3.17 per 1,000 gallons up to 10,000 gallons; \$3.57 per 1,000 gallons from 10,001-20,000 gallons; and \$3.71 per 1,000 gallons over 20,001 gallons consumption. Sewer charges are dependent upon the volume of water consumed and are structured similar to the water rates. The exception to this rule is residential customers who cease paying sewer fees once water consumption exceeds 10,000 gallons. The combined monthly water and sewer bill for an average residential customer (10,000 gallons consumption) is \$62.53.

For the 2009-2010 budget year, the City's Water & Sewer Fund anticipates receiving \$10,982,700 from water sales and \$4,096,600 from sewer service fees. These revenues represent an increase of approximately 7.7% in water service fees and 0% in sewer service fees compared to the previous year's amended budget with the expectation that consumption levels will remain stable. The 2009-10 budget assumes annual sales of 2.8 billion gallons. Utility rates are anticipated to increase at the same rate as cost increases for water and wastewater treatment during the next few years.

Franchise Fees

The City of Farmers Branch maintains franchise agreements with utilities that use the City's roadway right-of-ways to conduct their business. Besides defining the responsibilities of the utilities in maintaining their assets, the agreements contain a franchise fee clause that requires the utilities to compensate the City for the use of the right-of-ways. Generally, the fees are based upon a percentage of a utility's gross receipts (generated by customers located within the City's corporate limits), which range from 4% to 10%. The franchise agreement with Southwestern Bell Telephone established a different method for calculating the franchise fee. Under the agreement, the City receives a base annual fee in quarterly payments with a growth factor for subsequent years.

Revenues from the natural gas, electric power, telephone, cable television, and commercial garbage franchises are anticipated to total \$5,056,000 in the 2009-2010 fiscal year, which represents a 7.01% increase from the previous year's amended budget. Total franchise fees are expected to increase slightly for the next two to three years due to increased costs for gas and electricity.

Hotel/Motel Occupancy Tax

The occupancy tax is levied by both the City and the State on a hotel or motels gross occupancy receipts. The City's portion is collected on a monthly basis. The City's tax is 7% and is levied with the State's 6% rate. Revenue generated by the tax is restricted by State law to directly enhance and promote the tourist, convention and hotel industry. For the year ending September 30, 2010, the City expects to receive \$2,100,000 in occupancy tax receipts. This represents an 8.7% decrease from the previous year's amended budget. The City has twelve hotels. Hotel occupancy receipts are expected to remain stable over the next few years.

BUDGET FACT SHEET COMMONLY ASKED QUESTIONS

ADOPTED BUDGET 2009-10

		Adopted Fiscal Year Budget 2009-10		Adopted Fiscal Year Budget 2008-09
<u>Budgeted Expenditures</u>				
Total Budget	*	\$ 95,920,328		\$ 93,298,693
Operating Budget (includes transfers)	*	\$ 69,770,239		\$ 67,631,578
Capital Budget		\$ 26,150,089		\$ 25,667,115
<u>Property Taxes</u>				
Total Residential Taxable Value		\$ 890,876,012		\$ 893,518,861
Total Commercial Real Taxable Value		\$ 2,108,584,132		\$ 2,105,274,833
Total Business Personal Property Taxable Value		\$ 1,128,815,192		\$ 1,021,013,797
Total Taxable Value	**	\$ 4,128,275,336		\$ 4,019,807,491
Total Exemptions Value	**	\$ 1,241,985,374		\$ 1,073,306,019
Total Abatement Value	**	\$ 8,364,678		\$ 150,749,808 ⁽¹⁾
Tax Rate (per \$100 assessed value)		\$ 0.5195		\$ 0.4945
Average Home Value		\$ 149,760		\$ 150,128
Property Tax Homestead Exemption		\$ 5,000	or 20% whichever is greater	\$ 5,000 or 20% whichever is greater
Property Tax Over-65 / Disabled Exemption		\$ 60,000		\$ 60,000

Authorized Positions

	Adopted Fiscal Year Budget 2009-10		Amended Budget 2008-09	
	Budget	Full-Time Equivalents (FTE) ⁽²⁾	Budget	Full-Time Equivalents (FTE) ⁽²⁾
Full-Time	408.00	408.00	407.00	407.00
Part-Time	120.00		132.00	
Full-Time Equivalent		36.14		48.63
	528.00	444.14	539.00	455.63

* Includes special expenditure liability reduction of \$30,500 for 2009-10 and \$255,100 for 2008-09.

** Excludes Values in Protest

⁽¹⁾ Figure represents total abatement value at time of certification. An additional \$219,767,264 in abatements were approved after the tax roll was certified, bringing the total tax abatement value to \$370,517,072.

⁽²⁾ Full-time equivalents is calculated by totaling part-time budgeted hours and dividing the total by the average annual hours worked by full-time employees (2,080).



**FARMERS
BRANCH**

GENERAL FUND REVENUE SUMMARY

	ACTUAL 2007-08	ADOPTED BUDGET 2008-09	YEAR-END AMENDED BUDGET 2008-09	ADOPTED BUDGET 2009-10	PERCENT OF BUDGET
<u>TAXES</u>					
PROPERTY - CURRENT	\$16,416,331	\$17,550,000	\$17,000,000	\$18,100,000	41.16%
PROPERTY - PRIOR YEAR	43,272	75,000	75,000	50,000	0.11%
SALES & USE TAXES	12,395,816	12,600,000	12,600,000	12,726,000	28.94%
MIXED BEVERAGE	62,827	60,000	60,000	60,000	0.14%
BINGO	0	200	200	0	0.00%
FRANCHISE FEES	4,550,441	4,973,000	4,725,000	5,056,000	11.50%
PENALTIES & INTEREST	140,292	150,000	150,000	150,000	0.34%
SUB-TOTAL	<u>\$33,608,979</u>	<u>\$35,408,200</u>	<u>\$34,610,200</u>	<u>\$36,142,000</u>	<u>82.18%</u>
<u>LICENSES & PERMITS</u>					
HEALTH	\$28,320	\$25,000	\$25,000	\$25,000	0.06%
BUILDING	506,569	563,000	268,000	343,000	0.78%
PLUMBING	72,611	70,000	60,000	70,000	0.16%
ELECTRICAL	76,647	82,000	64,000	74,000	0.17%
HVAC	57,242	45,000	45,000	45,000	0.10%
MULTI-FAMILY INSPECTION	28,186	32,000	69,000	69,000	0.16%
SUB-TOTAL	<u>\$769,575</u>	<u>\$817,000</u>	<u>\$531,000</u>	<u>\$626,000</u>	<u>1.42%</u>
<u>CHARGES FOR SERVICES</u>					
ZONING	\$11,323	\$20,500	\$16,500	\$16,500	0.04%
PRINTING & DUPLICATING	20,371	18,500	18,500	16,500	0.04%
POLICE SERVICES	112,377	115,000	115,000	115,000	0.26%
EMERGENCY SERVICES	1,194,653	1,278,000	1,220,000	1,338,000	3.04%
REFUSE SERVICES	2,328,746	2,370,000	2,220,000	1,781,000	4.05%
HEALTH & INSPECTION FEE	28,355	22,000	30,000	30,000	0.07%
ANIMAL CONTROL & SHELTER	22,324	18,200	18,200	18,200	0.04%
SWIMMING POOL FEES	44,689	45,000	45,000	45,000	0.10%
SENIOR CENTER FEES	32,237	34,000	34,000	34,000	0.08%
PARKS & REC CONCESSIONS	190,307	175,000	175,000	175,000	0.40%
BUILDING USE FEES	497,898	520,000	520,000	520,000	1.18%
SUB-TOTAL	<u>\$4,483,280</u>	<u>\$4,616,200</u>	<u>\$4,412,200</u>	<u>\$4,089,200</u>	<u>9.30%</u>
<u>FINES, FORFEITS & ASSESSMENTS</u>					
COURT	\$2,132,926	\$2,545,000	\$2,147,000	\$2,147,000	4.88%
LIBRARY	77,110	82,000	82,000	82,000	0.19%
SUB-TOTAL	<u>\$2,210,036</u>	<u>\$2,627,000</u>	<u>\$2,229,000</u>	<u>\$2,229,000</u>	<u>5.07%</u>
<u>INTEREST/RENTS/CONTRIBUTIONS</u>					
INTEREST	\$574,311	\$700,000	\$350,000	\$350,000	0.80%
RENTS	381,125	383,000	383,000	391,000	0.89%
SUB-TOTAL	<u>\$955,436</u>	<u>\$1,083,000</u>	<u>\$733,000</u>	<u>\$741,000</u>	<u>1.68%</u>

GENERAL FUND REVENUE SUMMARY

	ACTUAL 2007-08	ADOPTED BUDGET 2008-09	YEAR-END AMENDED BUDGET 2008-09	ADOPTED BUDGET 2009-10	PERCENT OF BUDGET
<u>MISCELLANEOUS</u>					
MISCELLANEOUS	\$190,765	\$98,000	\$84,900	\$119,900	0.27%
RECYCLING	25,011	20,000	10,000	10,000	0.02%
SALE OF ASSETS	240,494	0	0	0	0.00%
INSURANCE RECOVERY	23,797	21,500	21,500	21,500	0.05%
SUB-TOTAL	<u>\$480,067</u>	<u>\$139,500</u>	<u>\$116,400</u>	<u>\$151,400</u>	<u>0.34%</u>
 GRAND TOTAL	 <u><u>\$42,507,373</u></u>	 <u><u>\$44,690,900</u></u>	 <u><u>\$42,631,800</u></u>	 <u><u>\$43,978,600</u></u>	 <u><u>100.00%</u></u>

GENERAL FUND EXPENDITURE SUMMARY Summarized by Department

	ACTUAL 2007-08	ADOPTED BUDGET 2008-09	YEAR-END AMENDED BUDGET 2008-09	ADOPTED BUDGET 2009-10	PERCENT OF BUDGET
<u>GENERAL GOVERNMENT</u>					
GENERAL GOVERNMENT	\$106,010	\$133,100	\$176,700	\$164,900	0.38%
GENERAL CONTRACTS	192,000	208,500	208,500	208,500	0.47%
LEGAL	2,304,520	770,400	1,004,000	535,400	1.22%
NON-DEPARTMENTAL	(1,765,498)	(2,330,300)	(4,733,000)	(2,123,900)	-4.83%
SUB-TOTAL	<u>\$837,032</u>	<u>(\$1,218,300)</u>	<u>(\$3,343,800)</u>	<u>(\$1,215,100)</u>	<u>-2.77%</u>
<u>GENERAL ADMINISTRATION</u>					
GENERAL ADMINISTRATION	<u>\$1,017,163</u>	<u>\$936,400</u>	<u>\$958,800</u>	<u>\$961,300</u>	<u>2.19%</u>
SUB-TOTAL	<u>\$1,017,163</u>	<u>\$936,400</u>	<u>\$958,800</u>	<u>\$961,300</u>	<u>2.19%</u>
<u>COMMUNICATIONS</u>					
COMMUNICATIONS	<u>\$518,761</u>	<u>\$449,600</u>	<u>\$449,800</u>	<u>\$435,800</u>	<u>0.99%</u>
SUB-TOTAL	<u>\$518,761</u>	<u>\$449,600</u>	<u>\$449,800</u>	<u>\$435,800</u>	<u>0.99%</u>
<u>ECONOMIC DEVELOPMENT & TOURISM</u>					
ECONOMIC DEVELOPMENT	<u>\$397,311</u>	<u>\$312,200</u>	<u>\$258,400</u>	<u>\$317,900</u>	<u>0.72%</u>
SUB-TOTAL	<u>\$397,311</u>	<u>\$312,200</u>	<u>\$258,400</u>	<u>\$317,900</u>	<u>0.72%</u>
<u>HUMAN RESOURCES</u>					
HUMAN RESOURCES	<u>\$773,696</u>	<u>\$809,500</u>	<u>\$756,900</u>	<u>\$730,500</u>	<u>1.66%</u>
SUB-TOTAL	<u>\$773,696</u>	<u>\$809,500</u>	<u>\$756,900</u>	<u>\$730,500</u>	<u>1.66%</u>
<u>FINANCE</u>					
FINANCE ADMINISTRATION	\$624,831	\$636,300	\$687,300	\$680,900	1.55%
INFORMATION SERVICES	1,220,495	1,159,300	1,175,300	1,222,400	2.78%
ACCOUNTING	525,238	516,200	532,000	527,300	1.20%
PURCHASING	168,351	111,300	112,700	111,800	0.25%
MUNICIPAL COURT	563,281	524,800	533,700	529,200	1.20%
SUB-TOTAL	<u>\$3,102,196</u>	<u>\$2,947,900</u>	<u>\$3,041,000</u>	<u>\$3,071,600</u>	<u>6.99%</u>
<u>COMMUNITY SERVICES</u>					
COMMUNITY SERVICES ADMIN.	\$708,985	\$686,400	\$585,600	\$581,600	1.32%
BUILDING INSPECTION	1,200,392	993,000	911,400	927,700	2.11%
ENVIRONMENTAL HEALTH	777,108	830,500	830,500	857,300	1.95%
SUB-TOTAL	<u>\$2,686,485</u>	<u>\$2,509,900</u>	<u>\$2,327,500</u>	<u>\$2,366,600</u>	<u>5.39%</u>
<u>ENGINEERING</u>					
ENGINEERING	\$1,483,341	\$999,400	\$999,400	\$995,500	2.27%
TRAFFIC ENGINEERING	908,303	1,026,600	1,025,000	1,081,000	2.46%
SUB-TOTAL	<u>\$2,391,644</u>	<u>\$2,026,000</u>	<u>\$2,024,400</u>	<u>\$2,076,500</u>	<u>4.73%</u>

GENERAL FUND EXPENDITURE SUMMARY Summarized by Department

	ACTUAL 2007-08	ADOPTED BUDGET 2008-09	YEAR-END AMENDED BUDGET 2008-09	ADOPTED BUDGET 2009-10	PERCENT OF BUDGET
<u>PUBLIC WORKS</u>					
PUBLIC WORKS ADMIN.	\$441,521	\$433,000	\$433,000	\$442,000	1.01%
SOLID WASTE COLLECTION	2,108,796	2,319,600	1,803,200	1,918,400	4.37%
STREET MAINTENANCE	2,365,725	2,435,700	2,388,200	2,277,700	5.19%
SUB-TOTAL	<u>\$4,916,042</u>	<u>\$5,188,300</u>	<u>\$4,624,400</u>	<u>\$4,638,100</u>	<u>10.56%</u>
<u>POLICE</u>					
POLICE ADMINISTRATION	\$491,453	\$560,700	\$550,700	\$1,154,900	2.63%
POLICE INVESTIGATIONS	1,531,059	1,638,900	1,638,900	1,580,600	3.60%
POLICE PATROL	6,501,792	6,890,000	6,552,300	5,681,500	12.93%
POLICE DETENTION	0	0	0	914,200	2.08%
POLICE COMMUNICATIONS	1,768,382	1,958,300	1,947,200	1,721,300	3.92%
POLICE TRAINING	0	0	0	219,600	0.50%
SUB-TOTAL	<u>\$10,292,686</u>	<u>\$11,047,900</u>	<u>\$10,689,100</u>	<u>\$11,272,100</u>	<u>25.66%</u>
<u>FIRE</u>					
FIRE ADMINISTRATION	\$915,544	\$924,900	\$924,900	\$920,200	2.09%
FIRE PREVENTION	444,807	471,500	471,500	457,200	1.04%
FIRE OPERATIONS	7,136,891	7,371,800	7,459,400	7,469,000	17.00%
SUB-TOTAL	<u>\$8,497,242</u>	<u>\$8,768,200</u>	<u>\$8,855,800</u>	<u>\$8,846,400</u>	<u>20.14%</u>
<u>PARKS & RECREATION</u>					
PARKS & RECREATION ADMIN.	\$558,090	\$569,500	\$569,500	\$570,900	1.30%
BUILDING MAINTENANCE	1,057,636	1,150,500	1,155,300	1,151,500	2.62%
PARK MAINTENANCE	4,004,777	4,335,600	4,054,200	4,212,700	9.59%
RECREATION	1,630,993	1,747,100	1,746,400	1,603,200	3.65%
SWIMMING POOL	190,671	223,600	224,300	223,600	0.51%
SENIOR CENTER	495,953	567,300	566,300	588,700	1.34%
PARK BOARD	8,494	10,600	10,600	10,600	0.02%
SENIOR ADVISORY BOARD	5,236	8,400	8,400	6,400	0.01%
CHRISTMAS	143,449	157,600	157,600	206,500	0.47%
SUB-TOTAL	<u>\$8,095,299</u>	<u>\$8,770,200</u>	<u>\$8,492,600</u>	<u>\$8,574,100</u>	<u>19.52%</u>
<u>LIBRARY</u>					
LIBRARY	<u>\$1,885,094</u>	<u>\$1,897,200</u>	<u>\$1,833,900</u>	<u>\$1,852,500</u>	<u>4.22%</u>
SUB-TOTAL	<u>\$1,885,094</u>	<u>\$1,897,200</u>	<u>\$1,833,900</u>	<u>\$1,852,500</u>	<u>4.22%</u>
GRAND TOTAL	<u><u>\$45,410,651</u></u>	<u><u>\$44,445,000</u></u>	<u><u>\$40,968,800</u></u>	<u><u>\$43,928,300</u></u>	<u><u>100.00%</u></u>

**GENERAL FUND
EXPENDITURE SUMMARY**
Summarized by Function

	ACTUAL 2007-08	ADOPTED BUDGET 2008-09	YEAR-END AMENDED BUDGET 2008-09	ADOPTED BUDGET 2009-10	PERCENT OF BUDGET
<u>GENERAL GOVERNMENT</u>					
GENERAL GOVERNMENT	\$106,010	\$133,100	\$176,700	\$164,900	0.38%
GENERAL CONTRACTS	192,000	208,500	208,500	208,500	0.47%
LEGAL	2,304,520	770,400	1,004,000	535,400	1.22%
NON-DEPARTMENTAL	(1,765,498)	(2,330,300)	(4,733,000)	(2,123,900)	-4.83%
GENERAL ADMINISTRATION	1,017,163	936,400	958,800	961,300	2.19%
COMMUNICATIONS	518,761	449,600	449,800	435,800	0.99%
ECONOMIC DEVELOPMENT	397,311	312,200	258,400	317,900	0.72%
HUMAN RESOURCES	773,696	809,500	756,900	730,500	1.66%
FINANCE ADMINISTRATION	624,831	636,300	687,300	680,900	1.55%
INFORMATION SERVICES	1,220,495	1,159,300	1,175,300	1,222,400	2.78%
ACCOUNTING	525,238	516,200	532,000	527,300	1.20%
PURCHASING	168,351	111,300	112,700	111,800	0.25%
MUNICIPAL COURT	563,281	524,800	533,700	529,200	1.20%
COMMUNITY SERVICES ADMIN.	708,985	686,400	585,600	581,600	1.32%
BUILDING INSPECTION	1,200,392	993,000	911,400	927,700	2.11%
ENVIRONMENTAL HEALTH	777,108	830,500	830,500	857,300	1.95%
TOTAL GENERAL GOVT	<u>\$9,332,644</u>	<u>\$6,747,200</u>	<u>\$4,448,600</u>	<u>\$6,668,600</u>	<u>15.18%</u>
<u>PUBLIC WORKS</u>					
ENGINEERING	\$1,483,341	\$999,400	\$999,400	\$995,500	2.27%
TRAFFIC ENGINEERING	908,303	1,026,600	1,025,000	1,081,000	2.46%
PUBLIC WORKS ADMIN.	441,521	433,000	433,000	442,000	1.01%
SOLID WASTE COLLECTION	2,108,796	2,319,600	1,803,200	1,918,400	4.37%
STREET MAINTENANCE	2,365,725	2,435,700	2,388,200	2,277,700	5.19%
TOTAL PUBLIC WORKS	<u>\$7,307,686</u>	<u>\$7,214,300</u>	<u>\$6,648,800</u>	<u>\$6,714,600</u>	<u>15.29%</u>
<u>PUBLIC SAFETY</u>					
POLICE ADMINISTRATION	\$491,453	\$560,700	\$550,700	\$1,154,900	2.63%
POLICE INVESTIGATIONS	1,531,059	1,638,900	1,638,900	1,580,600	3.60%
POLICE PATROL	6,501,792	6,890,000	6,552,300	5,681,500	12.93%
POLICE DETENTION	0	0	0	914,200	2.08%
POLICE COMMUNICATIONS	1,768,382	1,958,300	1,947,200	1,721,300	3.92%
POLICE TRAINING	0	0	0	219,600	0.50%
FIRE ADMINISTRATION	915,544	924,900	924,900	920,200	2.09%
FIRE PREVENTION	444,807	471,500	471,500	457,200	1.04%
FIRE OPERATIONS	7,136,891	7,371,800	7,459,400	7,469,000	17.00%
TOTAL PUBLIC SAFETY	<u>\$18,789,928</u>	<u>\$19,816,100</u>	<u>\$19,544,900</u>	<u>\$20,118,500</u>	<u>45.80%</u>

**GENERAL FUND
EXPENDITURE SUMMARY**
Summarized by Function

	ACTUAL 2007-08	ADOPTED BUDGET 2008-09	YEAR-END AMENDED BUDGET 2008-09	ADOPTED BUDGET 2009-10	PERCENT OF BUDGET
<u>CULTURE & PARKS</u>					
PARKS & RECREATION ADMIN.	\$558,090	\$569,500	\$569,500	\$570,900	1.30%
BUILDING MAINTENANCE	1,057,636	1,150,500	1,155,300	1,151,500	2.62%
PARK MAINTENANCE	4,004,777	4,335,600	4,054,200	4,212,700	9.59%
RECREATION	1,630,993	1,747,100	1,746,400	1,603,200	3.65%
SWIMMING POOL	190,671	223,600	224,300	223,600	0.51%
SENIOR CENTER	495,953	567,300	566,300	588,700	1.34%
PARK BOARD	8,494	10,600	10,600	10,600	0.02%
SENIOR ADVISORY BOARD	5,236	8,400	8,400	6,400	0.01%
CHRISTMAS	143,449	157,600	157,600	206,500	0.47%
LIBRARY	1,885,094	1,897,200	1,833,900	1,852,500	4.22%
TOTAL CULTURE & PARKS	<u>\$9,980,393</u>	<u>\$10,667,400</u>	<u>\$10,326,500</u>	<u>\$10,426,600</u>	<u>23.74%</u>
GRAND TOTAL	<u><u>\$45,410,651</u></u>	<u><u>\$44,445,000</u></u>	<u><u>\$40,968,800</u></u>	<u><u>\$43,928,300</u></u>	<u><u>100.00%</u></u>

**GENERAL FUND
EXPENDITURE SUMMARY**
Summarized by Type of Expenditure

EXPENDITURES BY TYPE	ACTUAL		ADOPTED BUDGET		YEAR-END AMENDED BUDGET		ADOPTED BUDGET	
	2007-08		2008-09		2008-09		2009-10	
	Amount	Percent	Amount	Percent	Amount	Percent	Amount	Percent
Personal Services/Benefits								
Full-Time	\$ 23,813,682	52.44%	\$ 23,756,800	53.45%	\$ 23,568,500	57.53%	\$ 23,652,000	53.84%
Part-Time	1,172,945	2.58%	1,136,700	2.56%	1,136,300	2.77%	1,018,800	2.32%
Overtime	924,907	2.04%	1,024,900	2.31%	927,900	2.26%	1,040,900	2.37%
Life & Health	2,671,345	5.88%	2,876,700	6.47%	2,845,300	6.95%	2,933,000	6.68%
TMRS	3,834,052	8.44%	3,973,100	8.94%	3,987,700	9.73%	4,053,400	9.23%
Medicare	315,110	0.69%	309,100	0.70%	315,800	0.77%	308,700	0.70%
Workers' Compensation	246,400	0.54%	328,700	0.74%	328,700	0.80%	328,700	0.75%
Car Allowance	98,400	0.22%	96,900	0.22%	99,100	0.24%	100,800	0.23%
<i>Subtotal</i>	<u>\$ 33,076,841</u>	<u>72.84%</u>	<u>\$ 33,502,900</u>	<u>75.38%</u>	<u>\$ 33,209,300</u>	<u>81.06%</u>	<u>\$ 33,436,300</u>	<u>76.12%</u>
Purchased Prof & Tech Services	\$ 2,621,403	5.77%	\$ 1,136,600	2.56%	\$ 1,410,200	3.44%	\$ 958,700	2.18%
Supplies	2,014,047	4.44%	2,072,400	4.66%	2,021,100	4.93%	2,150,800	4.90%
Repairs & Maintenance	4,023,650	8.86%	3,834,800	8.63%	3,847,400	9.39%	3,871,800	8.81%
Services	3,470,757	7.64%	4,142,700	9.32%	4,092,000	9.99%	4,076,700	9.28%
Production & Disposal	262,435	0.58%	336,400	0.76%	246,400	0.60%	257,100	0.59%
Contracts	192,000	0.42%	208,500	0.47%	208,500	0.51%	208,500	0.47%
Christmas Displays	114,316	0.25%	118,200	0.27%	118,200	0.29%	168,200	0.38%
Other Objects	772,380	1.70%	703,600	1.58%	721,400	1.76%	1,123,200	2.56%
Special Incentive	384,064	0.85%	55,100	0.12%	34,600	0.08%	30,500	0.07%
Transfers	(1,521,242)	-3.35%	(1,666,200)	-3.75%	(4,940,300)	-12.06%	(2,353,500)	-5.36%
<i>Total Appropriations</i>	<u>\$ 45,410,651</u>	<u>100.00%</u>	<u>\$ 44,445,000</u>	<u>100.00%</u>	<u>\$ 40,968,800</u>	<u>100.00%</u>	<u>\$ 43,928,300</u>	<u>100.00%</u>



**FARMERS
BRANCH**

GENERAL GOVERNMENT

General Government consists of four divisions: General Government, General Contracts, Legal, and Non-Departmental.

The General Government Division is used to account for expenses associated with the City Council. The General Contracts Division is used to account for services provided to citizens by City Council approved non-profit organizations. The Legal Division is used to account for expenses associated with the City's contracted legal counsel. The Non-Departmental Division accounts for expenses and interfund transfers not directly associated with any other General Fund Department or Division.

GENERAL GOVERNMENT SUMMARY	YEAR-END AMENDED BUDGET 2007-08	ACTUAL 2007-08	ADOPTED BUDGET 2008-09	YEAR-END AMENDED BUDGET 2008-09	ADOPTED BUDGET 2009-10	% CHANGE FROM AMENDED BUDGET
<i>Supplies</i>	\$12,100	\$9,839	\$15,100	\$15,100	\$12,400	-17.88%
<i>Purchased Prof & Tech Services</i>	1,044,400	2,304,520	770,400	1,004,000	535,400	-46.67%
<i>Services</i>	118,000	96,171	118,000	161,600	152,500	-5.63%
<i>Contracts</i>	192,000	192,000	208,500	208,500	208,500	0.00%
<i>Other Objects</i>	756,100	772,380	703,600	721,400	1,123,200	55.70%
<i>Special Incentive</i>	470,500	384,064	55,100	34,600	30,500	-11.85%
<i>Transfers</i>	(2,910,500)	(2,921,942)	(3,089,000)	(5,489,000)	(3,277,600)	-40.29%
Total Department Budget	<u>(\$317,400)</u>	<u>\$837,032</u>	<u>(\$1,218,300)</u>	<u>(\$3,343,800)</u>	<u>(\$1,215,100)</u>	<u>-63.66%</u>

SUMMARY BUDGET CATEGORIES

	YEAR-END AMENDED BUDGET 2007-08	ACTUAL 2007-08	ADOPTED BUDGET 2008-09	YEAR-END AMENDED BUDGET 2008-09	ADOPTED BUDGET 2009-10
GENERAL GOVERNMENT					
<i>Supplies</i>	\$12,100	\$9,839	\$15,100	\$15,100	\$12,400
<i>Services</i>	118,000	96,171	118,000	161,600	152,500
Total Budget	<u>\$130,100</u>	<u>\$106,010</u>	<u>\$133,100</u>	<u>\$176,700</u>	<u>\$164,900</u>
GENERAL CONTRACTS					
<i>Contracts</i>	<u>\$192,000</u>	<u>\$192,000</u>	<u>\$208,500</u>	<u>\$208,500</u>	<u>\$208,500</u>
Total Budget	<u>\$192,000</u>	<u>\$192,000</u>	<u>\$208,500</u>	<u>\$208,500</u>	<u>\$208,500</u>
LEGAL					
<i>Purchased Prof & Tech Services</i>	<u>\$1,044,400</u>	<u>\$2,304,520</u>	<u>\$770,400</u>	<u>\$1,004,000</u>	<u>\$535,400</u>
Total Budget	<u>\$1,044,400</u>	<u>\$2,304,520</u>	<u>\$770,400</u>	<u>\$1,004,000</u>	<u>\$535,400</u>
Note: Approximately \$100,000 of legal services is for prosecutor costs.					
NON-DEPARTMENTAL					
<i>Other Objects</i>	\$756,100	\$772,380	\$703,600	\$721,400	\$1,123,200
<i>Special Incentive</i>	470,500	384,064	55,100	34,600	30,500
<i>Transfers</i>	(2,910,500)	(2,921,942)	(3,089,000)	(5,489,000)	(3,277,600)
Total Budget	<u>(\$1,683,900)</u>	<u>(\$1,765,498)</u>	<u>(\$2,330,300)</u>	<u>(\$4,733,000)</u>	<u>(\$2,123,900)</u>



**FARMERS
BRANCH**

GENERAL ADMINISTRATION

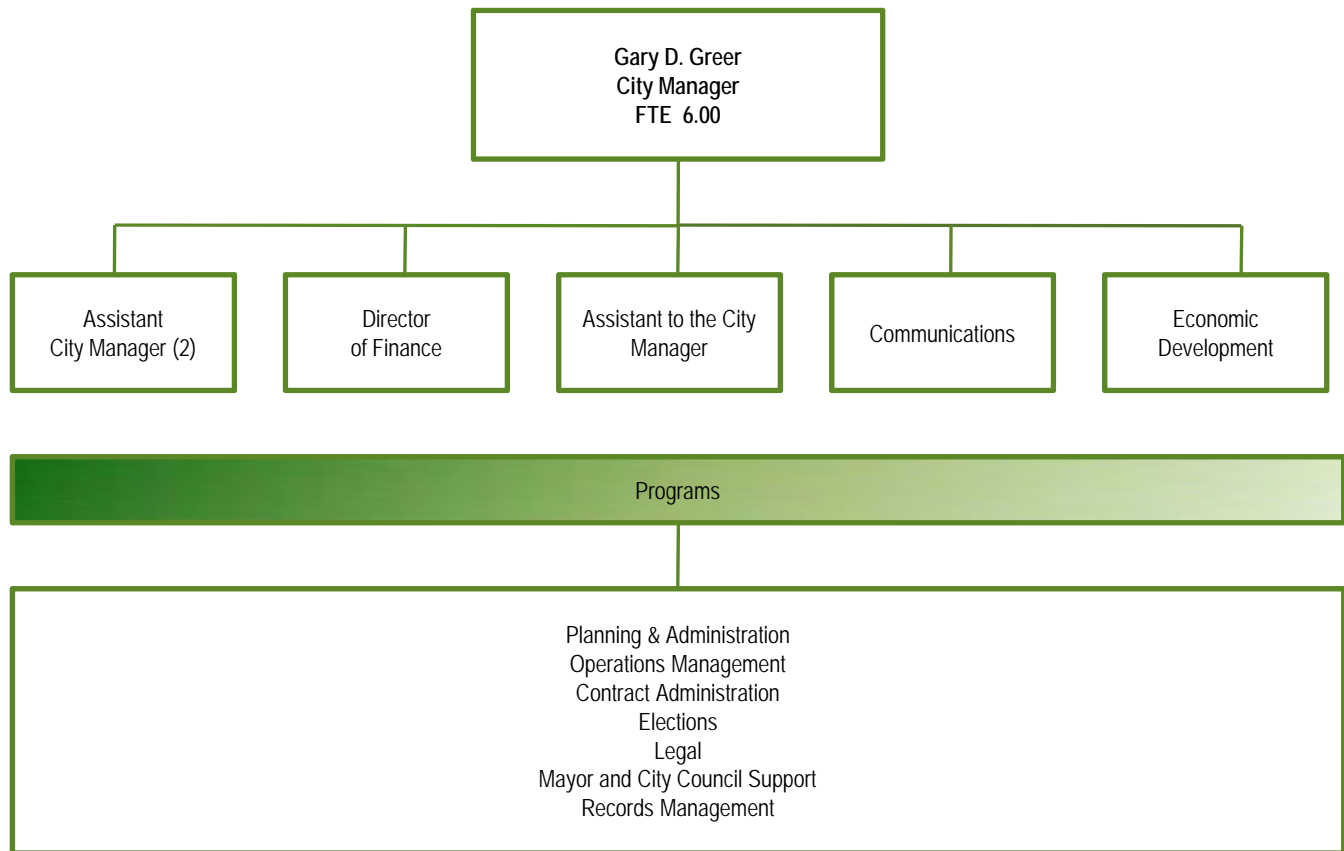
The General Administration Department is the Office of the City Manager and includes the Communications Department and the Economic Development & Tourism Office. The Office of the City Manager is responsible to the City Council for the proper administration of all affairs of the City under its jurisdiction and must keep the City Council informed.

The Office of the City Manager develops and implements, directly or through various departments, programs of the City. The office is also responsible for numerous community and intergovernmental relations activities as well as special programs such as records management, legislative affairs, redevelopment, and franchise administration.

2009-10 GOALS & OBJECTIVES

1. Fulfill policy directives by achieving goals identified by the City Council. *(Core Value 10)*
2. Continue to develop performance measures to evaluate performance of each department. *(Core Value 10)*
3. Continue process of converting all ordinances and resolutions to a searchable electronic format. *(Core Value 8)*
4. Develop and implement a "green" policy for city programs, facilities and projects. *(Core Value 4)*
5. Conduct two town hall meetings. *(Core Value 8)*
6. Evaluate face-to-face contacts with the public and implement ideas that enhance those interactions and improve customer service. *(Core Value 8)*
7. Enlist the Business Community Relations Board to solicit input. *(Core Value 9)*
8. Ensure that all employees throughout the organization are aware of the ethical standards expected of them. *(Core Value 10)*

Administration



GENERAL ADMINISTRATION SUMMARY	YEAR-END AMENDED		ADOPTED BUDGET 2008-09	YEAR-END AMENDED		% CHANGE FROM AMENDED BUDGET
	BUDGET 2007-08	ACTUAL 2007-08		BUDGET 2008-09	ADOPTED BUDGET 2009-10	
<i>Personal Services/Benefits</i>	\$1,009,300	\$961,758	\$896,200	\$918,600	\$918,700	0.01%
<i>Supplies</i>	13,300	10,930	11,400	11,400	11,400	0.00%
<i>Repairs & Maintenance</i>	2,300	318	500	500	500	0.00%
<i>Services</i>	42,700	44,157	28,300	28,300	30,700	8.48%
Total Department Budget	<u>\$1,067,600</u>	<u>\$1,017,163</u>	<u>\$936,400</u>	<u>\$958,800</u>	<u>\$961,300</u>	<u>0.26%</u>

COMMUNICATIONS

The responsibility of the Communications Department is to provide current and accurate information about City of Farmers Branch programs, activities, services, events and news making occurrences. In addition, it is the responsibility of the department to increase awareness of the City of Farmers Branch. Information is presented to the citizens, newcomers, media, and employees through the Branch Review, FBTV-Cable Channel 16, Farmers Branch Information Radio at 1670 AM, City website at www.farmersbranch.info, employee newsletter, personal contacts, Branch Mail e-mail news notifications, video programs and news releases.

The department executes all public information campaigns and serves as the media relations representative both on a daily basis and in emergency situations. The department also serves as a resource center for citizens, staff, civic groups, and the news media and provides support for special projects for other departments.

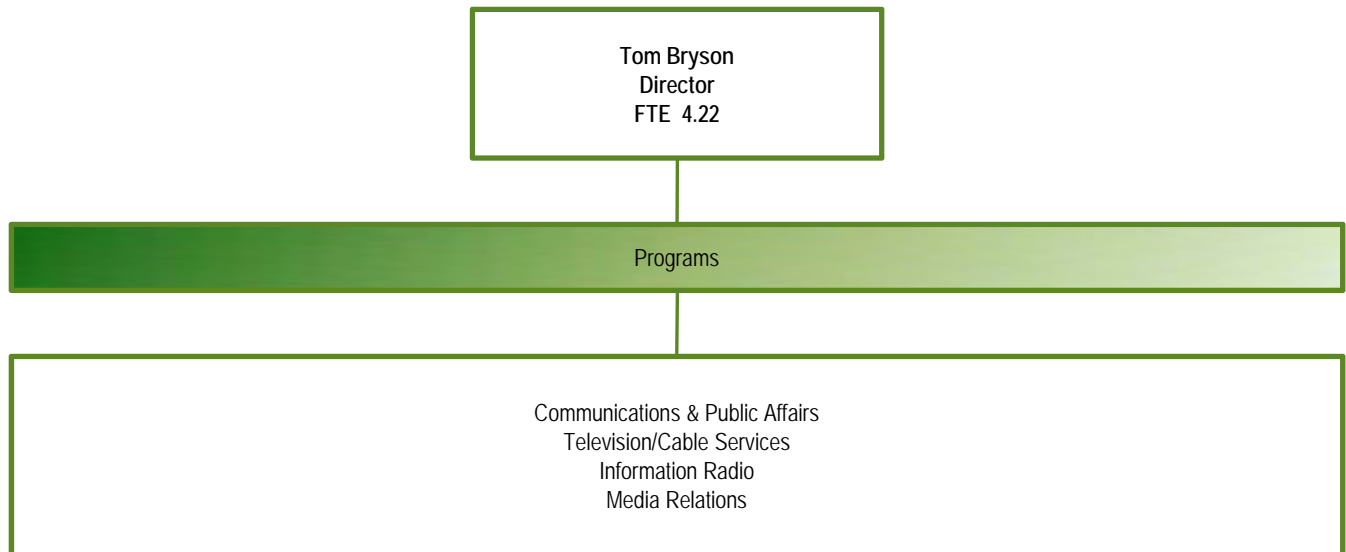
2009-10 GOALS & OBJECTIVES

1. Work with the Economic Development Office to develop a marketing strategy for the Four Corners area redevelopment and implement plan. *(Core Value 3)*
2. Implement seven-year plan to upgrade audio/video equipment to improve FBTV productions. *(Core Value 8)*
3. Publish twelve issues of the Branch Review. *(Core Value 8)*
4. Begin production of an e-newsletter entitled "Branch Bulletin." *(Core Value 8)*
5. Work with Human Resources to implement "Team FB" as an overarching program of customer service education and team-building, based on principles learned from the Disney Institute. *(Core Value 6)*
6. Produce the City's annual report in advance of State of the City presentations given early in the calendar year. *(Core Value 8)*
7. Continue to enhance the FBTV public service announcement library with 12 new productions. *(Core Value 8)*
8. Produce the City's annual calendar by December 2009. *(Core Value 8)*
9. Conduct citywide Cleanup Day 2010 in the spring. *(Core Value 3)*
10. Ensure that all employees throughout the organization are aware of the ethical standards expected of them. *(Core Value 10)*

BUDGET HIGHLIGHTS

The budget includes a reduction in the size of the Branch Review from a four-page to a two-page hard copy newsletter in an attempt to begin a slow migration of the City's newsletter from printed publication to electronic publication. The two-page Branch Review will still be sent in water bills, but will no longer be mailed to apartments. This reduction, targeted for January 2010, will be accompanied by the launch of an e-newsletter entitled "Branch Bulletin" and will save approximately \$20,000 per year in printing and postage.

Communications



COMMUNICATIONS SUMMARY	YEAR-END AMENDED BUDGET 2007-08	ACTUAL 2007-08	ADOPTED BUDGET 2008-09	YEAR-END AMENDED BUDGET 2008-09	ADOPTED BUDGET 2009-10	% CHANGE FROM AMENDED BUDGET
<i>Personal Services/Benefits</i>	\$388,000	\$387,937	\$355,500	\$355,500	\$356,400	0.25%
<i>Supplies</i>	25,900	21,138	20,500	20,500	11,800	-42.44%
<i>Repairs & Maintenance</i>	4,900	5,711	3,900	3,900	7,900	102.56%
<i>Services</i>	75,600	74,275	69,700	69,900	59,700	-14.59%
<i>Transfers</i>	29,700	29,700	0	0	0	0.00%
Total Department Budget	<u>\$524,100</u>	<u>\$518,761</u>	<u>\$449,600</u>	<u>\$449,800</u>	<u>\$435,800</u>	<u>-3.11%</u>

ECONOMIC DEVELOPMENT & TOURISM

The Economic Development & Tourism Office serves as the development representative for the City and is responsible for the attraction of business and industry both nationally and internationally, retention and expansion of existing business and industry, and promotion of local convention and tourism business. The office is a part of the Office of the City Manager.

2009-10 GOALS & OBJECTIVES

Economic Development

1. Implement updated economic development strategy. (Core Value 2)
2. Increase the number of net jobs in the community by five percent. (Core Value 2)
3. Increase the number of net square feet of business activity in the City by five percent. (Core Value 2)
4. Secure one major business locations and three business retentions. (Core Value 2)
5. Implement strategy for Four Corners development. (Core Value 3)
6. In conjunction with the Community Services Department, expedite and approve three new major development projects (new construction in excess of \$5 million). (Core Value 3)
7. In conjunction with the Community Services Department, work with a redevelopment consultant to purchase two projects for redevelopment. (Core Value 3)
8. Conduct an annual business survey of municipal services. (Core Value 9)
9. Ensure that all employees throughout the organization are aware of the ethical standards expected of them. (Core Value 10)

Tourism

1. Implement updated tourism marketing strategy. (Core Value 2)
2. Increase the number of room nights generated for the hotel sector by Convention and Visitors Bureau staff or Convention and Visitors Bureau programs by three percent. (Core Value 2)

BUDGET HIGHLIGHTS

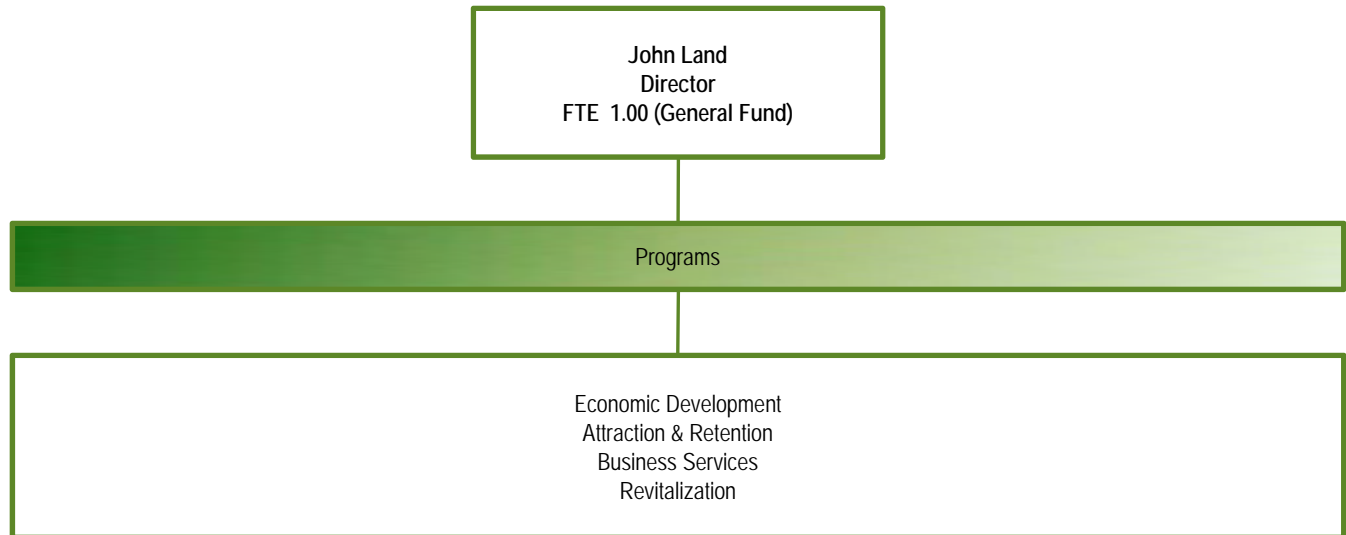
Economic Development

1. Consistent with the updated Economic Development strategy, allocated \$54,000 in the advertising budget for an aerial map mailer, strategic plan brochure, target market campaign, presentation kits, Corporate ID gifts, and personalized project proposals.
2. Included \$10,000 to promote the North Dallas Design District.

Tourism

1. Eliminated off-site Convention & Visitors Bureau location creating a savings of \$27,500.
2. These funds, along with a reallocation of previously budgeted dollars, are being used to create a Corporate Loyalty Incentive Program, reinstitute the Big Bucks Program, increase the transportation fund, and to advertise Farmers Branch amenities for the Super Bowl.

Economic Development & Tourism



The Economic Development & Tourism Office also includes Tourism activities, which are detailed in the Hotel/Motel Fund section of this document.

ECONOMIC DEVELOPMENT SUMMARY	YEAR-END		ADOPTED		YEAR-END		% CHANGE FROM AMENDED BUDGET
	AMENDED	ACTUAL	BUDGET	BUDGET	AMENDED	ADOPTED	
	BUDGET		BUDGET		BUDGET		
	2007-08	2007-08	2008-09	2008-09	2009-10		
<i>Personal Services/Benefits</i>	\$330,500	\$328,794	\$238,900	\$185,100	\$189,500	2.38%	
<i>Supplies</i>	8,600	7,739	9,200	9,200	9,200	0.00%	
<i>Services</i>	65,200	60,778	64,100	64,100	119,200	85.96%	
Total Department Budget	\$404,300	\$397,311	\$312,200	\$258,400	\$317,900	23.03%	



**FARMERS
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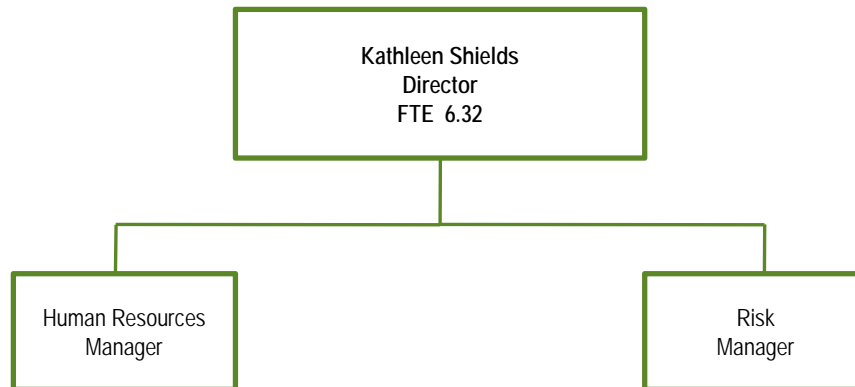
HUMAN RESOURCES

The responsibilities of the department are to act as a partner, change agent and innovative leader in all human resource areas, to capitalize on employee strengths, to broaden recruiting efforts, to resolve issues, to increase retention, to provide superior benefits and compensation for individuals, to enhance and encourage wellness activities, and to provide ancillary services that support the values and ongoing objectives the City.

2009-10 GOALS & OBJECTIVES

1. Complete upgrades of the automated recruiting and employment system. *(Core Value 6)*
2. Continue Website updates and conversions. *(Core Value 6)*
3. Develop leadership and succession plan programs and expand opportunities for learning and skill enhancement. *(Core Value 6)*
4. Establish Disney University trainer and develop and implement program. *(Core Value 6)*
5. Track and increase training hours for all departments. *(Core Value 6 and Core Value 10)*
6. Review Ethics Policy and Code of Conduct with all employees and ensure everyone is aware of the ethical standards expected of them. *(Core Value 10)*

Human Resources



HUMAN RESOURCES SUMMARY	YEAR-END			YEAR-END		% CHANGE FROM AMENDED BUDGET
	AMENDED		ADOPTED	AMENDED	ADOPTED	
	BUDGET	ACTUAL	BUDGET	BUDGET	BUDGET	
	2007-08	2007-08	2008-09	2008-09	2009-10	
<i>Personal Services/Benefits</i>	\$607,700	\$601,853	\$552,700	\$560,100	\$543,700	-2.93%
<i>Purchased Prof & Tech Services</i>	0	0	0	0	10,000	N/A
<i>Supplies</i>	40,600	36,433	37,800	37,800	35,800	-5.29%
<i>Repairs & Maintenance</i>	1,200	1,249	9,200	9,200	9,200	0.00%
<i>Services</i>	166,800	124,161	209,800	149,800	131,800	-12.02%
<i>Transfers</i>	10,000	10,000	0	0	0	0.00%
Total Department Budget	<u>\$826,300</u>	<u>\$773,696</u>	<u>\$809,500</u>	<u>\$756,900</u>	<u>\$730,500</u>	<u>-3.49%</u>

FINANCE

The Finance Department is comprised of five divisions: Administration, Accounting, Information Services, Purchasing, and Municipal Court. The department is dedicated to providing quality financial and information services to achieve internal and external customer satisfaction in a manner that is effective, efficient, equitable, and courteous. This is accomplished by maintaining a work atmosphere that promotes integrity, accountability and professional staff development and innovation while complying with professional standards, City policy and the law.

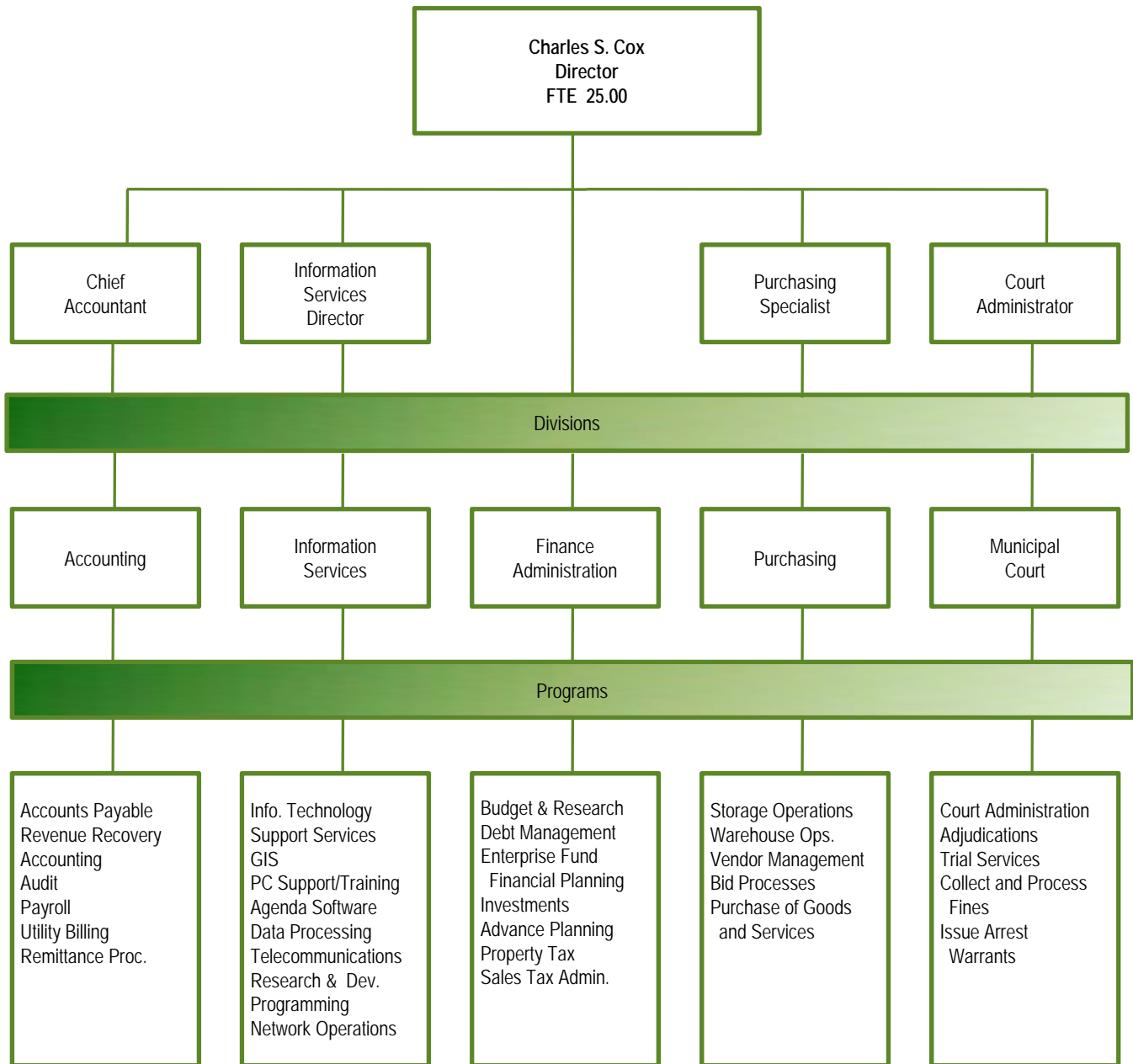
The responsibilities of the department are to develop and implement financial accounting policies and procedures; to contract for the purchase of goods and services in compliance with City policies and State laws; to protect and optimize the financial resources of the City; to provide a sound accounting system for safeguarding the City's assets through the recording and reporting of financial transactions in a manner consistent with Generally Accepted Accounting Principles (GAAP) and legally mandated standards; to schedule trials and the adjudication of those legal matters within its jurisdiction; collect and process fines assessed by the court; and, issue arrest warrants. In addition, this department serves all users of the City's PC based and mini AS/400 based computer systems, Geographical Information System (GIS) and telephone system.

The departmental goals are to participate in the development of sound fiscal policies; to provide sound fiscal management for the City; to maintain a high credit bond rating; and, to provide for the management and investment of available funds consistent with criteria for safety, liquidity and rate of return.

2009-10 GOALS & OBJECTIVES

1. Provide efficient and fiscally sound government through conservative budgeting, spending and resource management. (*Core Value 7*)
2. Maintain the City's tax rate. (*Core Value 7*)
3. Conduct a revenue audit to secure proper revenues and evaluate new and existing revenue sources. (*Core Value 7*)
4. Develop a plan to incrementally increase cash balance levels in the General Fund. (*Core Value 7*)
5. Support legislative efforts to maintain control of fiscal matters by the City Council. (*Core Value 7*)
6. Conduct an efficiency audit on three departments to seek possible efficiency measures. (*Core Value 7*)
7. Provide responsive and timely service to citizens, visitors and businesses. (*Core Value 9*)
8. Ensure that all employees throughout the organization are aware of the ethical standards expected of them. (*Core Value 10*)

Finance



FINANCE SUMMARY	YEAR-END		YEAR-END		% CHANGE	
	AMENDED		ADOPTED	AMENDED	ADOPTED	FROM
	BUDGET	ACTUAL	BUDGET	BUDGET	BUDGET	AMENDED
	2007-08	2007-08	2008-09	2008-09	2009-10	BUDGET
<i>Personal Services/Benefits</i>	\$2,190,500	\$2,176,372	\$2,081,800	\$2,129,300	\$2,132,100	0.13%
<i>Purchased Prof & Tech Services</i>	252,100	246,502	244,100	289,100	275,700	-4.64%
<i>Supplies</i>	176,600	172,579	179,100	180,100	211,300	17.32%
<i>Repairs & Maintenance</i>	286,200	284,882	286,200	286,200	289,200	1.05%
<i>Services</i>	125,900	110,861	126,700	126,300	120,300	-4.75%
<i>Transfers</i>	111,000	111,000	30,000	30,000	43,000	43.33%
Total Department Budget	<u>\$3,142,300</u>	<u>\$3,102,196</u>	<u>\$2,947,900</u>	<u>\$3,041,000</u>	<u>\$3,071,600</u>	<u>1.01%</u>

SUMMARY BUDGET CATEGORIES

YEAR-END AMENDED BUDGET 2007-08	ACTUAL 2007-08	ADOPTED BUDGET 2008-09	YEAR-END AMENDED BUDGET 2008-09	ADOPTED BUDGET 2009-10
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FINANCE ADMINISTRATION

<i>Personal Services/Benefits</i>	\$354,100	\$353,705	\$368,500	\$374,100	\$376,100
<i>Purchased Prof & Tech Services</i>	242,200	241,846	233,700	278,700	269,200
<i>Supplies</i>	11,900	11,786	16,600	16,600	17,700
<i>Services</i>	18,500	17,494	17,500	17,900	17,900
Total Budget	<u>\$626,700</u>	<u>\$624,831</u>	<u>\$636,300</u>	<u>\$687,300</u>	<u>\$680,900</u>

INFORMATION SERVICES

<i>Personal Services/Benefits</i>	\$663,900	\$661,466	\$673,800	\$689,800	\$689,100
<i>Supplies</i>	118,700	118,278	118,700	118,700	150,400
<i>Repairs & Maintenance</i>	285,000	284,198	285,000	285,000	288,000
<i>Services</i>	51,200	45,553	51,800	51,800	51,900
<i>Transfers</i>	111,000	111,000	30,000	30,000	43,000
Total Budget	<u>\$1,229,800</u>	<u>\$1,220,495</u>	<u>\$1,159,300</u>	<u>\$1,175,300</u>	<u>\$1,222,400</u>

ACCOUNTING

<i>Personal Services/Benefits</i>	\$474,300	\$474,958	\$462,100	\$477,900	\$478,000
<i>Supplies</i>	13,900	13,819	15,000	16,000	15,000
<i>Repairs & Maintenance</i>	1,200	684	1,200	1,200	1,200
<i>Services</i>	37,900	35,777	37,900	36,900	33,100
Total Budget	<u>\$527,300</u>	<u>\$525,238</u>	<u>\$516,200</u>	<u>\$532,000</u>	<u>\$527,300</u>

PURCHASING

<i>Personal Services/Benefits</i>	\$155,900	\$154,464	\$98,500	\$99,900	\$100,100
<i>Supplies</i>	6,300	6,233	3,000	3,000	2,400
<i>Services</i>	9,500	7,654	9,800	9,800	9,300
Total Budget	<u>\$171,700</u>	<u>\$168,351</u>	<u>\$111,300</u>	<u>\$112,700</u>	<u>\$111,800</u>

MUNICIPAL COURT

<i>Personal Services/Benefits</i>	\$542,300	\$531,779	\$478,900	\$487,600	\$488,800
<i>Purchased Prof & Tech Services</i>	9,900	4,656	10,400	10,400	6,500
<i>Supplies</i>	25,800	22,463	25,800	25,800	25,800
<i>Services</i>	8,800	4,383	9,700	9,900	8,100
Total Budget	<u>\$586,800</u>	<u>\$563,281</u>	<u>\$524,800</u>	<u>\$533,700</u>	<u>\$529,200</u>



**FARMERS
BRANCH**

COMMUNITY SERVICES

The Community Services Department is comprised of three divisions: Administration, Building Inspection and Environmental Health.

The Community Services Administration Division oversees the operations of the department and houses the City's planning activities. The division manages the City's land development process and coordinates the long-range comprehensive planning process. The division processes development applications, provides technical support to the Planning and Zoning Commission and City Council, maintains the Comprehensive Plan, prepares ordinances, and conducts special land use and demographic studies as necessary.

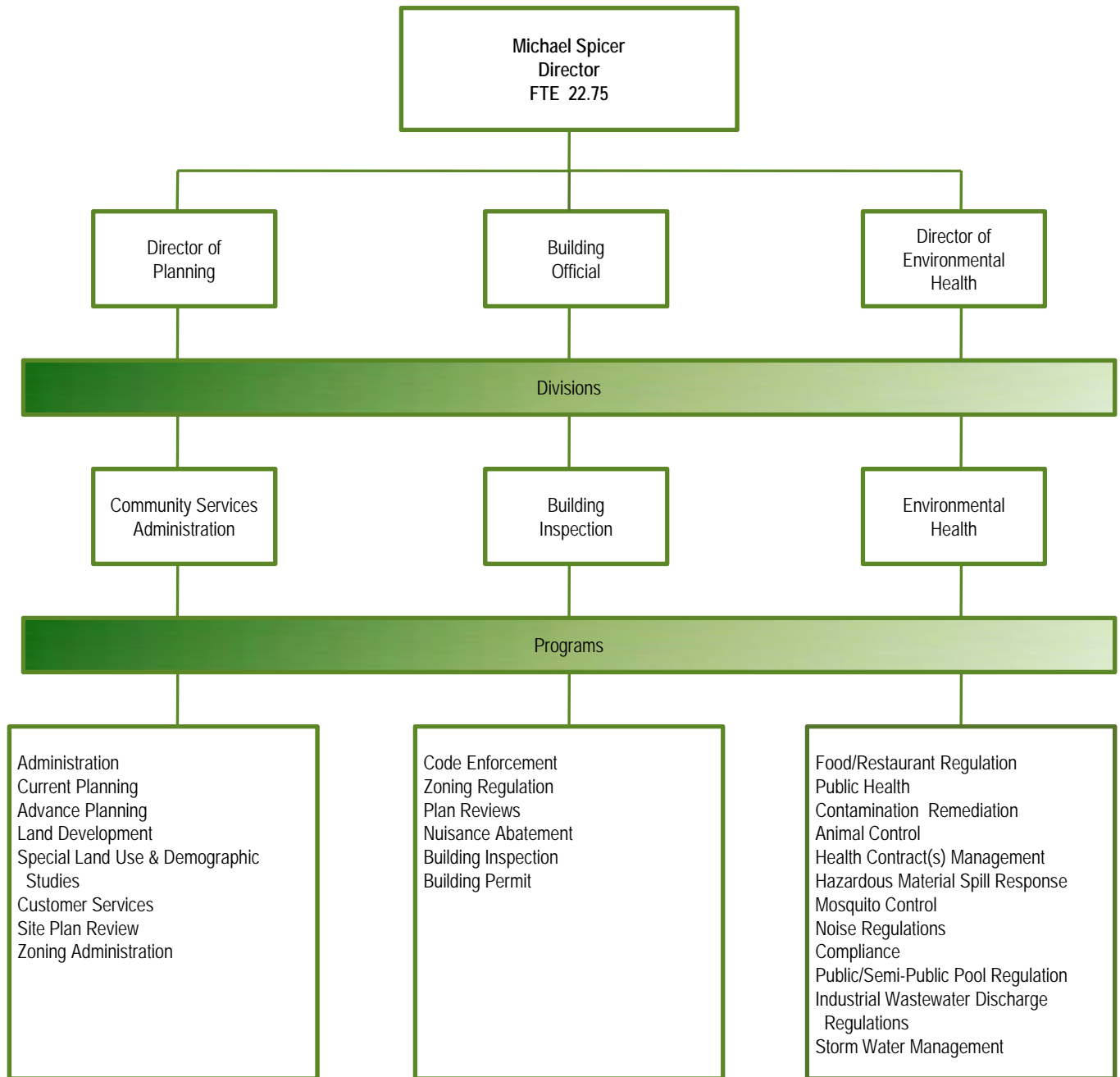
The Building Inspection Division primarily administers and enforces the City's various construction codes, minimum housing code, property maintenance code, and zoning regulations. The City's Code Enforcement Program is operated under this division. The division reviews construction plans, issues permits, pursues the abatement of nuisances, and conducts a broad range of on-site inspections related to the regulations it is charged with enforcing.

The Environmental Health Division administers a range of public and environmental health programs, is actively involved in remediation of soil/air/groundwater contamination, and manages the City's animal services operations. The division regulates food service establishments, industrial wastewater discharges, and public and semi-public swimming pools. The division also manages the City's health services contract with the Dallas County Health Department. Other responsibilities include hazardous material spill response, mosquito population control and enforcing noise regulations.

2009-10 GOALS & OBJECTIVES

1. Implement third-year of five-year Phase II Storm Water Program. *(Core Value 5)*
2. Substantially complete the update of the Central Area component of the Comprehensive Plan. *(Core Value 3)*
3. Begin preparation of new development regulations for the Four Corners area based on the adopted Vision Plan. *(Core Value 3)*
4. Review codes and revise as necessary to better prioritize issues of greatest concern and improve overall program effectiveness. *(Core Value 3)*
5. Work with the Economic Development Office to expedite and approve three new major development projects (new construction in excess of \$5 million). *(Core Value 3)*
6. In conjunction with the Economic Development Office, work with a redevelopment consultant to purchase two projects for redevelopment. *(Core Value 3)*
7. Increase by five percent voluntary compliance response to initial code violation correction notices within the first ten days through increased public awareness of property maintenance regulations. *(Core Value 3)*
8. Begin update of East Side Comprehensive Plan (for area of the City east of Midway Road). *(Core Value 3)*
9. Ensure that all employees throughout the organization are aware of the ethical standards expected of them. *(Core Value 10)*

Community Services



COMMUNITY SERVICES SUMMARY	YEAR-END			YEAR-END		% CHANGE FROM AMENDED BUDGET
	AMENDED		ADOPTED	AMENDED	ADOPTED	
	BUDGET	ACTUAL	BUDGET	BUDGET	BUDGET	
	2007-08	2007-08	2008-09	2008-09	2009-10	
<i>Personal Services/Benefits</i>	\$2,214,400	\$2,208,381	\$2,087,800	\$1,939,700	\$1,979,100	2.03%
<i>Supplies</i>	79,300	71,548	77,100	72,400	73,800	1.93%
<i>Repairs & Maintenance</i>	33,600	38,682	38,900	38,900	50,100	28.79%
<i>Services</i>	239,800	219,374	306,100	276,500	263,600	-4.67%
<i>Transfers</i>	148,500	148,500	0	0	0	0.00%
Total Department Budget	<u>\$2,715,600</u>	<u>\$2,686,485</u>	<u>\$2,509,900</u>	<u>\$2,327,500</u>	<u>\$2,366,600</u>	<u>1.68%</u>

SUMMARY BUDGET CATEGORIES

YEAR-END AMENDED BUDGET 2007-08	ACTUAL 2007-08	ADOPTED BUDGET 2008-09	YEAR-END AMENDED BUDGET 2008-09	ADOPTED BUDGET 2009-10
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COMMUNITY SERVICES ADMIN.

<i>Personal Services/Benefits</i>	\$643,900	\$635,292	\$596,100	\$515,400	\$501,000
<i>Supplies</i>	14,500	13,772	13,300	12,800	13,300
<i>Repairs & Maintenance</i>	2,100	1,579	2,100	2,100	2,100
<i>Services</i>	79,100	58,342	74,900	55,300	65,200
Total Budget	<u>\$739,600</u>	<u>\$708,985</u>	<u>\$686,400</u>	<u>\$585,600</u>	<u>\$581,600</u>

BUILDING INSPECTION

<i>Personal Services/Benefits</i>	\$1,003,900	\$1,005,626	\$868,900	\$801,500	\$847,600
<i>Supplies</i>	36,800	32,103	35,700	31,500	28,400
<i>Repairs & Maintenance</i>	11,200	18,551	13,600	13,600	14,000
<i>Services</i>	39,700	44,612	74,800	64,800	37,700
Total Budget	<u>\$1,191,100</u>	<u>\$1,200,392</u>	<u>\$993,000</u>	<u>\$911,400</u>	<u>\$927,700</u>

ENVIRONMENTAL HEALTH

<i>Personal Services/Benefits</i>	\$566,600	\$567,463	\$622,800	\$622,800	\$630,500
<i>Supplies</i>	28,000	25,673	28,100	28,100	32,100
<i>Repairs & Maintenance</i>	20,300	18,552	23,200	23,200	34,000
<i>Services</i>	121,000	116,420	156,400	156,400	160,700
<i>Transfers</i>	49,000	49,000	0	0	0
Total Budget	<u>\$784,900</u>	<u>\$777,108</u>	<u>\$830,500</u>	<u>\$830,500</u>	<u>\$857,300</u>



**FARMERS
BRANCH**

ENGINEERING

The Engineering Department is comprised of two divisions: Engineering and Traffic.

The Engineering Division plans, programs and administers design of infrastructure improvements related to water distribution, sanitary sewer collection, streets, drainage, and creeks. This division is also responsible for construction inspection and administration of all capital improvements and administers platting and permitting.

The Traffic Division is plans and programs traffic and thoroughfare improvements; evaluates the impact of new developments; coordinates transportation planning activities with other governmental agencies; and, operates and maintains street signs, and the traffic signal and school beacon systems within the City.

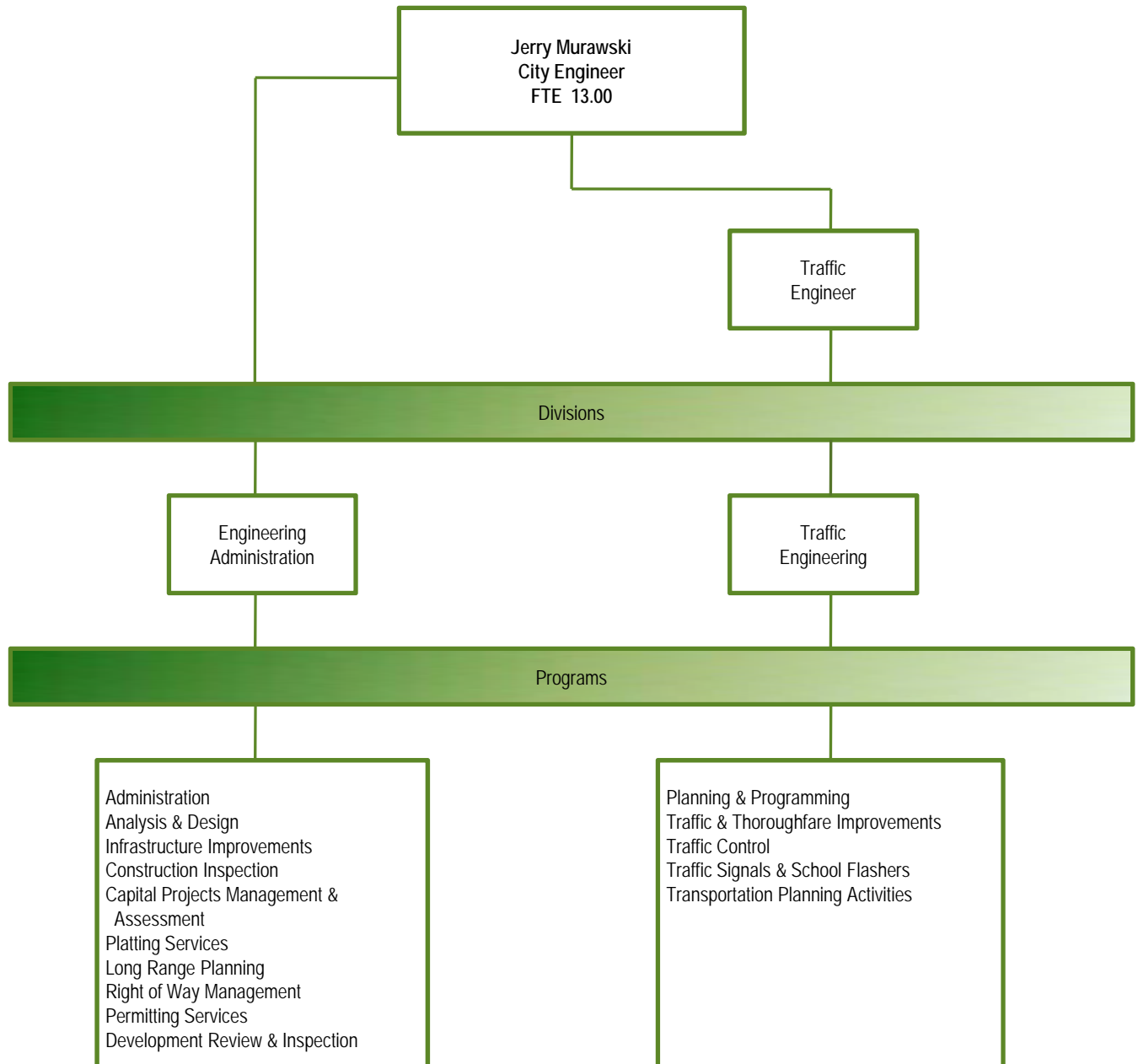
2009-10 GOALS & OBJECTIVES

1. Administer design and construction contracts for infrastructure improvements associated with the Farmers Branch Station area (within Tax Increment Financing District Number 2). *(Core Value 3)*
2. Continue to represent the City's interest with the Texas Department of Transportation in the design and construction improvements of IH635 and IH35E. *(Core Value 5)*
3. Administer design and construction contracts for the capital improvement program including:
 - a. Rehabilitation of the Wicker Pump Station *(Core Value 5)*
 - b. Rehabilitation of ten sanitary sewer lines *(Core Value 5)*
 - c. Median enhancements along Valley View Lane and Mira Lago Boulevard *(Core Value 5)*
 - d. Erosion control and sanitary sewer protection along Farmers Branch Creek south of Valley View Lane through Mustang Trail Park *(Core Value 5)*
 - e. Trail along the DART light rail from the Historical Park to Valwood Parkway *(Core Value 5)*
4. Continue streetscape enhancements including installation of new street name signs on residential streets and illuminated street name signs at signalized intersections. *(Core Value 5)*
5. Ensure that all employees throughout the organization are aware of the ethical standards expected of them. *(Core Value 10)*
6. Work with the Public Works Department to develop a funding strategy to increase lane miles of street resurfacing and maintain 4,000 linear feet of sewer and water rehabilitation annually. *(Core Value 5)*

BUDGET HIGHLIGHTS

1. Responsibility for the installation and maintenance of street signs has been transferred from the Public Works Department to the Engineering Department and budgets have been moved accordingly.
2. Included full-year funding to maintain the IH-35E highway lighting. The Texas Department of Transportation upgraded the highway lighting in 2008-09, during which the contractor for the Texas Department of Transportation maintained the lighting.

Engineering



ENGINEERING SUMMARY	YEAR-END AMENDED		ADOPTED BUDGET 2008-09	YEAR-END AMENDED		% CHANGE FROM AMENDED BUDGET
	BUDGET	ACTUAL		BUDGET	BUDGET	
	2007-08	2007-08		2008-09	2009-10	
<i>Personal Services/Benefits</i>	\$1,794,600	\$1,772,946	\$1,379,600	\$1,379,600	\$1,380,500	0.07%
<i>Supplies</i>	34,900	32,111	33,900	32,300	33,600	4.02%
<i>Repairs & Maintenance</i>	163,400	150,965	145,800	149,800	199,700	33.31%
<i>Services</i>	374,600	352,122	466,700	462,700	462,700	0.00%
<i>Transfers</i>	83,500	83,500	0	0	0	0.00%
Total Department Budget	\$2,451,000	\$2,391,644	\$2,026,000	\$2,024,400	\$2,076,500	2.57%

SUMMARY BUDGET CATEGORIES

YEAR-END AMENDED BUDGET 2007-08	ACTUAL 2007-08	ADOPTED BUDGET 2008-09	YEAR-END AMENDED BUDGET 2008-09	ADOPTED BUDGET 2009-10
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ENGINEERING

<i>Personal Services/Benefits</i>	\$1,396,500	\$1,378,208	\$925,600	\$925,600	\$928,000
<i>Supplies</i>	19,700	17,599	19,400	19,400	18,800
<i>Repairs & Maintenance</i>	21,200	20,038	15,500	15,500	11,200
<i>Services</i>	41,500	33,496	38,900	38,900	37,500
<i>Transfers</i>	34,000	34,000	0	0	0
Total Budget	<u>\$1,512,900</u>	<u>\$1,483,341</u>	<u>\$999,400</u>	<u>\$999,400</u>	<u>\$995,500</u>

TRAFFIC ENGINEERING

<i>Personal Services/Benefits</i>	\$398,100	\$394,738	\$454,000	\$454,000	\$452,500
<i>Supplies</i>	15,200	14,512	14,500	12,900	14,800
<i>Repairs & Maintenance</i>	142,200	130,927	130,300	134,300	188,500
<i>Services</i>	333,100	318,626	427,800	423,800	425,200
<i>Transfers</i>	49,500	49,500	0	0	0
Total Budget	<u>\$938,100</u>	<u>\$908,303</u>	<u>\$1,026,600</u>	<u>\$1,025,000</u>	<u>\$1,081,000</u>



**FARMERS
BRANCH**

PUBLIC WORKS

The Public Works Department is comprised of five divisions: Administration, Solid Waste Collection, Street Maintenance, Water & Sewer Administration, and Water & Sewer Operations.

The Administration Division provides the planning, direction, and control of the daily operations for all divisions within the department.

The Solid Waste Collection Division inspects, observes, and monitors contractor operations at the sanitary landfill, which is operated by a private corporation through a Management and Operations Agreement with the City. This facility is operated in compliance with the Texas Commission on Environmental Quality rules and regulations. This division provides collection and disposal of all municipal solid waste from City properties and special events. This division also provides twice per week residential sanitation collection and once per week brush and bulky item collection. This division also operates a limited Citizen Collection Center at 1399 Valley View Lane for residents for the disposal of normal residential debris and recycling materials. Recycling materials may also be taken to the City's drop-off points located at the Don Showman Park and the Oran Good Park Parking Lot. Acceptable recycling materials include: aluminum, clear glass, newspaper, Type 2 plastic, and two liter (Type 1) plastic soft drink bottles.

The Street Maintenance Division provides concrete and asphalt street maintenance, severe weather response, street sweeping, crack sealing, storm water drainage facility maintenance, street striping, traffic button installation and replacement, barricade maintenance, sidewalk repairs, pavement repairs for utility cuts and water main replacement. This division also assists other divisions, such as Water & Sewer and Parks & Recreation and the Engineering Department with various projects.

The Water & Sewer Administration Division provides the planning, direction and control of the daily utility operations.

The Water & Sewer Operations Division provides 24 hour 7 day a week water and sewer service, main repairs, valve operation, service line maintenance, plant operation, repairs and improvements to the water and sewer system. The Division also provides for fire hydrant maintenance and water meter reading.

2009-10 GOALS & OBJECTIVES

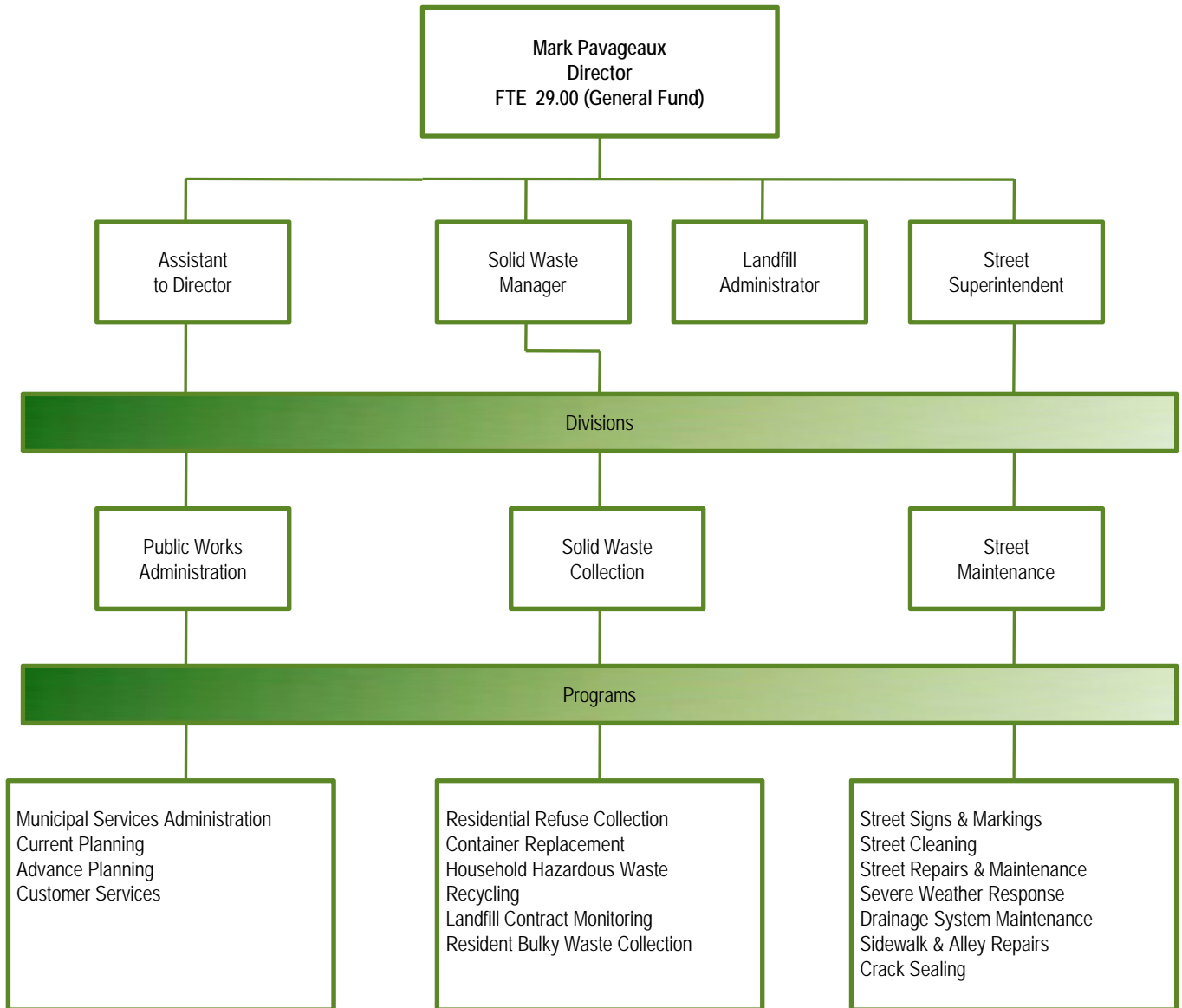
1. Continue the transition plan for front curb pickup and fleet conversion for the Solid Waste Division. (*Core Value 5*)
2. Continue the solid waste public education campaign. (*Core Value 5*)
3. Continue the Phase II Storm Water Management Program Plan. (*Core Value 5*)
4. Map and identify problem areas in the concrete-lined drainage channels within the City. Repairs will be made based on funding levels. (*Core Value 5*)
5. Evaluate the Street Sweeping Program for cost savings. (*Core Value 7*)
6. Continue the three-year directional flushing plan of the water lines to maintain quality and determine any deficiencies in the system. (*Core Value 5*)
7. Continue televising a minimum of 37,500 feet of sewer lines for inflow and infiltration issues as agreed to in the Sanitary Sewer Overflow Agreement with Texas Commission on Environmental Quality. (*Core Value 5*)
8. Continue the process for expansion of the landfill. (*Core Value 5*)
9. Ensure that all employees throughout the organization are aware of the ethical standards expected of them. (*Core Value 10*)

10. Work with the Engineering Department to develop a funding strategy to increase lane miles of street resurfacing and maintain 4,000 linear feet of sewer and water rehabilitation annually. (Core Value 5)

BUDGET HIGHLIGHTS

1. Purchase of one roll-on/roll-off replacement truck.
2. Host an annual electronic waste recycling and document destruction event.
3. Host an open house event at Camelot Landfill.
4. The Storm Water Phase II Plan continues to address problematic storm water discharges.
5. Streamlining the on-call process has decreased overtime accounts within the budget.
6. Compile a comprehensive study on the location, condition and cost of repairs of the concrete-lined drainage channels within the City.
7. Compare cost of street sweeping operations (contract vs. in-house) while maintaining the current level of service.

Public Works



The Public Works Department also includes Water & Sewer Administration and Water & Sewer Operations, which are detailed in the Water & Sewer Fund section of this document.

PUBLIC WORKS SUMMARY	YEAR-END		YEAR-END		% CHANGE	
	AMENDED		ADOPTED	AMENDED	ADOPTED	FROM
	BUDGET	ACTUAL	BUDGET	BUDGET	BUDGET	AMENDED
	2007-08	2007-08	2008-09	2008-09	2009-10	BUDGET
<i>Personal Services/Benefits</i>	\$2,353,600	\$2,341,808	\$2,296,800	\$2,289,400	\$2,256,800	-1.42%
<i>Contract Labor</i>	70,600	61,399	72,000	67,000	77,500	15.67%
<i>Supplies</i>	275,200	265,685	289,700	224,000	248,900	11.12%
<i>Repairs & Maintenance</i>	1,559,200	1,569,223	1,630,700	1,635,700	1,475,900	-9.77%
<i>Services</i>	106,000	81,992	111,900	111,900	111,900	0.00%
<i>Production & Disposal</i>	289,200	262,435	336,400	246,400	257,100	4.34%
<i>Transfers</i>	333,500	333,500	450,800	50,000	210,000	320.00%
Total Department Budget	<u>\$4,987,300</u>	<u>\$4,916,042</u>	<u>\$5,188,300</u>	<u>\$4,624,400</u>	<u>\$4,638,100</u>	<u>0.30%</u>

SUMMARY BUDGET CATEGORIES

YEAR-END AMENDED BUDGET 2007-08	ACTUAL 2007-08	ADOPTED BUDGET 2008-09	YEAR-END AMENDED BUDGET 2008-09	ADOPTED BUDGET 2009-10
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PUBLIC WORKS ADMINISTRATION

<i>Personal Services/Benefits</i>	\$416,200	\$422,816	\$411,900	\$411,900	\$413,500
<i>Supplies</i>	4,800	4,465	4,600	4,600	4,500
<i>Repairs & Maintenance</i>	1,200	909	900	900	900
<i>Services</i>	21,100	13,331	15,600	15,600	14,600
Total Budget	<u>\$443,300</u>	<u>\$441,521</u>	<u>\$433,000</u>	<u>\$433,000</u>	<u>\$442,000</u>

SOLID WASTE COLLECTION

<i>Personal Services/Benefits</i>	\$882,100	\$885,416	\$920,300	\$920,300	\$873,900
<i>Contract Labor</i>	70,600	61,399	72,000	67,000	77,500
<i>Supplies</i>	184,600	179,537	194,400	144,300	168,400
<i>Repairs & Maintenance</i>	358,800	376,330	369,800	369,800	334,900
<i>Services</i>	46,400	35,679	55,400	55,400	55,100
<i>Disposal</i>	289,200	262,435	336,400	246,400	257,100
<i>Transfers</i>	308,000	308,000	371,300	0	151,500
Total Budget	<u>\$2,139,700</u>	<u>\$2,108,796</u>	<u>\$2,319,600</u>	<u>\$1,803,200</u>	<u>\$1,918,400</u>

STREET MAINTENANCE

<i>Personal Services/Benefits</i>	\$1,055,300	\$1,033,576	\$964,600	\$957,200	\$969,400
<i>Supplies</i>	85,800	81,683	90,700	75,100	76,000
<i>Repairs & Maintenance</i>	1,199,200	1,191,984	1,260,000	1,265,000	1,140,100
<i>Services</i>	38,500	32,982	40,900	40,900	42,200
<i>Transfers</i>	25,500	25,500	79,500	50,000	50,000
Total Budget	<u>\$2,404,300</u>	<u>\$2,365,725</u>	<u>\$2,435,700</u>	<u>\$2,388,200</u>	<u>\$2,277,700</u>

POLICE

The mission of the Police Department is to assure each citizen the opportunity to enjoy life in peace and freedom from criminal acts. Through a commitment to work in partnership with citizens to provide courteous professional services the department will fairly and impartially carry out its mission with P.R.I.D.E. (Partnership, Respect, Innovation, Dedication, and Excellence).

Functions of the department are divided among six Sections that fall under two Divisions, Support Services and Patrol Division; (each commanded by a Deputy Chief): Administration, Patrol, Investigations, Training, Detention and Communications. The Administration Section is responsible for administration, leadership, direction, support, and coordination for all divisions. The Patrol Section is the largest division and is primarily responsible for providing a full range of police services to a small geographic area (beat) including identifying and solving problems that lead to crime and disorder, responding to calls for service, enforcing traffic laws and providing police presence in addition to K-9 services. The Investigations Section provides youth services and follow-up investigations of all reported criminal offenses within the city including filing criminal cases in the court of jurisdiction. The Detention Section operates our municipal jail, a short term holding facility for prisoners until they are released on bond or transferred to a long term facility. The Training Section is responsible for training new recruits as well as coordinating training for incumbent officers to keep the Police Department compliant with the requirements of the Texas Commission on Law Enforcement Standards and Education. The Communications Section is responsible for answering 9-1-1 calls and provides dispatch service for police, fire and emergency medical services (EMS) personnel.

2009-10 GOALS & OBJECTIVES

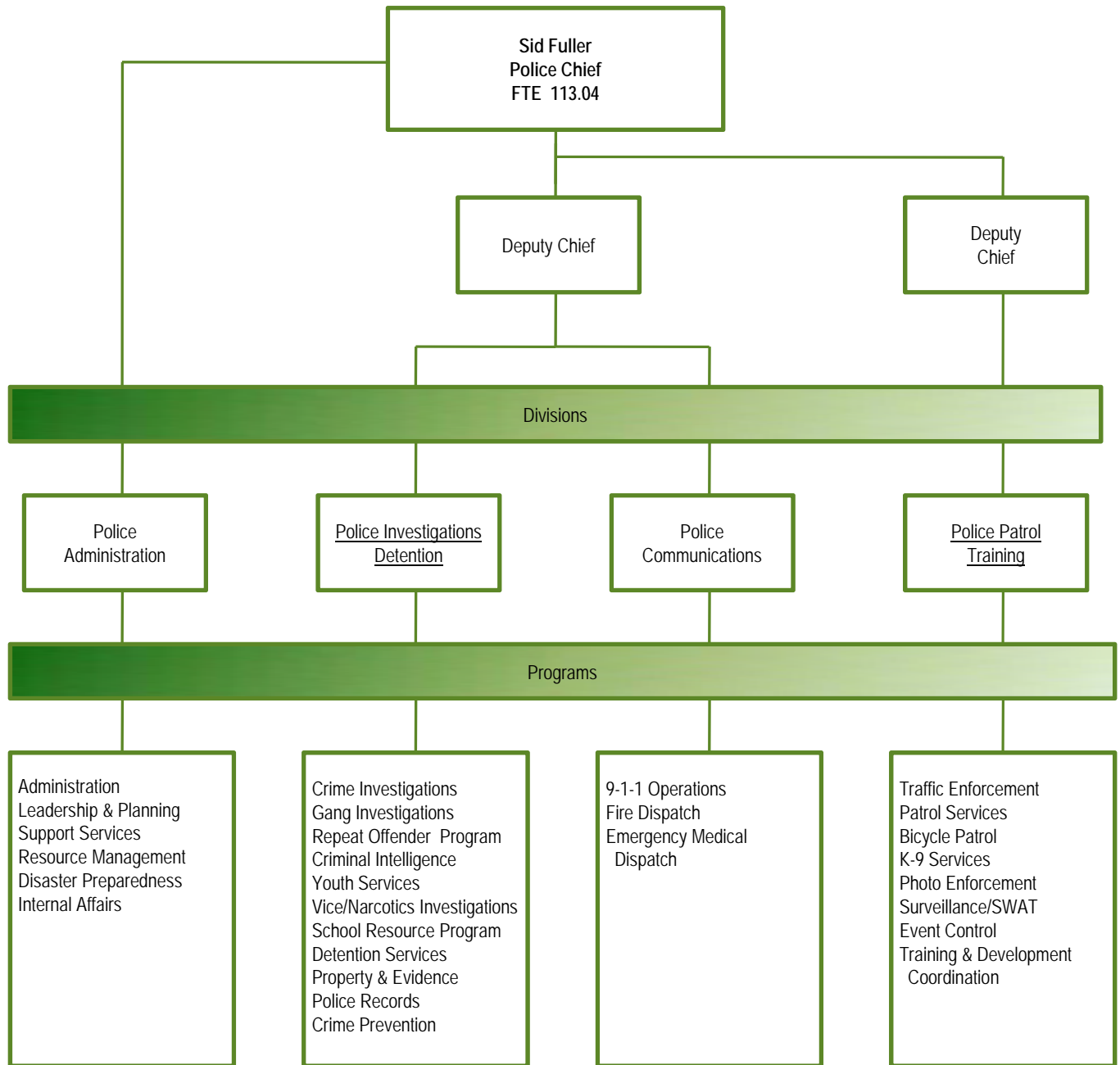
1. Secure more patrol/traffic enforcement hours by utilizing grant money to add increased enforcement and eliminating "time wasters" (e.g. false alarms, non police tasks, etc.). (*Core Value 1*)
2. Continue to support and encourage participation in the Community Watch Program by enhancing communication between crime watch groups and police using technology for crime prevention and community awareness. (*Core Value 8*)
3. Continue problem-oriented policing through further training for existing employees and introduce a new Police Training Officer (PTO) program to teach community policing and problem-solving skills to new recruits. (*Core Value 1*)
4. Continue monthly crime analysis meetings to effectively direct resources to problem areas and continue use of deployment teams as a tool in fighting crime "hot spots." (*Core Value 1*)
5. Continue to proactively recruit at colleges, job fairs and other venues with an emphasis on locating innovative, diverse, educated, service-oriented candidates. (*Core Value 6*)
6. Use available programs (ICE ACCESS, 287g, CAP, etc) to decrease the number of criminal illegal aliens in the community. (*Core Value 1*)
7. Continue to apply for alternative funding sources available through state, federal and local grants. (*Core Value 7*)
8. Prepare for the arrival of light rail to Farmers Branch by providing officers training on issues that accompany rail mass transit as well as plan for highly visible innovative ways to police the new area. (*Core Value 1*)
9. Continue succession-planning goals by offering specialized training for supervisors to prepare for management level positions. (*Core Value 6*)
10. Assist the Equipment Services Department in identifying more fuel-efficient vehicles and incorporating them into the police unmarked fleet during scheduled replacements. (*Core Value 7*)

11. Plan for upgrades and renovations to the Justice Center to include modernizing the 911 Emergency Center with ergonomic, high tech work stations and upgrades to the jail. *(Core Value 5)*
12. Utilize the mobile store front to engage the community and address high crime areas at least quarterly. *(Core Value 1 and 8)*
13. Continually update and support the Tri-Cities Consortium (resource sharing agreement with Carrollton and Addison PD). *(Core Value 7)*
14. Ensure that all employees throughout the organization are aware of the ethical standards expected of them. *(Core Value 10)*

BUDGET HIGHLIGHTS

Equipment upgrades: \$22,500 for replacement bulletproof vests due to expire, \$8,500 to replace automatic defibrillators, and \$30,000 to start setting money aside for replacing the mobile video units in 2012-2013 (\$30,000/year x 4 years).

Police



POLICE SUMMARY	YEAR-END		YEAR-END		% CHANGE	
	AMENDED		ADOPTED	AMENDED	ADOPTED	FROM
	BUDGET	ACTUAL	BUDGET	BUDGET	BUDGET	AMENDED
	2007-08	2007-08	2008-09	2008-09	2009-10	BUDGET
<i>Personal Services/Benefits</i>	\$8,677,500	\$8,632,236	\$9,408,800	\$9,257,000	\$9,508,400	2.72%
<i>Supplies</i>	346,500	340,251	334,000	334,000	372,700	11.59%
<i>Repairs & Maintenance</i>	603,600	707,573	569,100	569,100	666,800	17.17%
<i>Services</i>	457,600	407,626	506,000	476,000	497,300	4.47%
<i>Transfers</i>	205,000	205,000	230,000	53,000	226,900	328.11%
Total Department Budget	<u>\$10,290,200</u>	<u>\$10,292,686</u>	<u>\$11,047,900</u>	<u>\$10,689,100</u>	<u>\$11,272,100</u>	<u>5.45%</u>

SUMMARY BUDGET CATEGORIES

	YEAR-END AMENDED BUDGET 2007-08	ACTUAL 2007-08	ADOPTED BUDGET 2008-09	YEAR-END AMENDED BUDGET 2008-09	ADOPTED BUDGET 2009-10
POLICE ADMINISTRATION					
<i>Personal Services/Benefits</i>	\$280,000	\$280,068	\$293,500	\$293,500	\$842,700
<i>Supplies</i>	26,900	27,846	45,400	45,400	48,100
<i>Repairs & Maintenance</i>	40,300	40,846	37,100	37,100	38,000
<i>Services</i>	140,300	142,693	174,700	174,700	209,200
<i>Transfers</i>	0	0	10,000	0	16,900
Total Budget	<u>\$487,500</u>	<u>\$491,453</u>	<u>\$560,700</u>	<u>\$550,700</u>	<u>\$1,154,900</u>
POLICE INVESTIGATIONS					
<i>Personal Services/Benefits</i>	\$1,429,100	\$1,425,611	\$1,552,100	\$1,552,100	\$1,484,400
<i>Supplies</i>	44,100	42,928	37,500	37,500	42,600
<i>Repairs & Maintenance</i>	27,100	42,376	22,300	22,300	32,400
<i>Services</i>	21,300	20,144	27,000	27,000	21,200
Total Budget	<u>\$1,521,600</u>	<u>\$1,531,059</u>	<u>\$1,638,900</u>	<u>\$1,638,900</u>	<u>\$1,580,600</u>
POLICE PATROL					
<i>Personal Services/Benefits</i>	\$5,698,100	\$5,659,946	\$6,155,700	\$5,985,000	\$4,927,900
<i>Supplies</i>	270,600	264,598	246,200	246,200	267,100
<i>Repairs & Maintenance</i>	246,100	330,746	213,400	213,400	284,400
<i>Services</i>	46,500	41,502	54,700	54,700	17,100
<i>Transfers</i>	205,000	205,000	220,000	53,000	185,000
Total Budget	<u>\$6,466,300</u>	<u>\$6,501,792</u>	<u>\$6,890,000</u>	<u>\$6,552,300</u>	<u>\$5,681,500</u>
POLICE DETENTION					
<i>Personal Services/Benefits</i>	\$0	\$0	\$0	\$0	\$894,400
<i>Supplies</i>	0	0	0	0	13,300
<i>Repairs & Maintenance</i>	0	0	0	0	3,300
<i>Services</i>	0	0	0	0	3,200
Total Budget	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$914,200</u>
POLICE COMMUNICATIONS					
<i>Personal Services/Benefits</i>	\$1,270,300	\$1,266,611	\$1,407,500	\$1,426,400	\$1,143,600
<i>Supplies</i>	4,900	4,879	4,900	4,900	1,100
<i>Repairs & Maintenance</i>	290,100	293,605	296,300	296,300	308,700
<i>Services</i>	249,500	203,287	249,600	219,600	242,900
<i>Transfers</i>	0	0	0	0	25,000
Total Budget	<u>\$1,814,800</u>	<u>\$1,768,382</u>	<u>\$1,958,300</u>	<u>\$1,947,200</u>	<u>\$1,721,300</u>

SUMMARY BUDGET CATEGORIES

YEAR-END AMENDED BUDGET 2007-08	ACTUAL 2007-08	ADOPTED BUDGET 2008-09	YEAR-END AMENDED BUDGET 2008-09	ADOPTED BUDGET 2009-10
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POLICE TRAINING

<i>Personal Services/Benefits</i>	\$0	\$0	\$0	\$0	\$215,400
<i>Supplies</i>	0	0	0	0	500
<i>Services</i>	0	0	0	0	3,700
Total Budget	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$219,600</u>



**FARMERS
BRANCH**

FIRE

The Fire Department's primary function and responsibility to the citizens of Farmers Branch is to protect lives and property from fire and to provide emergency medical assistance. The department consists of three divisions: Administration/Training, Operations and Fire Prevention. The department is responsible for fire suppression, emergency medical services, rescue operations, emergency management, fire safety inspections, public fire prevention education programs, code enforcement, building and site plan review, fire investigations, and training of personnel.

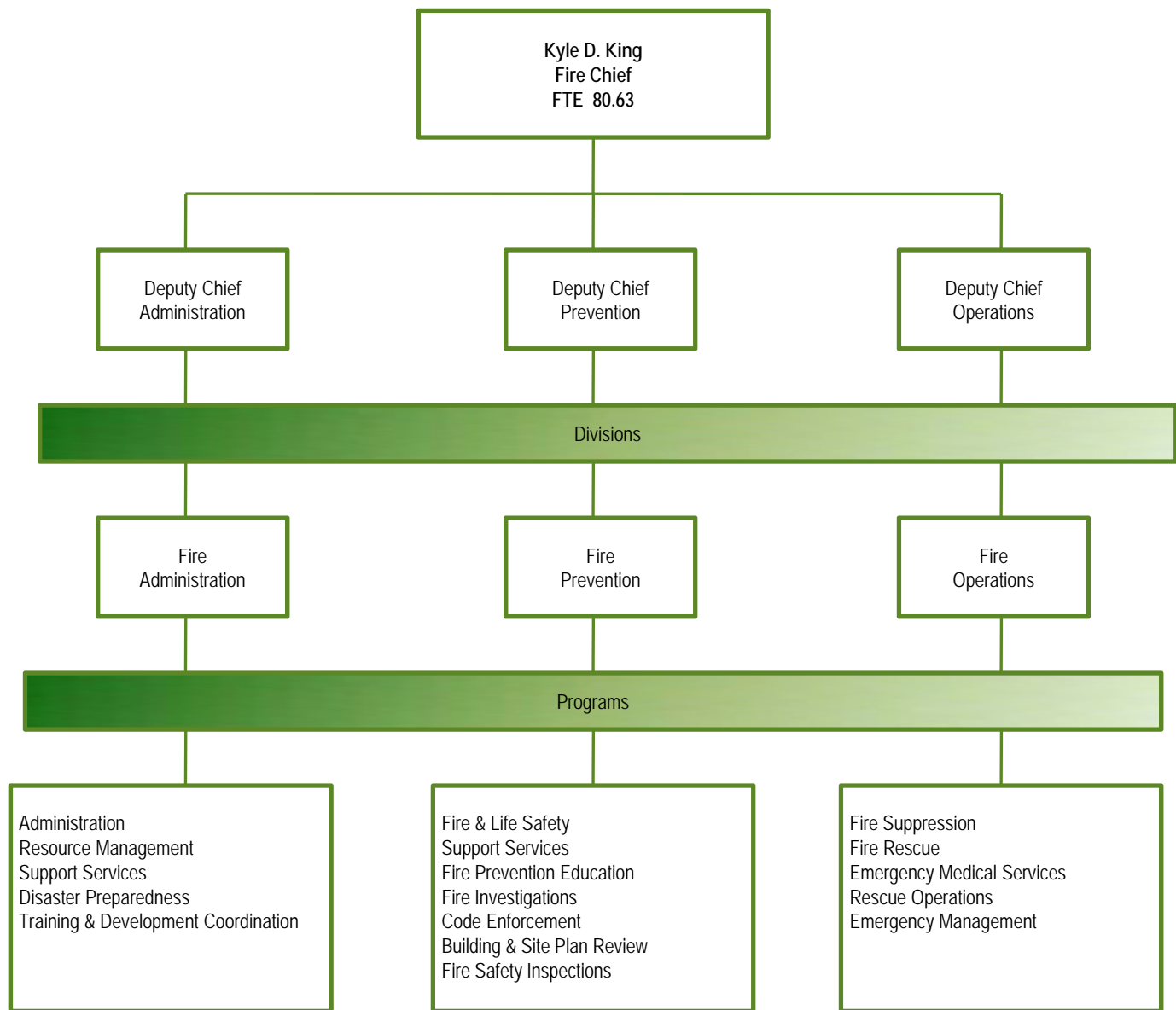
2009-10 GOALS & OBJECTIVES

1. Identify site and purchase land for the relocation of Fire Station No. 1. *(Core Value 5)*
2. Deliver a Citizens Fire Academy to 14 residents. *(Core Value 8)*
3. Arrive on scene for emergency fire and rescue calls under five minutes 52% of the time. *(Core Value 1)*
4. Arrive on scene for emergency ambulance calls under five minutes 65% of the time. *(Core Value 1)*
5. Ensure that all firefighters throughout the department are aware of ethical standards expected for City employees. *(Core Value 10)*
6. Aggressively pursue grant funding to improve fire department customer service delivery. *(Core Value 1)*
7. Complete DART sponsored readiness drills associated with the City receiving light rail service in December 2010. *(Core Value 1)*
8. Increase fire inspections by two percent. *(Core Value 1)*

BUDGET HIGHLIGHTS

1. Purchase of two replacement ballistic vests for arson investigators.
2. Replace 2003 grant funded WMD response personal protective equipment.
3. Complete the third year of a three year protective boot replacement program.
4. Update emergency operations accountability system.
5. Conduct advanced cardiovascular screening for 19 firefighters who are over the age of 50.
6. Conduct six live fire training evolutions.
7. Replace a commercial lawn mower.

Fire



FIRE SUMMARY	YEAR-END		ADOPTED		ADOPTED		% CHANGE FROM AMENDED BUDGET
	AMENDED		BUDGET		BUDGET	BUDGET	
	BUDGET	ACTUAL	BUDGET	AMENDED	BUDGET	BUDGET	
	2007-08	2007-08	2008-09	2008-09	2009-10		
<i>Personal Services/Benefits</i>	\$7,533,200	\$7,542,588	\$7,879,000	\$7,968,000	\$7,989,200		0.27%
<i>Supplies</i>	306,200	296,433	292,800	289,600	305,900		5.63%
<i>Repairs & Maintenance</i>	354,900	371,380	309,500	309,500	347,300		12.21%
<i>Services</i>	236,300	239,441	207,600	209,400	204,000		-2.58%
<i>Transfers</i>	47,400	47,400	79,300	79,300	0		N/A
Total Department Budget	<u>\$8,478,000</u>	<u>\$8,497,242</u>	<u>\$8,768,200</u>	<u>\$8,855,800</u>	<u>\$8,846,400</u>		-0.11%

SUMMARY BUDGET CATEGORIES

YEAR-END AMENDED BUDGET 2007-08	ACTUAL 2007-08	ADOPTED BUDGET 2008-09	YEAR-END AMENDED BUDGET 2008-09	ADOPTED BUDGET 2009-10
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FIRE ADMINISTRATION

<i>Personal Services/Benefits</i>	\$722,300	\$722,687	\$756,600	\$756,600	\$758,400
<i>Supplies</i>	46,300	44,065	37,500	37,500	37,500
<i>Repairs & Maintenance</i>	78,300	73,262	70,800	70,800	68,000
<i>Services</i>	79,200	75,530	60,000	60,000	56,300
Total Budget	<u>\$926,100</u>	<u>\$915,544</u>	<u>\$924,900</u>	<u>\$924,900</u>	<u>\$920,200</u>

FIRE PREVENTION

<i>Personal Services/Benefits</i>	\$415,900	\$414,206	\$442,600	\$442,600	\$430,200
<i>Supplies</i>	21,300	20,968	19,800	20,000	16,800
<i>Services</i>	9,800	9,633	9,100	8,900	10,200
Total Budget	<u>\$447,000</u>	<u>\$444,807</u>	<u>\$471,500</u>	<u>\$471,500</u>	<u>\$457,200</u>

FIRE OPERATIONS

<i>Personal Services/Benefits</i>	\$6,395,000	\$6,405,695	\$6,679,800	\$6,768,800	\$6,800,600
<i>Supplies</i>	238,600	231,400	235,500	232,100	251,600
<i>Repairs & Maintenance</i>	276,600	298,118	238,700	238,700	279,300
<i>Services</i>	147,300	154,278	138,500	140,500	137,500
<i>Transfers</i>	47,400	47,400	79,300	79,300	0
Total Budget	<u>\$7,104,900</u>	<u>\$7,136,891</u>	<u>\$7,371,800</u>	<u>\$7,459,400</u>	<u>\$7,469,000</u>



**FARMERS
BRANCH**

PARKS & RECREATION

The Parks and Recreation Department provides beautifully maintained natural environments, parks, rights of way and green space, and a wide variety of quality recreational and entertainment opportunities for all ages.

The Parks & Recreation Administration Division is responsible for planning and directing the long-range and day-to-day activities of the department. Under the Administration Division, the Special Events Section is responsible for the planning and promotion of special events to promote family unity and community pride.

The Parks Maintenance Division is responsible for maintenance of parks, athletic fields, medians, and other City-owned or leased property. In addition, this division provides support and implementation of all City-sponsored special events and athletic tournaments.

The Recreation Division is responsible for implementing and maintaining year-round recreational and educational programs for all ages. Included with the day-to-day operation of the Recreation Center is the planning and implementation of a variety of family oriented activities. The Athletic Section is responsible for youth and adult athletic programs. As a liaison between the City and the athletic leagues, responsibilities include scheduling of the athletic facilities, securing tournaments that generate hotel room rentals, publicity for specific events, and working with the Economic Development & Tourism Office to coordinate needs for athletic tournaments.

The Aquatics Division is responsible for the safety of participants, water quality, overall pool maintenance, and water-related instruction.

The Senior Center Division facilitates use of the Senior Center. Programming for the Senior Center is designed to meet the needs of the senior population through activities for their social, mental, and physical well-being.

The Building Maintenance Division is responsible for the maintenance of City facilities. This division performs tasks from all facets of the building trade and supervises contractors working on City facilities.

The Historical Preservation Division is responsible for operating the Historical Park site, which is open for general public use seven days a week. The division is also responsible for preserving, collecting, and interpreting the history of Texas with emphasis on Farmers Branch as well as working to provide programming to enhance tourism.

2009-10 GOALS & OBJECTIVES

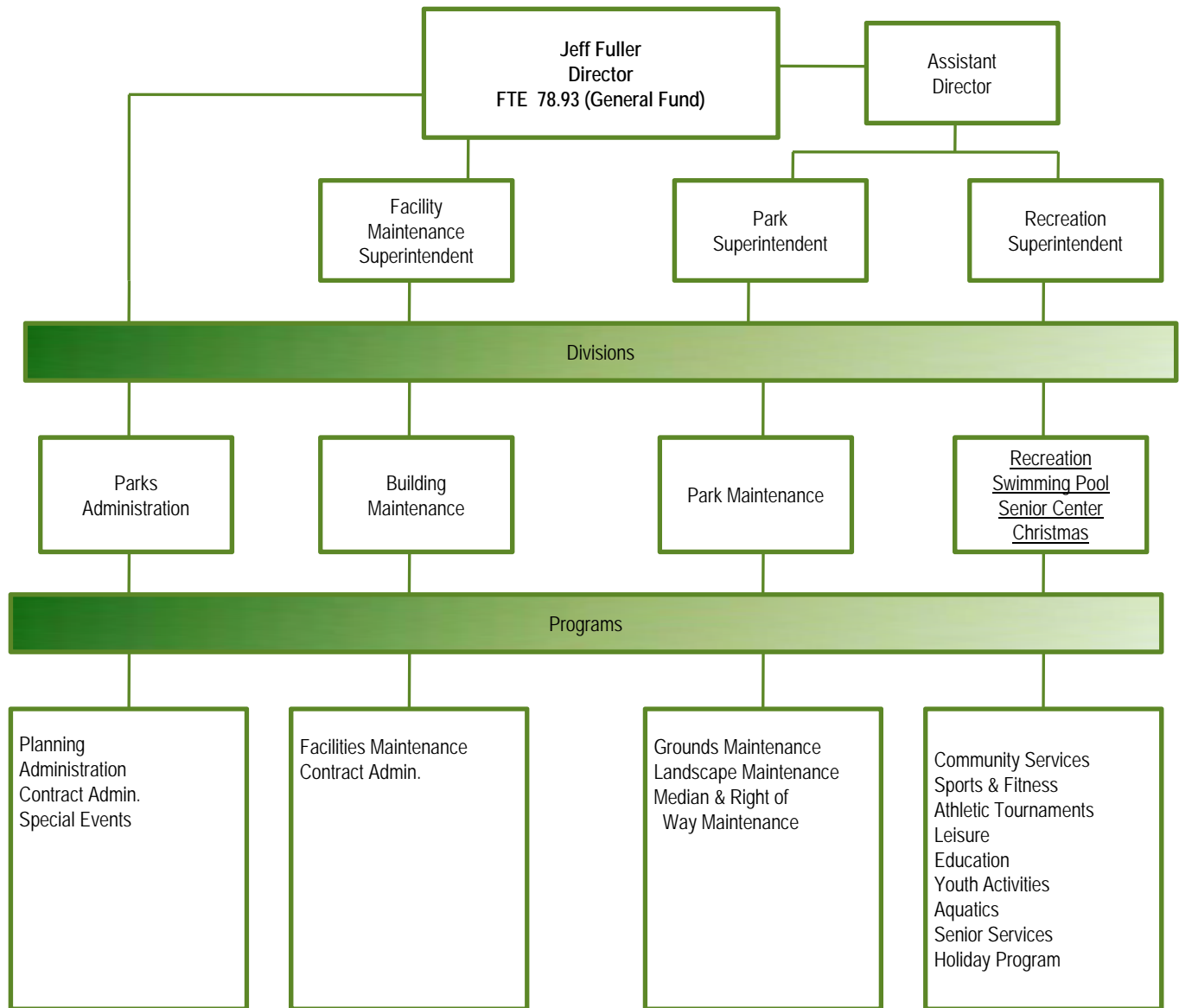
1. Complete the rose garden in the Historical Park. *(Core Value 4)*
2. Continue community rose education program. *(Core Value 4)*
3. Develop a plan for a signature annual event that attracts people into Farmers Branch. *(Core Value 4)*
4. Be cognizant of potential land opportunities for future parks. *(Core Value 4)*
5. Increase computer program participation with new promotion techniques and new curriculum at the Senior Center. *(Core Value 4)*
6. Create a master plan for a Skate Park at the Barney Wood athletic complex. *(Core Value 5)*
7. Plant wild flowers on the east side of Holiday Park. *(Core Value 4)*
8. Create trail through Historical Park from Farmers Branch Lane to Sable. *(Core Value 4)*
9. Relocate Walk of Honor to Liberty Plaza. *(Core Value 4)*

10. Host RoseDango rose show. *(Core Value 4)*
11. Investigate locations for additional rose plantings. *(Core Value 4)*
12. Investigate options for increasing room nights through special events and tournaments. *(Core Value 4)*
13. Investigate cost of in-house custodial services versus contract services. *(Core Value 5)*
14. Investigate funding sources for the John Burke Nature Preserve. *(Core Value 4)*
15. Ensure that all employees throughout the organization are aware of the ethical standards expected of them. *(Core Value 10)*

BUDGET HIGHLIGHTS

1. Removed the After School Program.
2. Removed a programmer position from the Recreation Division.
3. Added funding for Liberty Fest.

Parks & Recreation



The Parks & Recreation Department also includes the Historical Preservation Division, which is detailed in the Hotel/Motel Fund section of this document.

PARKS & RECREATION SUMMARY	YEAR-END AMENDED		ADOPTED BUDGET 2008-09	YEAR-END AMENDED		% CHANGE FROM AMENDED BUDGET
	BUDGET	ACTUAL		BUDGET	ADOPTED BUDGET	
	2007-08	2007-08		2008-09	2009-10	
<i>Personal Services/Benefits</i>	\$4,871,900	\$4,798,925	\$5,015,200	\$5,009,800	\$4,930,500	-1.58%
<i>Purchased Prof & Tech Services</i>	10,400	8,982	36,100	36,100	36,100	0.00%
<i>Supplies</i>	644,200	623,308	665,400	670,800	642,600	-4.20%
<i>Repairs & Maintenance</i>	820,300	841,946	810,100	814,700	794,300	-2.50%
<i>Services</i>	1,570,300	1,495,322	1,758,300	1,758,500	1,752,900	-0.32%
<i>Christmas Displays</i>	118,200	114,316	118,200	118,200	168,200	42.30%
<i>Transfers</i>	212,500	212,500	366,900	84,500	249,500	195.27%
Total Department Budget	<u>\$8,247,800</u>	<u>\$8,095,299</u>	<u>\$8,770,200</u>	<u>\$8,492,600</u>	<u>\$8,574,100</u>	<u>0.96%</u>

SUMMARY BUDGET CATEGORIES

YEAR-END AMENDED BUDGET 2007-08	ACTUAL 2007-08	ADOPTED BUDGET 2008-09	YEAR-END AMENDED BUDGET 2008-09	ADOPTED BUDGET 2009-10
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PARKS & RECREATION ADMIN.

<i>Personal Services/Benefits</i>	\$488,200	\$489,586	\$508,600	\$508,600	\$510,000
<i>Supplies</i>	15,800	14,897	15,600	15,600	15,600
<i>Repairs & Maintenance</i>	3,700	3,227	3,600	3,600	3,600
<i>Services</i>	41,600	41,880	41,700	41,700	41,700
<i>Transfers</i>	8,500	8,500	0	0	0
Total Budget	<u>\$557,800</u>	<u>\$558,090</u>	<u>\$569,500</u>	<u>\$569,500</u>	<u>\$570,900</u>

BUILDING MAINTENANCE

<i>Personal Services/Benefits</i>	\$416,900	\$415,603	\$433,800	\$438,600	\$439,500
<i>Supplies</i>	9,000	8,788	7,300	7,300	8,800
<i>Repairs & Maintenance</i>	61,200	61,076	63,200	63,000	60,400
<i>Services</i>	576,900	572,169	646,200	646,400	642,800
Total Budget	<u>\$1,064,000</u>	<u>\$1,057,636</u>	<u>\$1,150,500</u>	<u>\$1,155,300</u>	<u>\$1,151,500</u>

PARK MAINTENANCE

<i>Personal Services/Benefits</i>	\$2,370,900	\$2,357,913	\$2,458,600	\$2,459,900	\$2,469,100
<i>Purchased Prof & Tech Services</i>	10,400	8,982	36,100	36,100	36,100
<i>Supplies</i>	331,100	325,496	316,900	324,300	338,300
<i>Repairs & Maintenance</i>	642,900	671,814	631,000	623,300	618,600
<i>Services</i>	461,600	436,572	526,100	526,100	526,100
<i>Transfers</i>	204,000	204,000	366,900	84,500	224,500
Total Budget	<u>\$4,020,900</u>	<u>\$4,004,777</u>	<u>\$4,335,600</u>	<u>\$4,054,200</u>	<u>\$4,212,700</u>

RECREATION

<i>Personal Services/Benefits</i>	\$1,125,100	\$1,075,574	\$1,117,600	\$1,105,400	\$994,600
<i>Supplies</i>	195,700	190,065	234,100	232,100	187,700
<i>Repairs & Maintenance</i>	48,400	47,758	48,800	62,300	49,300
<i>Services</i>	311,000	317,596	346,600	346,600	346,600
<i>Transfers</i>	0	0	0	0	25,000
Total Budget	<u>\$1,680,200</u>	<u>\$1,630,993</u>	<u>\$1,747,100</u>	<u>\$1,746,400</u>	<u>\$1,603,200</u>

SWIMMING POOL

<i>Personal Services/Benefits</i>	\$117,600	\$106,196	\$121,600	\$122,300	\$121,600
<i>Supplies</i>	21,800	18,762	21,800	21,800	21,800
<i>Repairs & Maintenance</i>	33,500	27,179	33,000	33,000	33,000
<i>Services</i>	42,000	38,534	47,200	47,200	47,200
Total Budget	<u>\$214,900</u>	<u>\$190,671</u>	<u>\$223,600</u>	<u>\$224,300</u>	<u>\$223,600</u>

SUMMARY BUDGET CATEGORIES

	YEAR-END AMENDED BUDGET 2007-08	ACTUAL 2007-08	ADOPTED BUDGET 2008-09	YEAR-END AMENDED BUDGET 2008-09	ADOPTED BUDGET 2009-10
SENIOR CENTER					
<i>Personal Services/Benefits</i>	\$328,300	\$330,643	\$349,300	\$349,300	\$371,100
<i>Supplies</i>	70,800	65,300	69,700	69,700	70,400
<i>Repairs & Maintenance</i>	30,600	30,892	30,500	29,500	29,400
<i>Services</i>	106,700	69,118	117,800	117,800	117,800
Total Budget	<u>\$536,400</u>	<u>\$495,953</u>	<u>\$567,300</u>	<u>\$566,300</u>	<u>\$588,700</u>
PARK BOARD					
<i>Services</i>	<u>\$10,600</u>	<u>\$8,494</u>	<u>\$10,600</u>	<u>\$10,600</u>	<u>\$10,600</u>
Total Budget	<u>\$10,600</u>	<u>\$8,494</u>	<u>\$10,600</u>	<u>\$10,600</u>	<u>\$10,600</u>
SENIOR ADVISORY BOARD					
<i>Services</i>	<u>\$9,400</u>	<u>\$5,236</u>	<u>\$8,400</u>	<u>\$8,400</u>	<u>\$6,400</u>
Total Budget	<u>\$9,400</u>	<u>\$5,236</u>	<u>\$8,400</u>	<u>\$8,400</u>	<u>\$6,400</u>
CHRISTMAS					
<i>Personal Services/Benefits</i>	\$24,900	\$23,410	\$25,700	\$25,700	\$24,600
<i>Services</i>	10,500	5,723	13,700	13,700	13,700
<i>Christmas Displays</i>	118,200	114,316	118,200	118,200	168,200
Total Budget	<u>\$153,600</u>	<u>\$143,449</u>	<u>\$157,600</u>	<u>\$157,600</u>	<u>\$206,500</u>



**FARMERS
BRANCH**

LIBRARY

The responsibility of the Library Department is to select, organize and provide information in all formats for all residents of the City; to encourage the use of these materials by the residents for their informational, educational, and recreational needs; to serve as the City's cultural center; to promote literacy; and, to provide maximum use of the facility and its services.

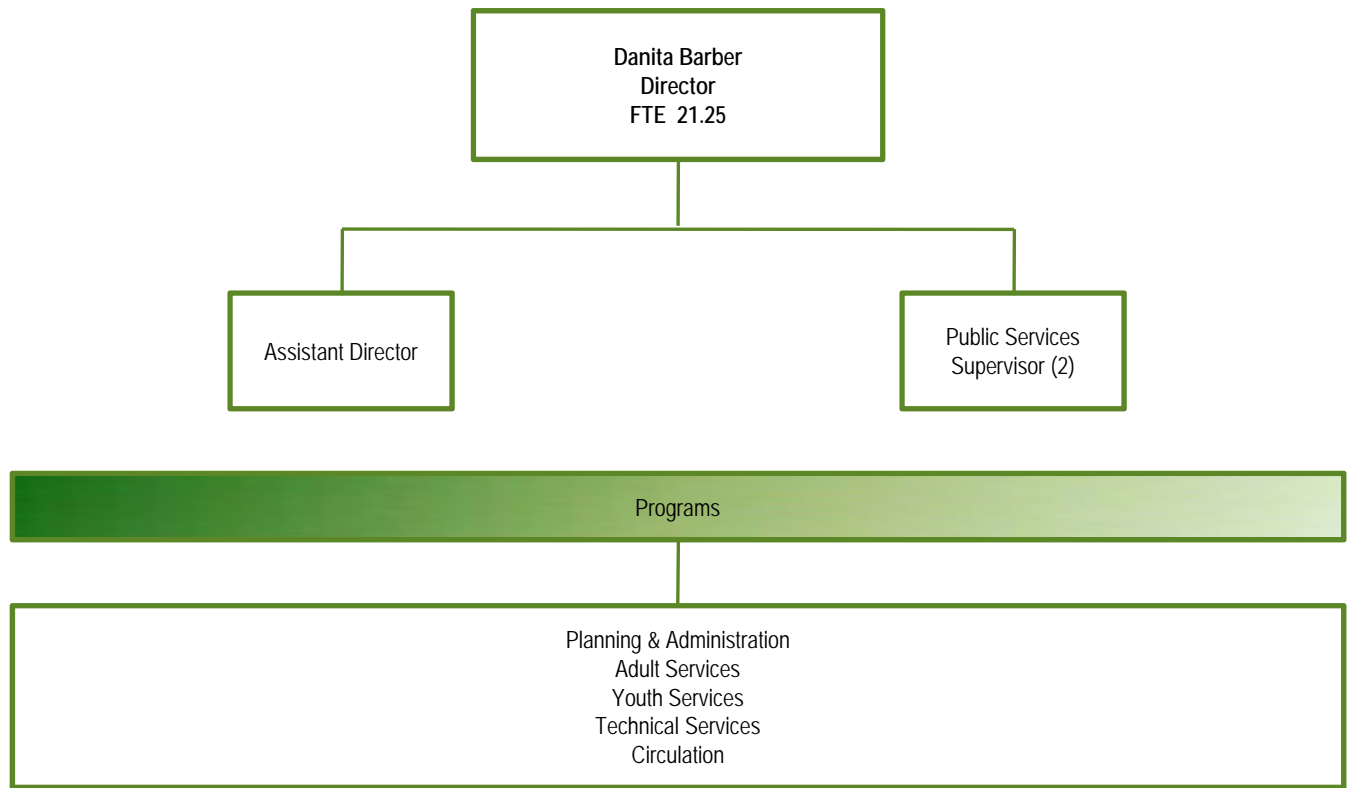
2009-10 GOALS & OBJECTIVES

1. Update the juvenile nonfiction collection with books about recycling, global warming, alternative fuels and solar power. (Core Value 4)
2. Expand the young adult non-fiction and graphic novels collections. (Core Value 4)
3. Update and expand the adult collection materials in the areas of seniors, retirement and baby boomers. (Core Value 4)
4. Expand the adult business resources with an emphasis on job and career subjects. (Core Value 4)
5. Implement an efficiency business intelligence program through the Integrated Library System to help streamline processes. (Core Value 9)
6. Ensure that all employees throughout the organization are aware of the ethical standards expected of them. (Core Value 10)

BUDGET HIGHLIGHTS

Improve customer service and staff efficiencies through the installation of business intelligence software to monitor all automated processes hourly and analyze data for redundancy and improvement.

Library



LIBRARY SUMMARY	YEAR-END AMENDED		ADOPTED BUDGET 2008-09	YEAR-END AMENDED		% CHANGE FROM AMENDED BUDGET
	BUDGET 2007-08	ACTUAL 2007-08		BUDGET 2008-09	ADOPTED BUDGET 2009-10	
<i>Personal Services/Benefits</i>	\$1,338,900	\$1,323,243	\$1,310,600	\$1,217,200	\$1,251,400	2.81%
<i>Purchased Prof & Tech Services</i>	0	0	14,000	14,000	24,000	71.43%
<i>Supplies</i>	135,400	126,053	106,400	123,900	181,400	46.41%
<i>Repairs & Maintenance</i>	54,800	51,721	30,900	29,900	30,900	3.34%
<i>Services</i>	166,700	164,477	169,500	197,000	170,100	-13.65%
<i>Transfers</i>	219,600	219,600	265,800	251,900	194,700	-22.71%
Total Department Budget	<u>\$1,915,400</u>	<u>\$1,885,094</u>	<u>\$1,897,200</u>	<u>\$1,833,900</u>	<u>\$1,852,500</u>	<u>1.01%</u>

WATER & SEWER FUND REVENUE SUMMARY

	ACTUAL 2007-08	ADOPTED BUDGET 2008-09	YEAR-END AMENDED BUDGET 2008-09	ADOPTED BUDGET 2009-10	PERCENT OF BUDGET
<u>INTEREST</u>					
INTEREST	\$104,083	\$160,000	\$51,000	\$75,000	0.49%
SUB-TOTAL	<u>\$104,083</u>	<u>\$160,000</u>	<u>\$51,000</u>	<u>\$75,000</u>	<u>0.49%</u>
<u>MISCELLANEOUS</u>					
RECONNECTS/SERVICE CHARGE	\$24,670	\$28,000	\$41,000	\$41,000	0.27%
LATE FEES	65,494	60,000	130,000	130,000	0.85%
MISCELLANEOUS	1,805	2,800	2,800	2,800	0.02%
INSURANCE RECOVERY	0	0	26,000	0	0.00%
SUB-TOTAL	<u>\$91,969</u>	<u>\$90,800</u>	<u>\$199,800</u>	<u>\$173,800</u>	<u>1.13%</u>
<u>WATER/SEWER SALES</u>					
WATER SALES	\$9,638,549	\$10,622,500	\$10,193,100	\$10,982,700	71.44%
SEWER SERVICE	3,764,939	3,928,200	4,096,600	4,096,600	26.65%
ADDISON SEWER	18,611	18,000	18,000	18,000	0.12%
TAPPING FEES	375	2,000	2,000	2,000	0.01%
BACKFLOW PROGRAM	26,950	25,000	25,000	25,000	0.16%
SUB-TOTAL	<u>\$13,449,424</u>	<u>\$14,595,700</u>	<u>\$14,334,700</u>	<u>\$15,124,300</u>	<u>98.38%</u>
GRAND TOTAL	<u><u>\$13,645,476</u></u>	<u><u>\$14,846,500</u></u>	<u><u>\$14,585,500</u></u>	<u><u>\$15,373,100</u></u>	<u><u>100.00%</u></u>

WATER & SEWER FUND EXPENDITURE SUMMARY

	ACTUAL 2007-08	ADOPTED BUDGET 2008-09	YEAR-END AMENDED BUDGET 2008-09	ADOPTED BUDGET 2009-10	PERCENT OF BUDGET
<u>WATER & SEWER</u>					
ADMINISTRATION	\$2,576,530	\$2,826,500	\$3,461,500	\$2,976,800	19.55%
OPERATIONS	<u>10,898,308</u>	<u>11,692,200</u>	<u>11,735,500</u>	<u>12,253,300</u>	<u>80.45%</u>
GRAND TOTAL	<u><u>\$13,474,838</u></u>	<u><u>\$14,518,700</u></u>	<u><u>\$15,197,000</u></u>	<u><u>\$15,230,100</u></u>	<u><u>100.00%</u></u>

PUBLIC WORKS

The Public Works Department is comprised of five divisions: Administration, Solid Waste Collection, Street Maintenance, Water & Sewer Administration, and Water & Sewer Operations.

The Administration Division provides the planning, direction, and control of the daily operations for all divisions within the department.

The Solid Waste Collection Division inspects, observes, and monitors contractor operations at the sanitary landfill, which is operated by a private corporation through a Management and Operations Agreement with the City. This facility is operated in compliance with the Texas Commission on Environmental Quality rules and regulations. This division provides collection and disposal of all municipal solid waste from City properties and special events. This division also provides twice per week residential sanitation collection and once per week brush and bulky item collection. This division also operates a limited Citizen Collection Center at 1399 Valley View Lane for residents for the disposal of normal residential debris and recycling materials. Recycling materials may also be taken to the City's drop-off points located at the Don Showman Park and the Oran Good Park Parking Lot. Acceptable recycling materials include: aluminum, clear glass, newspaper, Type 2 plastic, and two liter (Type 1) plastic soft drink bottles.

The Street Maintenance Division provides concrete and asphalt street maintenance, severe weather response, street sweeping, crack sealing, storm water drainage facility maintenance, street striping, traffic button installation and replacement, barricade maintenance, sidewalk repairs, pavement repairs for utility cuts and water main replacement. This division also assists other divisions, such as Water & Sewer and Parks & Recreation and the Engineering Department with various projects.

The Water & Sewer Administration Division provides the planning, direction and control of the daily utility operations.

The Water & Sewer Operations Division provides 24 hour 7 day a week water and sewer service, main repairs, valve operation, service line maintenance, plant operation, repairs and improvements to the water and sewer system. The Division also provides for fire hydrant maintenance and water meter reading.

2009-10 GOALS & OBJECTIVES

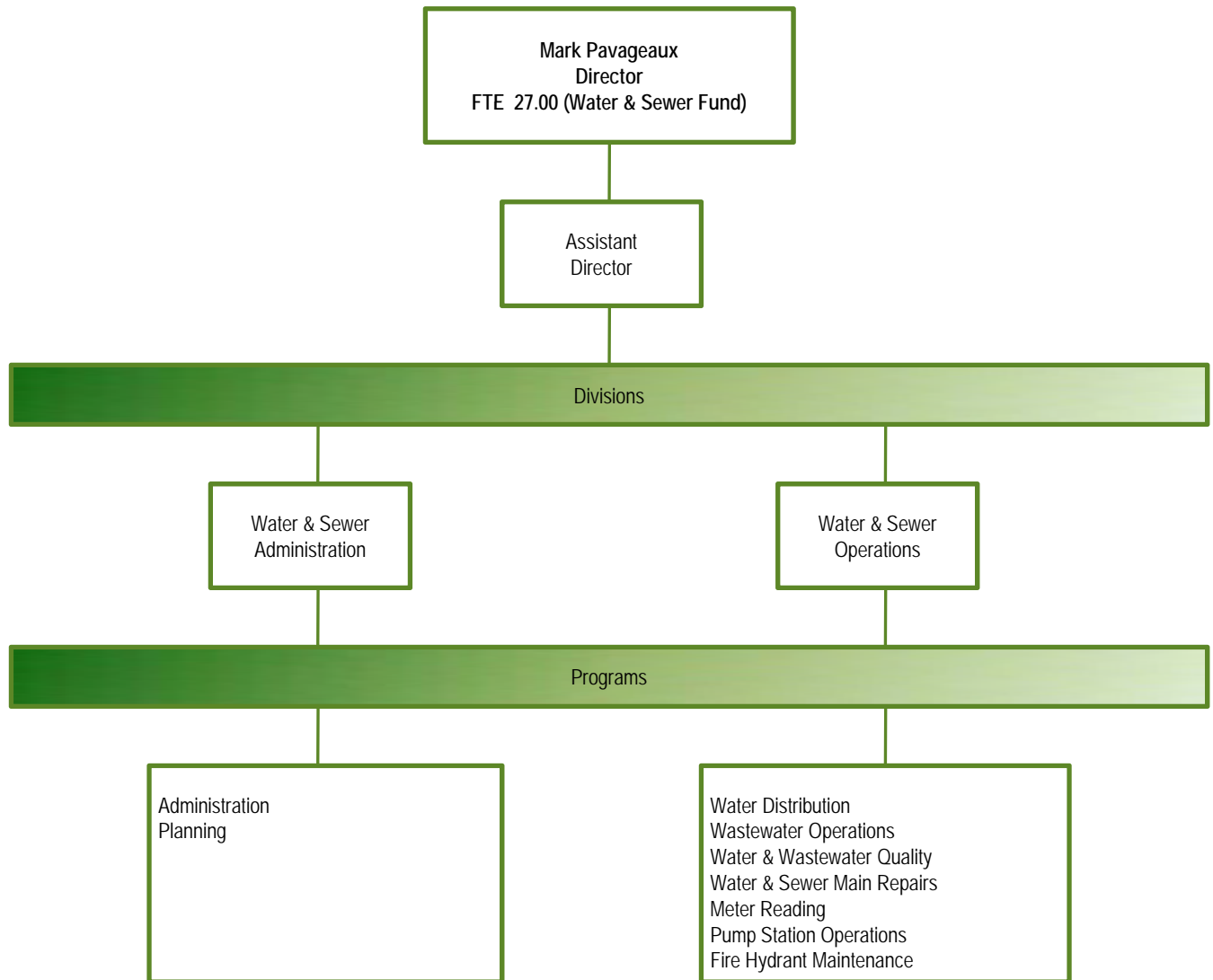
1. Continue the transition plan for front curb pickup and fleet conversion for the Solid Waste Division. (*Core Value 5*)
2. Continue the solid waste public education campaign. (*Core Value 5*)
3. Continue the Phase II Storm Water Management Program Plan. (*Core Value 5*)
4. Map and identify problem areas in the concrete-lined drainage channels within the City. Repairs will be made based on funding levels. (*Core Value 5*)
5. Evaluate the Street Sweeping Program for cost savings. (*Core Value 7*)
6. Continue the three-year directional flushing plan of the water lines to maintain quality and determine any deficiencies in the system. (*Core Value 5*)
7. Continue televising a minimum of 37,500 feet of sewer lines for inflow and infiltration issues as agreed to in the Sanitary Sewer Overflow Agreement with Texas Commission on Environmental Quality. (*Core Value 5*)
8. Continue the process for expansion of the landfill. (*Core Value 5*)
9. Ensure that all employees throughout the organization are aware of the ethical standards expected of them. (*Core Value 10*)

10. Work with the Engineering Department to develop a funding strategy to increase lane miles of street resurfacing and maintain 4,000 linear feet of sewer and water rehabilitation annually. (Core Value 5)

BUDGET HIGHLIGHTS

1. Purchase of one roll-on/roll-off replacement truck.
2. Host an annual electronic waste recycling and document destruction event.
3. Host an open house event at Camelot Landfill.
4. The Storm Water Phase II Plan continues to address problematic storm water discharges.
5. Streamlining the on-call process has decreased overtime accounts within the budget.
6. Compile a comprehensive study on the location, condition and cost of repairs of the concrete-lined drainage channels within the City.
7. Compare cost of street sweeping operations (contract vs. in-house) while maintaining the current level of service.

Public Works



The Public Works Department also includes Public Works Administration, Solid Waste Collection and Street Maintenance operations, which are detailed in the General Fund section of this document.

WATER & SEWER SUMMARY	YEAR-END AMENDED BUDGET 2007-08	ACTUAL 2007-08	ADOPTED BUDGET 2008-09	YEAR-END AMENDED BUDGET 2008-09	ADOPTED BUDGET 2009-10	% CHANGE FROM AMENDED BUDGET
<i>Personal Services/Benefits</i>	\$1,832,000	\$1,771,567	\$1,845,000	\$1,831,500	\$1,965,000	7.29%
<i>Supplies</i>	279,800	234,809	250,100	250,100	243,500	-2.64%
<i>Repairs & Maintenance</i>	505,900	499,214	452,800	452,800	436,800	-3.53%
<i>Services</i>	396,600	366,044	529,400	529,400	529,000	-0.08%
<i>Production & Disposal</i>	6,369,700	6,426,756	7,143,600	6,838,400	7,366,200	7.72%
<i>Other Objects</i>	50,000	110,798	50,000	47,000	60,000	27.66%
<i>Transfers</i>	4,276,700	4,065,650	4,247,800	5,247,800	4,629,600	-11.78%
Total Department Budget	<u>\$13,710,700</u>	<u>\$13,474,838</u>	<u>\$14,518,700</u>	<u>\$15,197,000</u>	<u>\$15,230,100</u>	<u>0.22%</u>

SUMMARY BUDGET CATEGORIES

YEAR-END AMENDED BUDGET 2007-08	ACTUAL 2007-08	ADOPTED BUDGET 2008-09	YEAR-END AMENDED BUDGET 2008-09	ADOPTED BUDGET 2009-10
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WATER & SEWER ADMIN.

<i>Personal Services/Benefits</i>	\$200	\$200	\$65,200	\$200	\$93,700
<i>Supplies</i>	69,400	62,222	70,000	70,000	68,400
<i>Repairs & Maintenance</i>	4,600	4,012	2,500	2,500	2,500
<i>Services</i>	24,600	12,776	22,800	22,800	22,800
<i>Production & Disposal</i>	14,800	7,120	15,700	15,700	38,800
<i>Other Objects</i>	0	0	0	0	10,000
<i>Transfers</i>	2,490,200	2,490,200	2,650,300	3,350,300	2,740,600
Total Budget	<u>\$2,603,800</u>	<u>\$2,576,530</u>	<u>\$2,826,500</u>	<u>\$3,461,500</u>	<u>\$2,976,800</u>

WATER & SEWER OPERATIONS

<i>Personal Services/Benefits</i>	\$1,831,800	\$1,771,367	\$1,779,800	\$1,831,300	\$1,871,300
<i>Supplies</i>	210,400	172,587	180,100	180,100	175,100
<i>Repairs & Maintenance</i>	501,300	495,202	450,300	450,300	434,300
<i>Services</i>	372,000	353,268	506,600	506,600	506,200
<i>Production & Disposal</i>	6,354,900	6,419,636	7,127,900	6,822,700	7,327,400
<i>Other Objects</i>	50,000	110,798	50,000	47,000	50,000
<i>Transfers</i>	1,786,500	1,575,450	1,597,500	1,897,500	1,889,000
Total Budget	<u>\$11,106,900</u>	<u>\$10,898,308</u>	<u>\$11,692,200</u>	<u>\$11,735,500</u>	<u>\$12,253,300</u>

INTERNAL SERVICE FUND REVENUE SUMMARY

	ACTUAL 2007-08	ADOPTED BUDGET 2008-09	YEAR-END AMENDED BUDGET 2008-09	ADOPTED BUDGET 2009-10	PERCENT OF BUDGET
<u>INTERNAL SERVICE</u>					
EQUIPMENT SERVICES	\$2,620,194	\$1,410,100	\$1,410,100	\$1,410,100	75.40%
SUB-TOTAL	<u>\$2,620,194</u>	<u>\$1,410,100</u>	<u>\$1,410,100</u>	<u>\$1,410,100</u>	<u>75.40%</u>
<u>WORKERS' COMPENSATION</u>					
WORKERS' COMPENSATION	\$330,089	\$460,000	\$460,000	\$460,000	24.60%
SUB-TOTAL	<u>\$330,089</u>	<u>\$460,000</u>	<u>\$460,000</u>	<u>\$460,000</u>	<u>24.60%</u>
GRAND TOTAL	<u><u>\$2,950,283</u></u>	<u><u>\$1,870,100</u></u>	<u><u>\$1,870,100</u></u>	<u><u>\$1,870,100</u></u>	<u><u>100.00%</u></u>

INTERNAL SERVICE FUND EXPENDITURE SUMMARY

	ACTUAL 2007-08	ADOPTED BUDGET 2008-09	YEAR-END AMENDED BUDGET 2008-09	ADOPTED BUDGET 2009-10	PERCENT OF BUDGET
<u>EQUIPMENT SERVICES</u>					
FLEET MAINTENANCE	\$1,072,784	\$938,900	\$926,800	\$914,600	66.54%
SUB-TOTAL	<u>\$1,072,784</u>	<u>\$938,900</u>	<u>\$926,800</u>	<u>\$914,600</u>	<u>66.54%</u>
<u>WORKERS' COMPENSATION</u>					
WORKERS' COMPENSATION	\$720,319	\$460,000	\$460,000	\$460,000	33.46%
SUB-TOTAL	<u>\$720,319</u>	<u>\$460,000</u>	<u>\$460,000</u>	<u>\$460,000</u>	<u>33.46%</u>
GRAND TOTAL	<u><u>\$1,793,103</u></u>	<u><u>\$1,398,900</u></u>	<u><u>\$1,386,800</u></u>	<u><u>\$1,374,600</u></u>	<u><u>100.00%</u></u>

EQUIPMENT SERVICES

The Equipment Services Department is a customer service oriented Internal Service Fund responsible for the maintenance, repair, fueling and replacement of the City's fleet. The department operates in a business-oriented fashion by charging its customers hourly rates and markups to recoup our budget. The department provides service to its customers, while striving towards the lowest possible fleet cost by designing and implementing a comprehensive fleet management program. In addition, the department is responsible for the Senlac Service Center complex and the operation of the City warehouse, which purchases and stocks materials for all departments.

The department's mission statement is "We will work together to provide a well-maintained, safe, dependable and cost-effective fleet for the City by being service-oriented and having pride in our work."

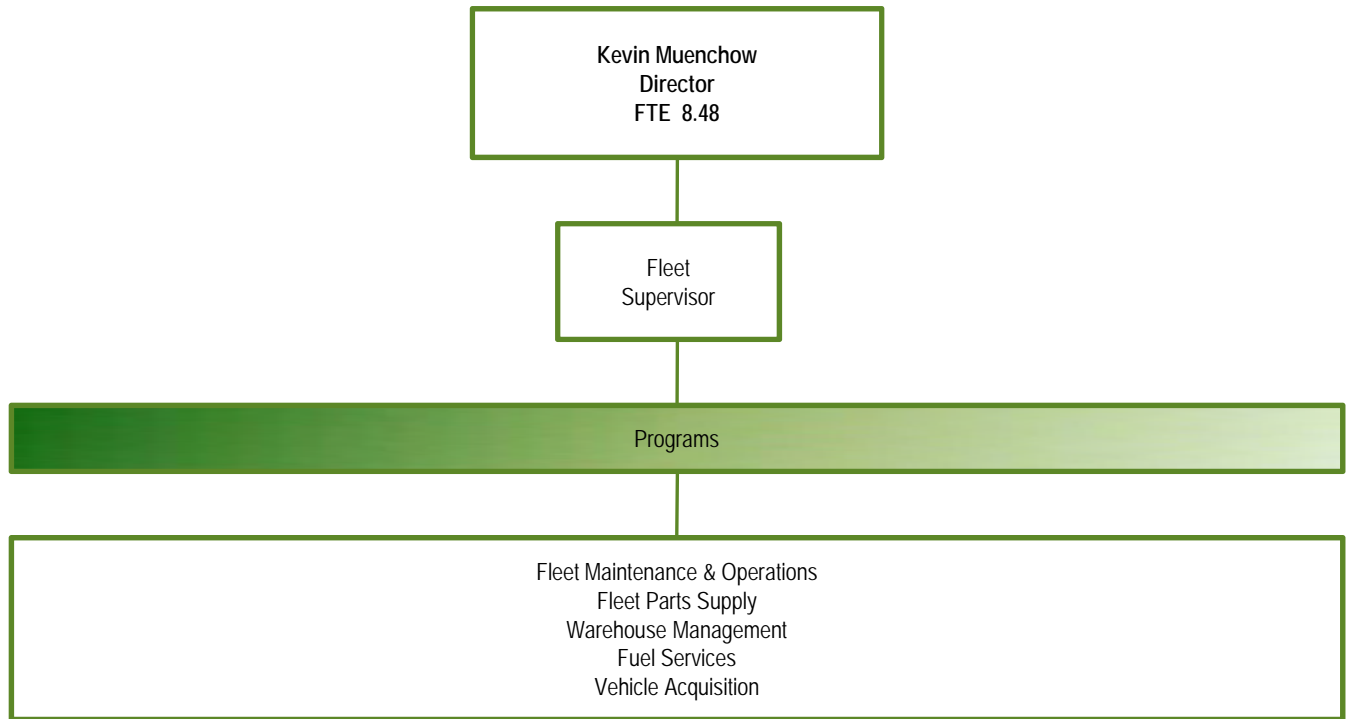
2009-10 GOALS & OBJECTIVES

1. Create and implement a comprehensive fleet sharing plan and an economy vehicle replacement plan based on life-cycle costing. *(Core Value 5)*
2. Develop a cost-benefit analysis of the contracted Napa parts and warehouse operations to present to the City Manager and City Council. *(Core Value 5)*
3. Research and analyze the use of electric and hybrid vehicles in the fleet. *(Core Value 5)*
4. Develop a long-term plan to reduce fleet fuel consumption through various technologies and programs. *(Core Value 5)*
5. Request an RFP for development of the new Service Center. *(Core Value 5)*
6. Develop a comprehensive Automotive Technician Training Program for the City's diverse fleet. *(Core Value 5)*
7. Ensure that all employees throughout the organization are aware of the ethical standards expected of them. *(Core Value 10)*

BUDGET HIGHLIGHTS

1. Included funding for connecting underground fuel tank leak monitoring system to the City's network for 24/7 alarm alerts to reduce the City's liability exposure.
2. Reduced in hazardous waste disposal costs due to current waste oil recycler accepting used oil filters, antifreeze and spent oil absorbent at no cost.

Equipment Services



EQUIPMENT SERVICES SUMMARY	YEAR-END AMENDED		ADOPTED BUDGET	YEAR-END AMENDED		% CHANGE FROM AMENDED
	BUDGET 2007-08	ACTUAL 2007-08		BUDGET 2008-09	BUDGET 2009-10	
<i>Personal Services/Benefits</i>	\$695,100	\$648,668	\$604,600	\$605,600	\$604,000	-0.26%
<i>Supplies</i>	39,500	32,523	40,900	42,800	34,600	-19.16%
<i>Repairs & Maintenance</i>	59,900	43,864	54,200	54,200	46,300	-14.58%
<i>Services</i>	206,100	186,854	230,700	215,700	220,800	2.36%
<i>Transfers</i>	230,000	160,875	8,500	8,500	8,900	4.71%
Total Department Budget	<u>\$1,230,600</u>	<u>\$1,072,784</u>	<u>\$938,900</u>	<u>\$926,800</u>	<u>\$914,600</u>	<u>-1.32%</u>

WORKERS' COMPENSATION

The Workers' Compensation Fund is used to account for the City's workers' compensation self insurance plan.

The City is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The City has established a Workers' Compensation Fund (an Internal Service Fund) to account for workers' compensation uninsured risks of loss. Under this program, the Workers' Compensation Fund provides coverage for up to a maximum of \$350,000 for each workers' compensation occurrence claim. Settled claims have not exceeded this commercial coverage in any of the past three fiscal years.

The costs associated with this self-insurance plan are reported as interfund transactions. Accordingly, they are treated as operating revenues of the Workers' Compensation Fund and operating expenditures (expenses) of the other funds. Claims payable include provisions for claims reported and claims incurred, but not yet reported. The provision for reported claims is computed by the City's third party administrator based upon standard actuarial principles. The provision for claims incurred, but not yet reported is estimated based on the City's experience and an actuarial study that was performed during fiscal year 2009. State law provides that the City is relieved of liability if a notice of employee injury is not received within 30 days of the date on which the injury occurs.

WORKERS' COMPENSATION SUMMARY	YEAR-END AMENDED BUDGET 2007-08	ACTUAL 2007-08	ADOPTED BUDGET 2008-09	YEAR-END AMENDED BUDGET 2008-09	ADOPTED BUDGET 2009-10	% CHANGE FROM AMENDED BUDGET
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Internal Service

<i>Current Year Claims</i>	\$275,800	\$640,985	\$354,200	\$354,200	\$354,200	0.00%
<i>Catastrophic Reinsurance</i>	84,200	79,334	105,800	105,800	105,800	0.00%
Total Internal Service	<u>\$360,000</u>	<u>\$720,319</u>	<u>\$460,000</u>	<u>\$460,000</u>	<u>\$460,000</u>	<u>0.00%</u>

HOTEL/MOTEL FUND REVENUE SUMMARY

	ACTUAL 2007-08	ADOPTED BUDGET 2008-09	YEAR-END AMENDED BUDGET 2008-09	ADOPTED BUDGET 2009-10	PERCENT OF BUDGET
<u>OTHER TAXES</u>					
HOTEL/MOTEL TAX	\$2,507,434	\$2,300,000	\$2,300,000	\$2,100,000	95.38%
SUB-TOTAL	<u>\$2,507,434</u>	<u>\$2,300,000</u>	<u>\$2,300,000</u>	<u>\$2,100,000</u>	<u>95.38%</u>
<u>INTEREST</u>					
INTEREST	\$110,075	\$120,000	\$60,000	\$60,000	2.73%
RENTS	16,584	30,000	15,000	15,000	0.68%
SUB-TOTAL	<u>\$126,659</u>	<u>\$150,000</u>	<u>\$75,000</u>	<u>\$75,000</u>	<u>3.41%</u>
<u>SPECIAL REVENUES</u>					
MISCELLANEOUS	\$13,279	\$24,300	\$26,800	\$26,800	1.22%
SUB-TOTAL	<u>\$13,279</u>	<u>\$24,300</u>	<u>\$26,800</u>	<u>\$26,800</u>	<u>1.22%</u>
GRAND TOTAL	<u><u>\$2,647,372</u></u>	<u><u>\$2,474,300</u></u>	<u><u>\$2,401,800</u></u>	<u><u>\$2,201,800</u></u>	<u><u>100.00%</u></u>

HOTEL/MOTEL FUND EXPENDITURE SUMMARY

	ACTUAL 2007-08	ADOPTED BUDGET 2008-09	YEAR-END AMENDED BUDGET 2008-09	ADOPTED BUDGET 2009-10	PERCENT OF BUDGET
<u>HISTORICAL PRESERVATION/SPECIAL EVENTS</u>					
PARK & SPECIAL EVENTS	\$761,333	\$1,001,600	\$1,009,800	\$1,241,700	35.19%
HISTORICAL BOARD	10,062	10,300	10,300	10,300	0.29%
SUB-TOTAL	<u>\$771,395</u>	<u>\$1,011,900</u>	<u>\$1,020,100</u>	<u>\$1,252,000</u>	<u>35.48%</u>
<u>ECONOMIC DEVELOPMENT & TOURISM</u>					
STAFF SUPPORT OF TOURISM	<u>\$479,485</u>	<u>\$528,200</u>	<u>\$528,700</u>	<u>\$496,500</u>	<u>14.07%</u>
SUB-TOTAL	<u>\$479,485</u>	<u>\$528,200</u>	<u>\$528,700</u>	<u>\$496,500</u>	<u>14.07%</u>
MARKETING	<u>\$543,312</u>	<u>\$769,400</u>	<u>\$764,400</u>	<u>\$794,900</u>	<u>22.53%</u>
SUB-TOTAL	<u>\$543,312</u>	<u>\$769,400</u>	<u>\$764,400</u>	<u>\$794,900</u>	<u>22.53%</u>
TOTAL	<u>\$1,022,797</u>	<u>\$1,297,600</u>	<u>\$1,293,100</u>	<u>\$1,291,400</u>	<u>36.60%</u>
<u>CONVENTION CENTER</u>					
CONVENTION	<u>\$483,280</u>	<u>\$520,800</u>	<u>\$520,800</u>	<u>\$518,800</u>	<u>14.70%</u>
SUB-TOTAL	<u>\$483,280</u>	<u>\$520,800</u>	<u>\$520,800</u>	<u>\$518,800</u>	<u>14.70%</u>
TOTAL OPERATING	<u><u>\$2,277,472</u></u>	<u><u>\$2,830,300</u></u>	<u><u>\$2,834,000</u></u>	<u><u>\$3,062,200</u></u>	<u><u>86.79%</u></u>
<u>SPECIAL EXPENDITURES</u>					
TRANSFER TO CIP	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$466,200</u>	<u>13.21%</u>
SUB-TOTAL	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$466,200</u>	<u>13.21%</u>
GRAND TOTAL	<u><u>\$2,277,472</u></u>	<u><u>\$2,830,300</u></u>	<u><u>\$2,834,000</u></u>	<u><u>\$3,528,400</u></u>	<u><u>100.00%</u></u>

PARKS & RECREATION

The Parks and Recreation Department provides beautifully maintained natural environments, parks, rights of way and green space, and a wide variety of quality recreational and entertainment opportunities for all ages.

The Parks & Recreation Administration Division is responsible for planning and directing the long-range and day-to-day activities of the department. Under the Administration Division, the Special Events Section is responsible for the planning and promotion of special events to promote family unity and community pride.

The Parks Maintenance Division is responsible for maintenance of parks, athletic fields, medians, and other City-owned or leased property. In addition, this division provides support and implementation of all City-sponsored special events and athletic tournaments.

The Recreation Division is responsible for implementing and maintaining year-round recreational and educational programs for all ages. Included with the day-to-day operation of the Recreation Center is the planning and implementation of a variety of family oriented activities. The Athletic Section is responsible for youth and adult athletic programs. As a liaison between the City and the athletic leagues, responsibilities include scheduling of the athletic facilities, securing tournaments that generate hotel room rentals, publicity for specific events, and working with the Economic Development & Tourism Office to coordinate needs for athletic tournaments.

The Aquatics Division is responsible for the safety of participants, water quality, overall pool maintenance, and water-related instruction.

The Senior Center Division facilitates use of the Senior Center. Programming for the Senior Center is designed to meet the needs of the senior population through activities for their social, mental, and physical well-being.

The Building Maintenance Division is responsible for the maintenance of City facilities. This division performs tasks from all facets of the building trade and supervises contractors working on City facilities.

The Historical Preservation Division is responsible for operating the Historical Park site, which is open for general public use seven days a week. The division is also responsible for preserving, collecting, and interpreting the history of Texas with emphasis on Farmers Branch as well as working to provide programming to enhance tourism.

2009-10 GOALS & OBJECTIVES

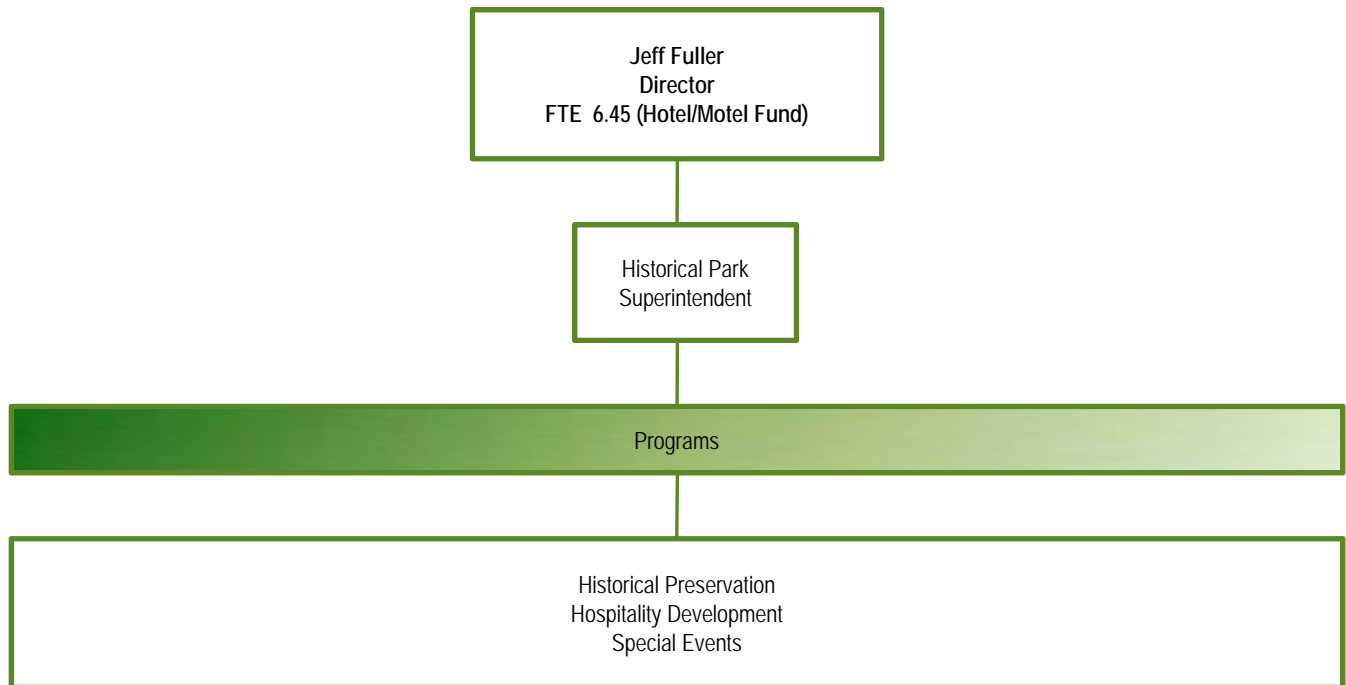
1. Complete the rose garden in the Historical Park. *(Core Value 4)*
2. Continue community rose education program. *(Core Value 4)*
3. Develop a plan for a signature annual event that attracts people into Farmers Branch. *(Core Value 4)*
4. Be cognizant of potential land opportunities for future parks. *(Core Value 4)*
5. Increase computer program participation with new promotion techniques and new curriculum at the Senior Center. *(Core Value 4)*
6. Create a master plan for a Skate Park at the Barney Wood athletic complex. *(Core Value 5)*
7. Plant wild flowers on the east side of Holiday Park. *(Core Value 4)*
8. Create trail through Historical Park from Farmers Branch Lane to Sable. *(Core Value 4)*
9. Relocate Walk of Honor to Liberty Plaza. *(Core Value 4)*

10. Host RoseDango rose show. (*Core Value 4*)
11. Investigate locations for additional rose plantings. (*Core Value 4*)
12. Investigate options for increasing room nights through special events and tournaments. (*Core Value 4*)
13. Investigate cost of in-house custodial services versus contract services. (*Core Value 5*)
14. Investigate funding sources for the John Burke Nature Preserve. (*Core Value 4*)
15. Ensure that all employees throughout the organization are aware of the ethical standards expected of them. (*Core Value 10*)

BUDGET HIGHLIGHTS

1. Removed the After School Program.
2. Removed a programmer position from the Recreation Division.
3. Added funding for Liberty Fest.

Parks & Recreation



The Parks & Recreation Department also includes the Parks & Administration, Building Maintenance, Park Maintenance, Recreation, Swimming Pool, Senior Center, Park Board, Senior Advisory Board, and Christmas Divisions, which are detailed in the General Fund section of this document.

HISTORICAL PRESERVATION/ SPECIAL EVENTS SUMMARY	YEAR-END AMENDED BUDGET 2007-08	ACTUAL 2007-08	ADOPTED BUDGET 2008-09	YEAR-END AMENDED BUDGET 2008-09	ADOPTED BUDGET 2009-10	% CHANGE FROM AMENDED BUDGET
<i>Personal Services/Benefits</i>	\$402,000	\$388,671	\$430,900	\$431,100	\$437,400	1.46%
<i>Purchased Prof & Tech Services</i>	1,500	1,356	1,500	1,300	1,500	15.38%
<i>Supplies</i>	41,400	39,383	40,300	40,300	50,600	25.56%
<i>Repairs & Maintenance</i>	56,300	54,364	52,600	52,600	107,600	104.56%
<i>Services</i>	89,800	81,501	104,800	105,000	112,500	7.14%
<i>Other Fixed Assets</i>	7,000	4,353	7,000	7,000	7,000	0.00%
<i>Special Events</i>	136,000	135,767	136,000	144,000	515,400	257.92%
<i>Transfers</i>	66,000	66,000	238,800	238,800	20,000	-91.62%
Total Department Budget	<u>\$800,000</u>	<u>\$771,395</u>	<u>\$1,011,900</u>	<u>\$1,020,100</u>	<u>\$1,252,000</u>	<u>22.73%</u>



**FARMERS
BRANCH**

ECONOMIC DEVELOPMENT & TOURISM

The Economic Development & Tourism Office serves as the development representative for the City and is responsible for the attraction of business and industry both nationally and internationally, retention and expansion of existing business and industry, and promotion of local convention and tourism business. The office is a part of the Office of the City Manager.

2009-10 GOALS & OBJECTIVES

Economic Development

1. Implement updated economic development strategy. (Core Value 2)
2. Increase the number of net jobs in the community by five percent. (Core Value 2)
3. Increase the number of net square feet of business activity in the City by five percent. (Core Value 2)
4. Secure one major business locations and three business retentions. (Core Value 2)
5. Implement strategy for Four Corners development. (Core Value 3)
6. In conjunction with the Community Services Department, expedite and approve three new major development projects (new construction in excess of \$5 million). (Core Value 3)
7. In conjunction with the Community Services Department, work with a redevelopment consultant to purchase two projects for redevelopment. (Core Value 3)
8. Conduct an annual business survey of municipal services. (Core Value 9)
9. Ensure that all employees throughout the organization are aware of the ethical standards expected of them. (Core Value 10)

Tourism

1. Implement updated tourism marketing strategy. (Core Value 2)
2. Increase the number of room nights generated for the hotel sector by Convention and Visitors Bureau staff or Convention and Visitors Bureau programs by three percent. (Core Value 2)

BUDGET HIGHLIGHTS

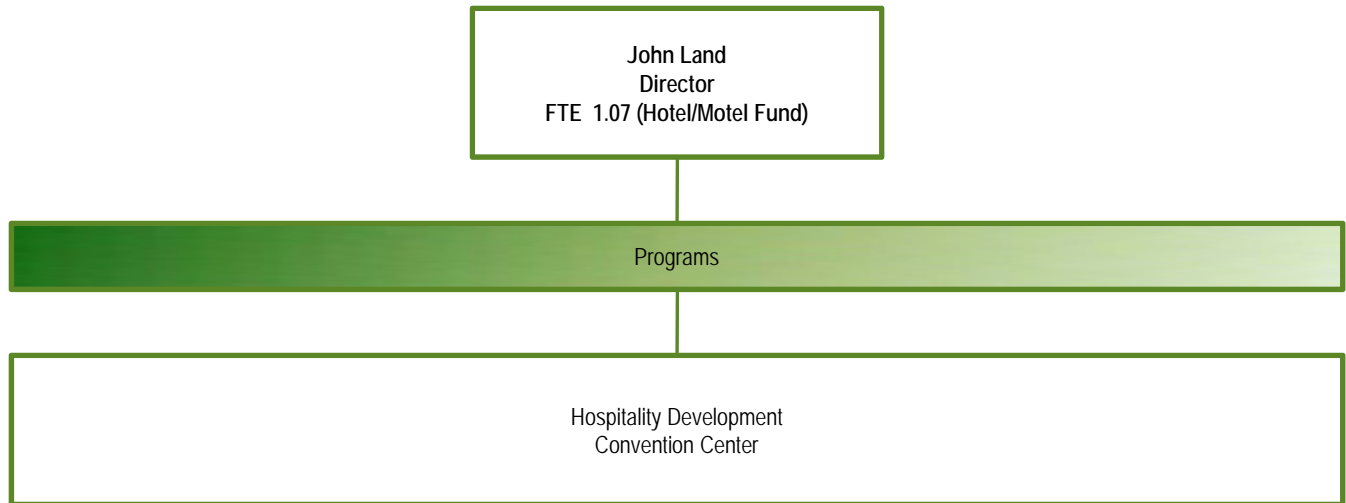
Economic Development

1. Consistent with the updated Economic Development strategy, allocated \$54,000 in the advertising budget for an aerial map mailer, strategic plan brochure, target market campaign, presentation kits, Corporate ID gifts, and personalized project proposals.
2. Included \$10,000 to promote the North Dallas Design District.

Tourism

1. Eliminated off-site Convention & Visitors Bureau location creating a savings of \$27,500.
2. These funds, along with a reallocation of previously budgeted dollars, are being used to create a Corporate Loyalty Incentive Program, reinstitute the Big Bucks Program, increase the transportation fund, and to advertise Farmers Branch amenities for the Super Bowl.

Economic Development & Tourism



The Economic Development & Tourism Office also includes Economic Development activities, which are detailed in the General Fund section of this document.

PROMOTION OF TOURISM/ CONVENTION CENTER SUMMARY	YEAR-END		ADOPTED	YEAR-END		% CHANGE FROM AMENDED
	AMENDED			AMENDED		
	BUDGET	ACTUAL		BUDGET	BUDGET	
	2007-08	2007-08	2008-09	2008-09	2009-10	BUDGET
Supplies	\$6,500	\$6,216	\$4,000	\$4,000	\$7,000	75.00%
Repairs & Maintenance	22,000	4,766	22,000	22,000	10,000	-54.55%
Services	17,000	998	19,500	19,500	28,500	46.15%
Marketing	725,000	543,312	769,400	764,400	794,900	3.99%
Transfers	977,700	950,785	1,003,500	1,004,000	1,436,000	43.03%
Total Department Budget	\$1,748,200	\$1,506,077	\$1,818,400	\$1,813,900	\$2,276,400	25.50%

SUMMARY BUDGET CATEGORIES

YEAR-END AMENDED BUDGET 2007-08	ACTUAL 2007-08	ADOPTED BUDGET 2008-09	YEAR-END AMENDED BUDGET 2008-09	ADOPTED BUDGET 2009-10
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PROMOTION OF TOURISM

<i>Staff Tourism</i>	\$506,400	\$479,485	\$528,200	\$528,700	\$496,500
<i>Marketing</i>	725,000	543,312	769,400	764,400	794,900
Total Budget	<u>\$1,231,400</u>	<u>\$1,022,797</u>	<u>\$1,297,600</u>	<u>\$1,293,100</u>	<u>\$1,291,400</u>

CONVENTION CENTER

<i>Supplies</i>	\$6,500	\$6,216	\$4,000	\$4,000	\$7,000
<i>Repairs & Maintenance</i>	22,000	4,766	22,000	22,000	10,000
<i>Services</i>	17,000	998	19,500	19,500	28,500
<i>Transfers</i>	471,300	471,300	475,300	475,300	939,500
Total Budget	<u>\$516,800</u>	<u>\$483,280</u>	<u>\$520,800</u>	<u>\$520,800</u>	<u>\$985,000</u>

DEBT SERVICE FUND

The Debt Service Fund is used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest and related costs.

General obligation debt can be in the form of bonds, certificates of obligation or tax notes. Bonds must be approved by vote of the general population prior to issuance. Certificates of obligation do not require voter approval, are generally short term in nature, and are frequently used to fund capital improvements not anticipated at the time of the latest bond election. Tax notes are similar to certificates of obligation in that there is no requirement for voter approval and they are generally short term in nature.

The City has the following outstanding debt issues:

\$2,375,000 General Obligation Refunding Bonds – Series 2002

Used to refund a portion of the City's outstanding debt in order to lower overall debt service requirements. The bonds constitute direct obligations of the City and are payable from the levy and collection of a direct and continuing ad valorem tax, within the limits prescribed by law, on all taxable property located within the City.

There are \$605,000 bonds outstanding as of October 1, 2009. These bonds will be fully matured and paid on August 15, 2012.

\$7,750,000 Certificates of Obligation – Series 2007

Used to pay contractual obligations to be incurred for the following purposes: a) designing, developing, constructing, improving, extending, and expanding streets, thoroughfares, sidewalks, bridges, and other public ways of the City, including streetscaping, streetlighting, right-of-way protection, utility relocation, and related storm drainage improvements and acquiring rights-of-way in connection therewith, and b) acquiring, constructing, renovating, expanding, relocating and improving animal shelter facilities and acquiring land for such purposes. The Certificates constitute direct obligations of the City and are payable from a combination of a) the levy and collection of a direct and continuing ad valorem tax levied, within the limits prescribed by law, on all taxable property within the City, and b) a combination of all or a part of certain revenues of the City's combined waterworks and sewer system remaining after payment of any obligations of the City payable in whole or in part from a lien or pledge of such revenues that would be superior to the obligations to be authorized.

There are currently \$4,775,000 bonds outstanding. These bonds will be fully matured and paid on August 15, 2012.

\$10,000,000 Certificates of Obligation – Series 2009

Used to pay contractual obligations to be incurred for the following purposes: a) acquiring and demolishing dangerous structures located within the City, and b) paying for professional services of attorneys, financial advisors and other professionals in connection with the project and the issuance of the certificates. The Certificates constitute direct obligations of the City and are payable from a combination of a) the levy and collection of a direct and continuing ad valorem tax levied, within the limits prescribed by law, on all taxable property within the City, and b) a limited pledge of the surplus net revenues of the City's waterworks and sewer system with such pledge being limited to an amount not in excess of \$1,000.

There are currently \$10,000,000 bonds outstanding. These bonds are issued as serial certificates maturing on February 15 in the years 2010 through 2020 and as term certificates maturing February 15, 2022 and February 15, 2024.

\$5,500,000 General Obligation Bonds – Series 2010

The City plans to have a bond sale in Spring 2010 in the amount of \$5,500,000 for land acquisition, design and construction related to the relocation of Fire Station No. 1 to a more central location. The citizens of Farmers Branch authorized the bonds through a bond election held in May 2009. These bonds are not reflected in the accompanying debt service schedules as the bonds have not been issued.

\$4,800,000 Combination Tax & Hotel Occupancy Tax Certificates of Obligation – Series 1999

Used for the acquisition, construction and renovation of property for convention center purposes. The Certificates constitute direct obligations of the City and are payable from pledged revenues of the City's hotel/motel occupancy taxes, and, to the extent such amounts are insufficient for such purposes, from the levy and collection of an ad valorem tax levied, within the limits prescribed by law, on all taxable property within the City.

There are currently \$2,030,000 bonds outstanding. These bonds will be fully matured and paid on August 15, 2014.

\$7,895,000 Combination Tax & Revenue Certificates of Obligation – Series 2004

Used to design, construct, develop, and equip a community ice-skating and conference facility. The Certificates constitute direct obligations of the City and are payable from a combination of a) the levy and collection of a direct and continuing ad valorem tax levied, within the limits prescribed by law, on all taxable property within the City, and b) a limited pledge of the surplus net revenues of the City's waterworks and sewer system with such pledge being limited to an amount not in excess of \$1,000. The City has entered into a lease agreement with respect to the facility. The City anticipates that payments received under the lease will be applied to pay debt service on the Certificates; however, no portion of the lease revenues are pledged to secure the Certificates.

There are currently \$7,355,000 bonds outstanding. These bonds will be fully matured and paid on November 1, 2029.

DEBT SERVICE FUND SUMMARY OF REVENUES AND EXPENDITURES

PROPERTY TAX SUPPORTED DEBT

<i>FUND BALANCE 9/30/2008</i>			\$51,343
2008-09	ESTIMATED PROPERTY TAX REVENUES		\$2,174,900
2008-09	ESTIMATED PRIOR YEAR TAX, PENALTY AND INTEREST		40,000
2008-09	DEBT SERVICE REQUIREMENTS	(1)	(2,174,900)
<i>INCREASE (DECREASE) IN FUND BALANCE</i>			<u>40,000</u>
<i>FUND BALANCE 9/30/2009</i>			\$91,343
2009-10	ESTIMATED PROPERTY TAX REVENUES		\$2,868,852
2009-10	ESTIMATED PRIOR YEAR TAX, PENALTY AND INTEREST		40,000
2009-10	DEBT SERVICE REQUIREMENTS	(1)	(2,868,852)
<i>INCREASE (DECREASE) IN FUND BALANCE</i>			<u>40,000</u>
<i>ESTIMATED FUND BALANCE 9/30/2010</i>			<u><u>\$131,343</u></u>

SELF-SUPPORTING DEBT

<i>FUND BALANCE 9/30/2008</i>			\$166,095
2008-09	TRANSFER FROM HOTEL/MOTEL FUND	(2)	475,300
2008-09	TRANSFER FROM STARS CENTER FUND		603,400
2008-09	DEBT SERVICE REQUIREMENTS		(1,078,700)
<i>INCREASE (DECREASE) IN FUND BALANCE</i>			<u>0</u>
<i>ESTIMATED FUND BALANCE 9/30/2009</i>			\$166,095
2009-10	TRANSFER FROM HOTEL/MOTEL FUND		473,300
2009-10	TRANSFER FROM STARS CENTER FUND		606,200
2009-10	DEBT SERVICE REQUIREMENTS	(2)	(1,079,500)
<i>INCREASE (DECREASE) IN FUND BALANCE</i>			<u>0</u>
<i>ESTIMATED FUND BALANCE 9/30/2010</i>			<u><u>\$166,095</u></u>

(1) Includes approximately \$15,000 in 2008-09 and \$28,752 in 2009-10 for paying agent fees and arbitrage calculation services.

(2) Includes approximately \$6,600 for paying agent fees and arbitrage calculation services.

Note: The City plans to have a bond sale in Spring 2010 in the amount of \$5,500,000 for land acquisition, design and construction related to the relocation of Fire Station No. 1 to a more central location. The citizens of Farmers Branch authorized the bonds through a bond election held in May 2009. These bonds are not reflected in the accompanying debt service schedules as information is not yet available.

**SUMMARY
PROPERTY TAX SUPPORTED DEBT
PRINCIPAL & INTEREST REQUIREMENTS**

Year	Principal	Interest	Total
2009-10	\$2,320,000.00	\$520,028.00	\$2,840,028.00
2010-11	2,315,000.00	519,424.50	2,834,424.50
2011-12	2,390,000.00	447,034.50	2,837,034.50
2012-13	550,000.00	369,455.00	919,455.00
2013-14	565,000.00	353,091.00	918,091.00
2014-15	585,000.00	333,562.00	918,562.00
2015-16	610,000.00	311,151.00	921,151.00
2016-17	635,000.00	285,492.00	920,492.00
2017-18	665,000.00	256,732.00	921,732.00
2018-19	695,000.00	224,690.00	919,690.00
2019-20	730,000.00	189,870.00	919,870.00
2020-21	765,000.00	152,145.00	917,145.00
2021-22	810,000.00	111,825.00	921,825.00
2022-23	850,000.00	68,904.00	918,904.00
2023-24	895,000.00	23,360.00	918,360.00
Total	<u>\$15,380,000.00</u>	<u>\$4,166,764.00</u>	<u>\$19,546,764.00</u>

GENERAL OBLIGATION BONDS
SERIES 2002
AMOUNT OF ISSUE: \$2,375,000.00
REFUNDING BONDS
PRINCIPAL & INTEREST REQUIREMENTS
 Property Tax Supported Debt

Year	Principal	Interest	Total
2009-10	\$195,000.00	\$21,107.50	\$216,107.50
2010-11	200,000.00	14,770.00	214,770.00
2011-12	210,000.00	7,770.00	217,770.00
Total	<u>\$605,000.00</u>	<u>\$43,647.50</u>	<u>\$648,647.50</u>

Interest Rates:

2009-10	-	3.250%
2010-11	-	3.500%
2011-12	-	3.700%

COMBINATION TAX and REVENUE
 CERTIFICATES OF OBLIGATION
 SERIES 2007
 AMOUNT OF ISSUE: \$7,750,000
 PRINCIPAL & INTEREST REQUIREMENTS
 Property Tax Supported Debt

Year	Principal	Interest	Total
2009-10	\$1,540,000.00	\$164,737.50	\$1,704,737.50
2010-11	1,590,000.00	111,607.50	1,701,607.50
2011-12	1,645,000.00	56,752.50	1,701,752.50
<i>Total</i>	<u><u>\$4,775,000.00</u></u>	<u><u>\$333,097.50</u></u>	<u><u>\$5,108,097.50</u></u>

Interest Rates:

Nominal Annual Estimated Rate: 3.450%

COMBINATION TAX and REVENUE
 CERTIFICATES OF OBLIGATION
 SERIES 2009
 AMOUNT OF ISSUE: \$10,000,000
 PRINCIPAL & INTEREST REQUIREMENTS
 Property Tax Supported Debt

Year	Principal	Interest	Total
2009-10	\$585,000.00	\$334,183.00	\$919,183.00
2010-11	525,000.00	393,047.00	918,047.00
2011-12	535,000.00	382,512.00	917,512.00
2012-13	550,000.00	369,455.00	919,455.00
2013-14	565,000.00	353,091.00	918,091.00
2014-15	585,000.00	333,562.00	918,562.00
2015-16	610,000.00	311,151.00	921,151.00
2016-17	635,000.00	285,492.00	920,492.00
2017-18	665,000.00	256,732.00	921,732.00
2018-19	695,000.00	224,690.00	919,690.00
2019-20	730,000.00	189,870.00	919,870.00
2020-21	765,000.00	152,145.00	917,145.00
2021-22	810,000.00	111,825.00	921,825.00
2022-23	850,000.00	68,904.00	918,904.00
2023-24	895,000.00	23,360.00	918,360.00
<i>Total</i>	<u><u>\$10,000,000.00</u></u>	<u><u>\$3,790,019.00</u></u>	<u><u>\$13,790,019.00</u></u>

Interest Rates:

2009-10	-	1.500%
2010-11	-	1.700%
2011-12	-	2.270%
2012-13	-	2.540%
2013-14	-	3.320%
2014-185	-	3.470%
2015-16	-	4.020%
2016-17	-	4.220%
2017-18	-	4.620%
2018-19	-	4.800%
2020-24	-	4.970%

**SUMMARY
SELF-SUPPORTING DEBT
PRINCIPAL & INTEREST REQUIREMENTS**

Year	Principal	Interest	Total
2009-10	\$560,000.00	\$512,897.50	\$1,072,897.50
2010-11	585,000.00	486,077.50	1,071,077.50
2011-12	615,000.00	456,680.00	1,071,680.00
2012-13	650,000.00	425,663.75	1,075,663.75
2013-14	685,000.00	392,178.75	1,077,178.75
2014-15	245,000.00	356,673.75	601,673.75
2015-16	260,000.00	343,070.00	603,070.00
2016-17	275,000.00	327,555.00	602,555.00
2017-18	290,000.00	311,170.00	601,170.00
2018-19	310,000.00	293,770.00	603,770.00
2019-20	330,000.00	275,210.00	605,210.00
2020-21	350,000.00	255,490.00	605,490.00
2021-22	370,000.00	234,610.00	604,610.00
2022-23	390,000.00	212,570.00	602,570.00
2023-24	415,000.00	189,225.00	604,225.00
2024-25	440,000.00	164,430.00	604,430.00
2025-26	465,000.00	138,185.00	603,185.00
2026-27	490,000.00	110,490.00	600,490.00
2027-28	520,000.00	81,200.00	601,200.00
2028-29	555,000.00	50,025.00	605,025.00
2029-30	585,000.00	16,965.00	601,965.00
<i>Total</i>	<u>\$9,385,000.00</u>	<u>\$5,634,136.25</u>	<u>\$15,019,136.25</u>

COMBINATION TAX and HOTEL OCCUPANCY TAX
 CERTIFICATES OF OBLIGATION
 SERIES 1999
 AMOUNT OF ISSUE: \$4,800,000.00
 PRINCIPAL & INTEREST REQUIREMENTS
 Self-Supporting Debt

Year	Principal	Interest	Total
2009-10	\$365,000.00	\$103,292.50	\$468,292.50
2010-11	385,000.00	85,225.00	470,225.00
2011-12	405,000.00	65,975.00	470,975.00
2012-13	425,000.00	45,725.00	470,725.00
2013-14	450,000.00	23,625.00	473,625.00
<i>Total</i>	<u>\$2,030,000.00</u>	<u>\$323,842.50</u>	<u>\$2,353,842.50</u>

Interest Rates:

2010	-	4.950%
2011-12	-	5.000%
2013	-	5.200%
2014	-	5.250%

COMBINATION TAX and REVENUE
 CERTIFICATES OF OBLIGATION
 SERIES 2004
 AMOUNT OF ISSUE: \$7,895,000
 PRINCIPAL & INTEREST REQUIREMENTS
 Self-Supporting Debt

Year	Principal	Interest	Total
2009-10	\$195,000.00	\$409,605.00	\$604,605.00
2010-11	200,000.00	400,852.50	600,852.50
2011-12	210,000.00	390,705.00	600,705.00
2012-13	225,000.00	379,938.75	604,938.75
2013-14	235,000.00	368,553.75	603,553.75
2014-15	245,000.00	356,673.75	601,673.75
2015-16	260,000.00	343,070.00	603,070.00
2016-17	275,000.00	327,555.00	602,555.00
2017-18	290,000.00	311,170.00	601,170.00
2018-19	310,000.00	293,770.00	603,770.00
2019-20	330,000.00	275,210.00	605,210.00
2020-21	350,000.00	255,490.00	605,490.00
2021-22	370,000.00	234,610.00	604,610.00
2022-23	390,000.00	212,570.00	602,570.00
2023-24	415,000.00	189,225.00	604,225.00
2024-25	440,000.00	164,430.00	604,430.00
2025-26	465,000.00	138,185.00	603,185.00
2026-27	490,000.00	110,490.00	600,490.00
2027-28	520,000.00	81,200.00	601,200.00
2028-29	555,000.00	50,025.00	605,025.00
2029-30	585,000.00	16,965.00	601,965.00
Total	\$7,355,000.00	\$5,310,293.75	\$12,665,293.75

Interest Rates:

2009-10	-	3.900%
2010-15	-	4.950%
2015-30	-	5.800%

SPECIAL REVENUE FUNDS REVENUE SUMMARY

	ACTUAL 2007-08	ADOPTED BUDGET 2008-09	YEAR-END AMENDED BUDGET 2008-09	ADOPTED BUDGET 2009-10	PERCENT OF BUDGET
POLICE FORFEITURE FUNDS	\$117,143	\$20,000	\$20,000	\$20,000	1.20%
DONATIONS	69,711	49,042	56,377	51,742	3.09%
YOUTH SCHOLARSHIP	4,784	3,000	3,000	3,000	0.18%
GRANTS	102,300	220,600	219,363	306,707	18.33%
BUILDING SECURITY FUND	49,688	36,700	36,700	36,700	2.19%
COURT TECHNOLOGY	66,634	50,000	50,000	50,000	2.99%
LANDFILL CLOSURE/POST-CLOSURE	943,502	250,000	250,000	201,600	12.05%
STARS CENTER	653,667	603,000	603,000	653,000	39.03%
CEMETERY	170,165	4,000	4,000	4,000	0.24%
LEGAL DEFENSE	2,268	35,000	238	0	0.00%
PHOTOGRAPHIC LIGHT SYSTEM	322,893	300,000	300,000	346,200	20.69%
GRAND TOTAL	<u>\$2,502,755</u>	<u>\$1,571,342</u>	<u>\$1,542,678</u>	<u>\$1,672,949</u>	<u>100.00%</u>

SPECIAL REVENUE FUNDS EXPENDITURE SUMMARY

	ACTUAL 2007-08	ADOPTED BUDGET 2008-09	YEAR-END AMENDED BUDGET 2008-09	ADOPTED BUDGET 2009-10	PERCENT OF BUDGET
POLICE FORFEITURE FUNDS	\$53,251	\$107,400	\$107,400	\$107,400	3.43%
DONATIONS	51,131	79,658	93,744	87,280	2.78%
YOUTH SCHOLARSHIP	500	5,900	5,900	5,900	0.19%
GRANTS	102,299	220,600	219,363	306,707	9.78%
BUILDING SECURITY FUND	36,887	45,000	45,100	48,300	1.54%
COURT TECHNOLOGY	31,827	39,820	79,820	74,400	2.37%
LANDFILL CLOSURE/POST-CLOSURE	368,127	1,130,000	532,000	1,535,500	48.98%
STARS CENTER	604,600	603,400	603,400	606,200	19.34%
CEMETERY	3,546	17,200	26,900	17,200	0.55%
LEGAL DEFENSE	2,268	35,000	238	0	0.00%
PHOTOGRAPHIC LIGHT SYSTEM	261,338	300,000	364,294	346,200	11.04%
GRAND TOTAL	<u>\$1,515,774</u>	<u>\$2,583,978</u>	<u>\$2,078,159</u>	<u>\$3,135,087</u>	<u>100.00%</u>

SPECIAL REVENUE FUND

Adopted Budget 2009-10

Police Forfeiture Fund

<i>PROJECTED BEGINNING FUND BALANCE</i>			\$180,708
BUDGETED REVENUES			
Court Ordered Forfeitures	\$20,000		
TOTAL BUDGETED REVENUES	\$20,000	20,000	
BUDGETED EXPENDITURES			
Operating	\$15,000		
Red Ribbon Tournament	4,000		
Training	18,400		
Tactical Equipment	25,000		
Office Supplies and Equipment	25,000		
Federal Expenditures	20,000		
TOTAL BUDGETED EXPENDITURES	\$107,400	(107,400)	
<i>PROJECTED ENDING FUND BALANCE</i>			<u>\$93,308</u>

SPECIAL REVENUE FUND

Adopted Budget 2009-10

Donations

<i>BEGINNING FUND BALANCE</i>		\$111,491
BUDGETED REVENUES		
Donations Received for Animal Care	\$4,900	
Donations Received for Senior Center	4,000	
Donations Received for Parks - Kidfish Event	7,000	
Donations Received for Historical Park	19,000	
Donations Received for Police	2,000	
Donations Received for Parks	400	
Donations Received for Fire	2,742	
Donations Received for Library	<u>11,700</u>	
TOTAL BUDGETED REVENUES	<u>\$51,742</u>	51,742
BUDGETED EXPENDITURES		
Human Resources		
Wellness Program	\$15,000	
Animal Care - General	3,500	
Animal Care - Spay and Neuter	5,100	
Animal Shelter	3,000	
Police Training Aids & Equipment	5,000	
Fire Training	5,000	
Parks - Kidfish Event	7,000	
Senior Center	2,700	
Library Materials	11,700	
Historical Park		
Purchase Antiques	19,000	
Land Grant Office	2,300	
Victorian House - Purchase Artifacts	6,500	
Log Cabins - Restoration Projects	<u>1,480</u>	
TOTAL BUDGETED EXPENDITURES	<u>\$87,280</u>	<u>(87,280)</u>
<i>PROJECTED ENDING FUND BALANCE (1)</i>		<u><u>\$75,953</u></u>

NOTE:

(1) The projected ending fund balance is designated as follows:

Animal Care/Spay Neuter	\$3,075
Animal Shelter	(\$1,510)
Art/Cultural	174
Fire	2,527
Flexible Spending Refunds - Medical Reimbursement	(6,619)
Historical Park	13,106
Innovations	4,947
Kidfish	2,054
Library	21,298
Park Improvements	13,772
Revitalization Projects	385
Police/Safety	11,825
Senior Center	10,919
	<u>\$75,953</u>

SPECIAL REVENUE FUND

Adopted Budget 2009-10

Youth Scholarship

<i>BEGINNING FUND BALANCE</i>			\$21,178
BUDGETED REVENUES			
Youth Scholarship		<u>\$3,000</u>	
TOTAL BUDGETED REVENUES		<u>\$3,000</u>	3,000
BUDGETED EXPENDITURES			
Parks & Recreation		<u>\$5,900</u>	
TOTAL BUDGETED EXPENDITURES		<u>\$5,900</u>	<u>(5,900)</u>
<i>PROJECTED ENDING FUND BALANCE</i>			<u><u>\$18,278</u></u>

SPECIAL REVENUE FUND

Adopted Budget 2009-10

Grants

BEGINNING FUND BALANCE

\$0

BUDGETED REVENUES

Environmental Health	\$14,500
Police Uniforms	12,100
Police TxDot STEP Grant	70,000
Police/Parks GREAT Grant	58,600
Police Click It or Ticket	8,000
Police CFTFK	40,000
Police State 421	74,937
Lone Star Libraries Grant	18,570
Parks - Forestry Grant	10,000

TOTAL BUDGETED REVENUES

\$306,707

306,707

BUDGETED EXPENDITURES

Texas Department of Health Chempack	\$4,500
Spay & Neuter	10,000
Patrol Uniforms	12,100
Police STEP Grant	70,000
Police GREAT Grant	45,100
Police Click It or Ticket	8,000
Police CFTFK	40,000
Police State 421	74,937
Lone Star Libraries Grant	18,570
Parks Forestry Grant	10,000
Parks GREAT Grant	13,500

TOTAL BUDGETED EXPENDITURES

\$306,707

(306,707)

PROJECTED ENDING FUND BALANCE

\$0

Note: Deficits in beginning or ending fund balance are a result of a timing difference between grant expenditures incurred and the filing of requests for reimbursements.

SPECIAL REVENUE FUND

Adopted Budget 2009-10

Building Security Fund

<i>BEGINNING FUND BALANCE</i>			\$183,417
BUDGETED REVENUES			
Building Security	\$36,700		
TOTAL BUDGETED REVENUES	\$36,700	36,700	
BUDGETED EXPENDITURES			
Repairs and Maintenance	\$35,500		
Court Security	12,800		
TOTAL BUDGETED EXPENDITURES	\$48,300	(48,300)	
<i>PROJECTED ENDING FUND BALANCE</i>			<u>\$171,817</u>

SPECIAL REVENUE FUND

Adopted Budget 2009-10

Court Technology Fund

<i>BEGINNING FUND BALANCE</i>			\$212,932
BUDGETED REVENUES			
Court Fines	\$50,000		
TOTAL BUDGETED REVENUES	\$50,000	50,000	
BUDGETED EXPENDITURES			
Court Technology	\$11,000		
Services	1,000		
Transfers	31,400		
Equipment - Office	31,000		
TOTAL BUDGETED EXPENDITURES	\$74,400	(74,400)	
<i>PROJECTED ENDING FUND BALANCE</i>			<u>\$188,532</u>

SPECIAL REVENUE FUND

Adopted Budget 2009-10

Landfill Closure/Post-Closure

<i>BEGINNING FUND BALANCE</i>			\$8,107,783
BUDGETED REVENUES			
Interest		<u>\$201,600</u>	
TOTAL BUDGETED REVENUES		<u>\$201,600</u>	201,600
BUDGETED EXPENDITURES			
Gas Collection System - Design		\$630,000	
Landfill Expansion Permit		<u>905,500</u>	
TOTAL BUDGETED EXPENDITURES		<u>\$1,535,500</u>	<u>(1,535,500)</u>
<i>PROJECTED ENDING FUND BALANCE</i>			<u><u>\$6,773,883</u></u>

SPECIAL REVENUE FUND

Adopted Budget 2009-10

Stars Center

<i>BEGINNING FUND BALANCE</i>			\$407,053
BUDGETED REVENUES			
Rent	\$650,000		
Interest	<u>3,000</u>		
TOTAL BUDGETED REVENUES	<u>\$653,000</u>	653,000	
BUDGETED EXPENDITURES			
Debt Service Transfers	<u>\$606,200</u>		
TOTAL BUDGETED EXPENDITURES	<u>\$606,200</u>	<u>(606,200)</u>	
<i>PROJECTED ENDING FUND BALANCE</i>			<u><u>\$453,853</u></u>

SPECIAL REVENUE FUND

Adopted Budget 2009-10

Cemetery

<i>BEGINNING FUND BALANCE</i>			\$143,719
BUDGETED REVENUES			
Interest	\$4,000		
TOTAL BUDGETED REVENUES	\$4,000	4,000	
BUDGETED EXPENDITURES			
Personal Services/Benefits	\$15,600		
Supplies	400		
Repairs and Maintenance	500		
Services	700		
TOTAL BUDGETED EXPENDITURES	\$17,200	(17,200)	
<i>PROJECTED ENDING FUND BALANCE</i>			<u>\$130,519</u>

SPECIAL REVENUE FUND

Adopted Budget 2009-10

Photographic Light System

<i>BEGINNING FUND BALANCE</i>			\$0
BUDGETED REVENUES			
Red Light Enforcement	<u>\$346,200</u>		
TOTAL BUDGETED REVENUES	<u>\$346,200</u>	346,200	
BUDGETED EXPENDITURES			
Personal Services/Benefits	\$26,200		
Supplies & Services	200,000		
Other Objects	60,000		
Operating	<u>60,000</u>		
TOTAL BUDGETED EXPENDITURES	<u>\$346,200</u>	<u>(346,200)</u>	
<i>PROJECTED ENDING FUND BALANCE</i>			<u><u>\$0</u></u>

FIXED ASSET FUND SUMMARY

	YEAR-END AMENDED BUDGET 2008-09	ADOPTED BUDGET 2009-10
<i>ESTIMATED BEGINNING FUND BALANCE</i>	\$1,057,206 (1)	\$809,440
ESTIMATED TRANSFER FROM OPERATING FUNDS	957,522	1,035,837
ESTIMATED FIXED ASSET PURCHASES	(1,057,122)	(1,005,837)
ASSIGNED FOR FUTURE PURCHASES	(85,000) (2)	(30,000) (4)
TRANSFER TO NON-BOND UTILITY FUND	(213,166) (3)	0
PROCEEDS FROM AUCTIONS	<u>150,000</u>	<u>150,000</u>
<i>ESTIMATED ENDING ASSIGNED FUND BALANCE</i>	<u><u>\$809,440</u></u>	<u><u>\$959,440</u></u>

(1) Reflects the fund balance actual per the 9/30/08 Comprehensive Annual Financial Report.

(2) Future purchase assignment totaling \$85,000 is for partial funding of an ambulance to be purchased in fiscal year 2010-11.

(3) Funds have been set aside for the conversion of meter reading equipment for a number of years. These funds were transferred to the Non-Bond Utility Fund in order to purchase the equipment.

(4) Future purchase assignment totaling \$30,000 is for police mobile video units to be purchased in a future year.

FIXED ASSETS

DIVISION	DESCRIPTION		YEAR-END BUDGET TRANSFERS 2008-09	YEAR-END BUDGET PLANNED PURCHASES 2008-09	ADOPTED BUDGET TRANSFERS 2009-10	ADOPTED BUDGET PLANNED PURCHASES 2009-10
Communications	Studio Improvements		\$	\$ 25,000	\$	\$
	Division Total		<u>\$</u>	<u>\$ 25,000</u>	<u>\$</u>	<u>\$</u>
Information Services	Network Replacement/Upgrade Program		\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
	Large Scanner				13,000	13,000
	Division Total		<u>\$ 30,000</u>	<u>\$ 30,000</u>	<u>\$ 43,000</u>	<u>\$ 43,000</u>
Public Works Admin.	Copier		\$	\$	\$ 8,500	\$ 8,500
	Division Total		<u>\$</u>	<u>\$</u>	<u>\$ 8,500</u>	<u>\$ 8,500</u>
Solid Waste	Roll-on/Roll-off Truck		\$	\$	\$ 151,500	\$ 151,500
	Division Total		<u>\$</u>	<u>\$</u>	<u>\$ 151,500</u>	<u>\$ 151,500</u>
Police Administration	HVAC		\$	\$	\$ 10,000	\$ 10,000
	Copier				6,900	6,900
	Division Total		<u>\$</u>	<u>\$</u>	<u>\$ 16,900</u>	<u>\$ 16,900</u>
Police Patrol	Vehicle(s)	(1)	\$ 53,000	\$ 262,600	\$ 155,000	\$ 155,000
	Mobile Video Units				30,000	
	Division Total		<u>\$ 53,000</u>	<u>\$ 262,600</u>	<u>\$ 185,000</u>	<u>\$ 155,000</u>
Police Communications	Fire Panel		\$	\$	\$ 25,000	\$ 25,000
	Division Total		<u>\$</u>	<u>\$</u>	<u>\$ 25,000</u>	<u>\$ 25,000</u>
Fire Operations	Fire Engine & Ambulance Replacement	(1)	\$ 79,300	\$ 4,300	\$	\$
	Division Total		<u>\$ 79,300</u>	<u>\$ 4,300</u>	<u>\$</u>	<u>\$</u>
Park Maintenance	Mower(s)		\$	\$	\$ 39,000	\$ 39,000
	Vehicle(s)				42,000	42,000
	Replacement Tractor				56,000	56,000
	Replacement Spray Rig				25,000	25,000
	Outdoor Movie Screen & Equipment		22,000	22,000		
	Division Total		<u>\$ 22,000</u>	<u>\$ 22,000</u>	<u>\$ 162,000</u>	<u>\$ 162,000</u>
Recreation	Treadmills - Quantity of 4		\$	\$	\$ 25,000	\$ 25,000
	Division Total		<u>\$</u>	<u>\$</u>	<u>\$ 25,000</u>	<u>\$ 25,000</u>
Historical Preservation	Rose Garden		\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
	Roofs (Depot, School, McKee)		30,000	30,000		
	HVAC		11,000	11,000		
	Utility Cart		7,800	7,800		
	Electrical System Upgrade		170,000	170,000		
	Division Total		<u>\$ 238,800</u>	<u>\$ 238,800</u>	<u>\$ 20,000</u>	<u>\$ 20,000</u>
Library	Library Materials		\$ 190,800	\$ 190,800	\$ 194,700	\$ 194,700
	Annual Projects		61,100	61,100		
	Division Total		<u>\$ 251,900</u>	<u>\$ 251,900</u>	<u>\$ 194,700</u>	<u>\$ 194,700</u>

FIXED ASSETS

DIVISION	DESCRIPTION	YEAR-END	YEAR-END	ADOPTED	ADOPTED
		BUDGET TRANSFERS 2008-09	BUDGET PLANNED PURCHASES 2008-09	BUDGET TRANSFERS 2009-10	BUDGET PLANNED PURCHASES 2009-10
Fleet Maintenance	Ice Machine	\$	\$	\$ 8,900	\$ 8,900
	Exhaust Fan	8,500	8,500		
	Division Total	<u>\$ 8,500</u>	<u>\$ 8,500</u>	<u>\$ 8,900</u>	<u>\$ 8,900</u>
Water & Sewer Operations	Generator	\$	\$	\$ 30,000	\$ 30,000
	Meter Reading Equipment Conversion	60,000			
	Pump for Lift Station			9,000	9,000
	Large Water Meters	50,000	50,000	50,000	50,000
	Backhoe	78,000	78,000		
	GPS Sub-foot Unit & Software	9,500	9,500		
	Division Total	<u>\$ 197,500</u>	<u>\$ 137,500</u>	<u>\$ 89,000</u>	<u>\$ 89,000</u>
Grants	421 Grant - Mobile Store Front/Trailer	\$ 41,024	\$ 41,024		
	421 Grant - Skywatch Trailer			74,937	74,937
	Division Total	<u>\$ 41,024</u>	<u>\$ 41,024</u>	<u>\$ 74,937</u>	<u>\$ 74,937</u>
Red Light Enforcement	Traffic Vehicle	\$ 21,598	\$ 21,598		
	Division Total	<u>\$ 21,598</u>	<u>\$ 21,598</u>	<u>\$</u>	<u>\$</u>
Court Technology	Copier(s)	\$	\$	\$ 25,000	\$ 25,000
	Court Recording System			6,400	6,400
	Division Total	<u>\$</u>	<u>\$</u>	<u>\$ 31,400</u>	<u>\$ 31,400</u>
Total		<u>\$ 943,622</u>	<u>\$ 1,043,222</u>	<u>\$ 1,035,837</u>	<u>\$ 1,005,837</u>
Totals by Fund:					
	General Fund	\$ 436,200	\$ 595,800	\$ 811,600	\$ 781,600
	Water & Sewer Fund	197,500	137,500	89,000	89,000
	Internal Service Fund	8,500	8,500	8,900	8,900
	Hotel/Motel Fund	238,800	238,800	20,000	20,000
	Special Revenue Funds	62,622	62,622	106,337	106,337
		<u>\$ 943,622</u>	<u>\$ 1,043,222</u>	<u>\$ 1,035,837</u>	<u>\$ 1,005,837</u>

(1) Ongoing annual replacement funding of police and fire vehicles. Transfers cover purchases on a multi-year basis.

THE CIP PROCESS AND ITS RELATIONSHIP TO OPERATION BUDGETS

The Capital Improvement Program (CIP) is a financial plan for the development, design, and construction of major infrastructure improvements and projects in the City of Farmers Branch. This program encompasses projects funded through the sale of general obligation bonds, revenue bonds, interest earnings, and available fund balances from the General Fund and Water & Sewer Fund.

All CIP projects are identified through a long-range strategic planning process involving the City Council and all departments of the City. Projects for rehabilitation as well as new projects for growth and development are identified and prioritized based on needs. Funding is identified and projects are reorganized based on funding availability. Projects are spaced over time in order to achieve maximum construction with minimum tax rate or user charge impact.

The Capital Improvement Program can significantly impact the operating budget. The City relies heavily on General Fund and Water & Sewer Fund transfers in order to fund the CIP. Revenue growth and conservative spending patterns have allowed the City to make these transfers in the past and departments have the ability to fund day-to-day operations of the improvements through their existing operating budgets. In many instances, operating costs have actually been reduced by these improvements. For example, rebuilding older roadways reduces maintenance costs and the replacement of old water and sewer lines has reduced leakage and inflow/infiltration problems. The City's long-range plan estimates that revenue growth will be sufficient to cover most of these added costs. Further detail related to the operating cost impact of new capital improvement projects can be found in the project descriptions located at the beginning of this section. A "minimal" operating budget impact is defined as \$20,000 or less in operating cost.

**CAPITAL IMPROVEMENT PROGRAM
ADOPTED BUDGET 2009-10**

The Capital Improvement Program (CIP) consists of budgets for nine capital improvement funds that represent the capital spending plan for the City. The first three funds listed represent the City's Pay-As-You-Go Program. The capital improvement funds include:

Non-Bond Capital Improvement Program (CIP) Fund: The revenues are primarily from General Fund transfers. Expenditures are for improvements to municipal facilities, parks, land acquisition, the Street Resurfacing and Reconstruction Programs, and other capital improvement projects not included in one of the other funds. This fund accounts for most new capital improvement projects of the City as remaining bond-funded programs near completion.

Hotel/Motel Capital Improvement Program (CIP) Fund: This fund was previously identified as the Historical Park Fund. The revenues are exclusively from the Hotel/Motel Fund. Expenditures are for improvements to the Historical Park.

Non-Bond Utility Fund: The revenues consist primarily of transfers from the Water & Sewer Fund. Expenditures are for water and sanitary sewer improvements. The budget has been expanded to begin funding capital replacement at levels based on the annual depreciation of the water and sanitary sewer systems.

DART Local Assistance Program (LAP) Fund: The revenues are primarily from DART with supplemental funding from earned interest, the Texas Department of Transportation (TxDOT), and Dallas County. Expenditures are for street, traffic, and transportation improvements associated with transit.

Tax Increment Finance District #1 Fund: The Mercer Crossing TIF district expires in 2018 and the fund will be active until that expiration date. Revenues will be generated from bonds, developers' contributions and advances, and property tax payments.

Tax Increment Finance District #2 Fund: The Old Farmers Branch TIF district expires in 2019 and the fund will be active until that expiration date. Revenues will be generated from bonds, developers' contributions and advances, and property tax payments.

Street Improvement/Animal Shelter Bond Fund: The revenues consist primarily of certificate of obligation bond proceeds. Expenditures are for the construction of a new Animal Shelter and the rehabilitation of several streets (Webb Chapel Road, Midway Road, and Benchmark).

Fire Station 1 Relocation Bond Fund: The revenues consist primarily of bond proceeds. Expenditures are for land acquisition, design, and construction of Fire Station 1, which will be relocated from its existing location at 2530 Valley View Lane to a more central location.

Dangerous Building Bond Fund: The revenues consist primarily of bond proceeds. Expenditures are for land acquisition, demolition of existing structures, and site preparation of the southeast corner of Josey Lane and Valley View Lane for redevelopment. Funds are available for future additional locations to be determined by the City Council.

CAPITAL IMPROVEMENT PROGRAM BUDGET

Project Descriptions for 2009-10 Budget

The following is a complete list of capital improvement projects that are currently underway or are planned for the future. The budget amount indicated below the name of each project represents the total budget for that project in that fund, as some projects are funded through more than one fund in the Capital Improvement Budget. Projects funded by the Pay-As-You-Go program are identified in the first three funds- the Non-Bond Fund, the Hotel/Motel CIP Fund, and the Non-Bond Utility Fund.

Changes to funding or scope of work of existing projects appear in *italicized, underlined print*. New projects appear in bold print. Discussions of funding and changes in scope of work approved in prior years have been deleted.

NON-BOND FUND

Playground/Park Renovations

\$1,009,256

The budget provides for playground or park renovations at various City parks. Funding is provided from Parks and Recreation Department transfers. *The budget has been increased from \$946,756 to provide funding in 2014-15.* Operating Budget Impact: None.

Plaza Beautification Projects

\$400,000

This is a new project to fund the construction of beautification plazas at locations (to be determined) throughout the City. The first beautification plaza named Chapel View Plaza was completed in early 2009. Operating Budget Impact: Unknown until specific projects are identified.

Mustang Trails Erosion Control

\$468,901

This is a continuation of erosion control work completed at Mustang Trails in 2005. Continued erosion is threatening the westbound lanes of Valley View Lane and two to three sanitary sewer crossings located downstream of Valley View. Operating Budget Impact: None.

Redevelopment Program

\$3,655,000

This program funds improvements to revitalization areas. Funds will be used to address the DART Station Area and other possible locations. *The budget has been increased from \$3,445,000 to provide funding for a redevelopment consultant and extend the program through 2014-15.* Operating Impact: Unknown until specific projects are identified.

Bridge- Farmers Branch Creek @ Mobil

\$300,000

The project provides funding for the installation of a bridge over Farmers Branch Creek west of Midway Road. The developer on the north side of the Mobil tract provided \$100,000 to the City for the construction of a bridge over Farmers Branch Creek. The developer on the south side of the Mobil tract provided \$200,000 to the City for the construction of a bridge over Farmers Branch Creek. A Developer's Contract with Mobil Technology Company sets forth the conditions relative to the timing of the construction of the bridge, which is dependent upon development on the undeveloped tracts.

Railroad Crossing Improvements

\$1,002,000

This project funds the reconstruction of railroad crossings at various locations throughout the City. Funding is available from Public Works Department transfers. Operating Budget Impact: None.

NON-BOND FUND (continued)

CDBG Project 08-10

\$201,568

Initially, this project was aimed at constructing a sidewalk on the south side of Springvale from Fieldale Drive to Josey Lane. However, based on the extreme slope of the yards in this area, sidewalk construction is not feasible. Alternative options for these CDBG funds are being discussed with Dallas County. The project budget was increased from \$95,000 based on savings from the CDBG Havenhurst and Goodwater Sidewalk Projects (completed last year) and including the 2009-10 CDBG allocation from Dallas County.
Operating Budget Impact: None.

Railroad Crossing Signal Controllers (DART)

\$150,000

This project provides for the construction of signal controllers installed at the DART railroad crossings with the building of the light rail line. DART will be reimbursing the City for the full cost of installing the controllers. Operating Impact: None.

City Entryway Enhancements

\$50,000

This project provides funding to update street signs with the new City logo and way-finding signs. Operating Impact: None.

Streetscape Enhancements

\$310,000

This project provides funding for decorative street signs within the City's residential neighborhoods as well as backlit street signs at major intersections throughout the City. Operating Impact: None.

Screen Wall Assistance

\$75,000

This is a new project to replace the Las Campanas screen wall along Valley View Lane and Webb Chapel Lane. The total cost of the wall will be approximately \$180,000. However, the City's participation in the project is capped at \$75,000. An assessment district will be established to fund the balance of the project. Operating Impact: None- the wall will be privately maintained.

Green Line DART Trail

\$324,000

This is a new project to construct a concrete trail from the Historical Park to Valwood Parkway. Texas Department of Transportation is funding a majority of the project (\$259,000). Operating Impact: None.

Justice Center Renovation Plan

\$12,900

This is a new project to formulate a strategy for renovating the Justice Center. Potential areas for evaluation include exterior improvements (parking, fencing, roofing, HVAC), safety improvements (fire alarm upgrade, reconfigure processing room, server room fire protection), renovation of the communications center, expansion of the locker room and meeting rooms, and improvements to the jail. Funding for the construction of improvements is not included in this budget. Operating Impact: Unknown until improvements are identified.

Street Resurfacing Program

\$10,769,567

The annual street resurfacing program has been decreased to ease pressures on General Fund. Operating Budget Impact: None.

NON-BOND FUND (continued)

Farmers Branch Station Streets

\$448,568

This project provides for the construction of various public improvements within the Station Area. The Non-Bond funded portion of the project increased from \$268,200. The total budget for this project is \$2,884,970. Supplemental funding is available in Non-Bond Utility Fund (\$450,000), DART Fund (\$500,000), TIF #2 Fund (\$225,000), and Street Improvement/Animal Shelter Bond Fund (\$1,261,402). Operating Budget Impact: None.

HOTEL/MOTEL CAPITAL IMPROVEMENT FUND

Historical Park Bridge and Pathway

\$154,100

This project was fund installation of a new pedestrian bridge that will link the park to the DART Station Area and rose gardens. Operating Budget Impact: None.

Historical Park Masterplan

\$30,000

The masterplan guides future development of the Park's programs and facilities. Specifically, the masterplan will focus on identifying programs, tours, and activities that can be offered at the Park, as well as developing design elements for a museum structure at the Park. Operating Budget Impact: Unknown until results of the masterplan are submitted to the City.

NON-BOND UTILITY FUND

Utility Replacement & Improvement

\$16,285,500

This project funds rehabilitation and replacement of water lines and sanitary sewers throughout the City. The budget was increased from \$14,685,500 to provide funding in 2014-15. Operating Budget Impact: None.

I & I Repairs

\$1,630,188

This is a yearly program that will provide for inflow and infiltration reduction improvements on the sanitary sewer system. Expenditures in future years will focus on identifying problems areas within the City so repairs can be made. The budget was increased from \$1,480,188 to provide funding in 2014-15. Operating Budget Impact: None.

Service Center Improvements

\$5,150,000

This budget provides for the first phase of Service Center improvements associated with operation and maintenance of the water and sanitary sewer system. This phase is proposed to include the main service center building, which would house Parks, Streets, Sanitation, Utilities, and Traffic Engineering field crews; employee, visitor, and equipment parking areas; locker and restroom areas for over 100 employees; training room for safety training and departmental meetings; fuel island and wash bays; fencing and block walls; site preparation and utilities; and a small satellite office for the Police Department. The budget was increased from \$2,650,000. Operating Impact: Unclear until project scope is identified.

Motor/Pump/Tank Improvements

\$1,796,000

This project will rehabilitate and/or replace major components of the water distribution system. The improvements are focused on improving system reliability by lowering maintenance costs, reducing power outages, increasing efficiency, and extending the useful lives of equipment and facilities. The budget was increased from \$1,726,000 to provide funding in 2014-15. Operating Budget Impact: None.

NON-BOND UTILITY FUND (continued)

Technology/Security Improvements

\$2,095,166

This project provides system-wide improvements to the water distribution system. The improvements consist of technology upgrades of system control, equipment and systems to continuously monitor water quality, and security improvements. The budget was increased from \$1,915,166 to provide funding in 2014-15. Operating Budget Impact: None.

Sanitary Sewer Protection- Farmers Branch Creek

\$390,000

This project provides funding for maintaining and protecting the integrity of the sanitary sewer system in areas along Farmers Branch Creek where it is threatened by erosion or sedimentation. Operating Budget Impact: None.

Farmers Branch Station Streets

\$450,000

This project provides for the construction of various public improvements within the Station Area. The total budget for this project is \$2,884,970. Supplemental funding is available in Non-Bond Fund (\$448,568), DART Fund (\$500,000), TIF #2 Fund (\$225,000), and Street Improvement/Animal Shelter Bond Fund (\$1,261,402). Operating Budget Impact: None.

DART LOCAL ASSISTANCE PROGRAM FUND

Valley View West

\$2,077,588

The roadway construction portion of this project, which widened Valley View Lane from 4 to 6 lanes between Nicholson and Luna Roads, has been completed. Median enhancements remain to be constructed. Operating Budget Impact: Increased costs associated with maintaining a portion of the plantings in the medians. A portion of the plantings will be maintained by the adjacent developer.

Incident Detection and Response Phase 2

\$630,000

This project provides for improved video monitoring, expanded automated travel time monitoring, expanded motorist communication and improved signal system.

Traffic Signal Communications

\$400,000

This project provides for cable to be installed to connect the traffic signals west of Marsh Lane with fiber. This will have two benefits for the City. First, the City can eliminate the phone lines that have previously linked the traffic signals. Second, the fiber can also be used to connect City facilities, which will eliminate the need for a number of T1 switches. Operating Budget Impact: When this project was initially completed, the monthly phone invoice was reduced by approximately \$12,000 per month.

Luna/LBJ Traffic Signal

\$275,000

This project provides for the replacement of the existing traffic signal at LBJ Freeway and Luna Road. The location of several traffic signal poles is too close to the curb line and they have been struck numerous times by moving vehicles. In addition, many of the lights are in need of replacement. The project will also include installation of opticom system for public safety purposes.

DART LOCAL ASSISTANCE PROGRAM FUND (continued)

Incident Detection and Response Phase 3

\$300,000

This project provides for improved communication of traffic video and camera control data and an automated traffic congestion map of major Farmers Branch Streets. Currently, traffic video communication between City Hall and the camera locations is carried by the Cable television franchisee. The Cable system has proven to be unreliable and often provides poor quality images. Often camera control is not possible. A TxDOT grant will provide 80% of the project funding. The project requires \$40,000 of local matching funds.

Traffic Counts

\$30,000

This project will collect updated traffic counts from the streets throughout the City. The last traffic count was completed 3-4 years ago. Operating Budget Impact: None.

Midway/Beltwood Intersection Improvements

\$50,000

This project widens the Midway/Beltwood intersection. Currently, the turning radius is too small for truck traffic to drive without running over the curb. The traffic signal, streetlight, and other traffic devices are at risk of being struck by drivers maneuvering their trucks through the intersection. Operating Budget Impact: None.

DFW Rail Coalition

\$25,000

This project funds the City's participation in a regional rail coalition to further a proposal to develop regional rail service along the Burlington Northern (BN) rail line running through Farmers Branch, Irving, Frisco, and Carrollton. This funding will allow the coalition to hire a director that would coordinate efforts to secure approval, funding and support for the BN rail service. Operating Budget Impact: None.

Farmers Branch Station Streets

\$500,000

This project provides for the construction of various public improvements within the Station Area. The total budget for this project is \$2,884,970. Supplemental funding is available in Non-Bond Fund (\$448,568), Non-Bond Utility Fund (\$450,000), TIF #2 Fund (\$225,000), and Street Improvement/Animal Shelter Bond Fund (\$1,261,402). Operating Budget Impact: None.

TAX INCREMENT FINANCE DISTRICT #1

Mercer Boulevard

\$3,650,000

This project provides funding for the construction of a new street, Mercer Boulevard (previously named Westside Parkway) from Valley View Lane to Luna Road. The developer will be advancing funds for this project. Operating Budget Impact: Increased costs associated with maintaining the plantings in the medians until the property owners association, which will assume responsibility for maintenance of the landscaping, is created; economic growth is anticipated to result.

Lake Improvements: north of I-635

\$3,000,000

This project provides for a hydraulic analysis of the sump storage on the Westside and design of lake improvements that will be the focal point for Westside development. A developer will be providing advance funding for this project. Operating Budget Impact: The developer will assume all responsibility for the lake.

TAX INCREMENT FINANCE DISTRICT #1 (continued)

"Peninsula Tract" improvements

\$3,000,000

This project provides for the construction of improvements on approximately 66 acres of land southwest of IH-635 and Luna Road. The improvements will include water distribution, sanitary sewer collection, and drainage systems; sidewalks and pathways; streets with enhanced pavement and pavement markings; streetlights and signage; traffic control devices; lake edge treatment; and landscaping and irrigation system in the medians and public areas. Funding for this project is available from TIF 1 funds. The developer will advance funds for design of Phase 2. Operating Budget Impact: Increased costs associated with maintaining the plantings in the medians until the property owners association, which will assume responsibility for maintenance of the landscaping, is created; economic growth is anticipated to result.

Mercer Parkway Extension (Luna Road to I-35)

\$8,962,000

This project extends Mercer Parkway from Luna Road to I-35 and will also include median plantings, lighting, and utilities. The developer will advance funds for this project. Operating Budget Impact: Increased maintenance of medians and street pavement. However, this street will provide adequate infrastructure that will foster economic growth in the area.

Knightsbridge Road

\$6,973,000

This project funds the construction of a street that will connect Wittington Place to Luna Road. The project will also include lighting and installation of utilities. The developer will advance funds for this project. Operating Budget Impact: Increased maintenance of medians and street pavement. However, this street will provide adequate infrastructure that will foster economic growth in the area.

Bond Street

\$710,000

This project funds the construction of a street between Mercer Parkway and LBJ Freeway. The project also includes lighting and installation of utilities. The developer will advance funds for this project. Operating Budget Impact: Increased maintenance of medians and street pavement. However, this street will provide adequate infrastructure that will foster economic growth in the area.

East Lift Station

\$1,685,000

This project provides for improvements to the sanitary sewer collection system to allow for development on the eastern portion of the City's Westside. The developer will advance funds for this project. Operating Budget Impact: Increased maintenance of medians and street pavement. However, this street will provide adequate infrastructure that will foster economic growth in the area.

Luna Road Lift Station

\$650,000

This project provides for improvements to the sanitary sewer collection system to allow for development on the western portion of the City's Westside. A developer will be providing advance funding for this project. Operating Budget Impact: Increased electrical costs to operate new lift station.

Lake Improvements: south of I-635

\$2,500,000

This new project provides for the design and construction of a lake located south of IH-635, east of Luna Road. A developer will be providing advance funding for this project. Operating Budget Impact: None- will be privately maintained.

TAX INCREMENT FINANCE DISTRICT #2

Farmers Branch Station Streets

\$225,000

This project provides for the construction of various public improvements within the Station Area. The total budget for this project is \$2,884,970. Supplemental funding is available in Non-Bond Fund (\$448,568), Non-Bond Utility Fund (\$450,000), DART Fund (\$500,000), and Street Improvement/Animal Shelter Bond Fund (\$1,261,402). Operating Budget Impact: None.

STREET IMPROVEMENT/ANIMAL SHELTER BOND FUND

Farmers Branch Station Streets

\$1,261,402

This project provides for the construction of various public improvements within the Station Area. The Street Bond portion of this project has been increased from \$900,000. The total budget for this project is \$2,884,970. Supplemental funding is available in Non-Bond Fund (\$448,568), Non-Bond Utility Fund (\$450,000), DART Fund (\$500,000), and Street Tax Increment Finance District 2 (\$225,000). Operating Budget Impact: None.

FIRE STATION 1 RELOCATION BOND FUND

Fire Station 1 Relocation

\$5,500,000

This is a new project to relocate Fire Station 1 to a more central location. The project budget includes land acquisition, design, and construction of the new station. The exact location of Station 1 has not yet been determined. Operating Budget Impact: Unknown until design of the building is completed.

DANGEROUS STRUCTURES BOND FUND

Four Corners Project

\$8,000,000

This is a new project to purchase and demolish the former Albertson's building and the strip center immediately to the south for potential redevelopment. Once the buildings have been removed, sod will be laid and the City will maintain the site until a developer is identified. Operating Budget Impact: Minimal impact to temporarily provide irrigation to the site until a developer can be identified.

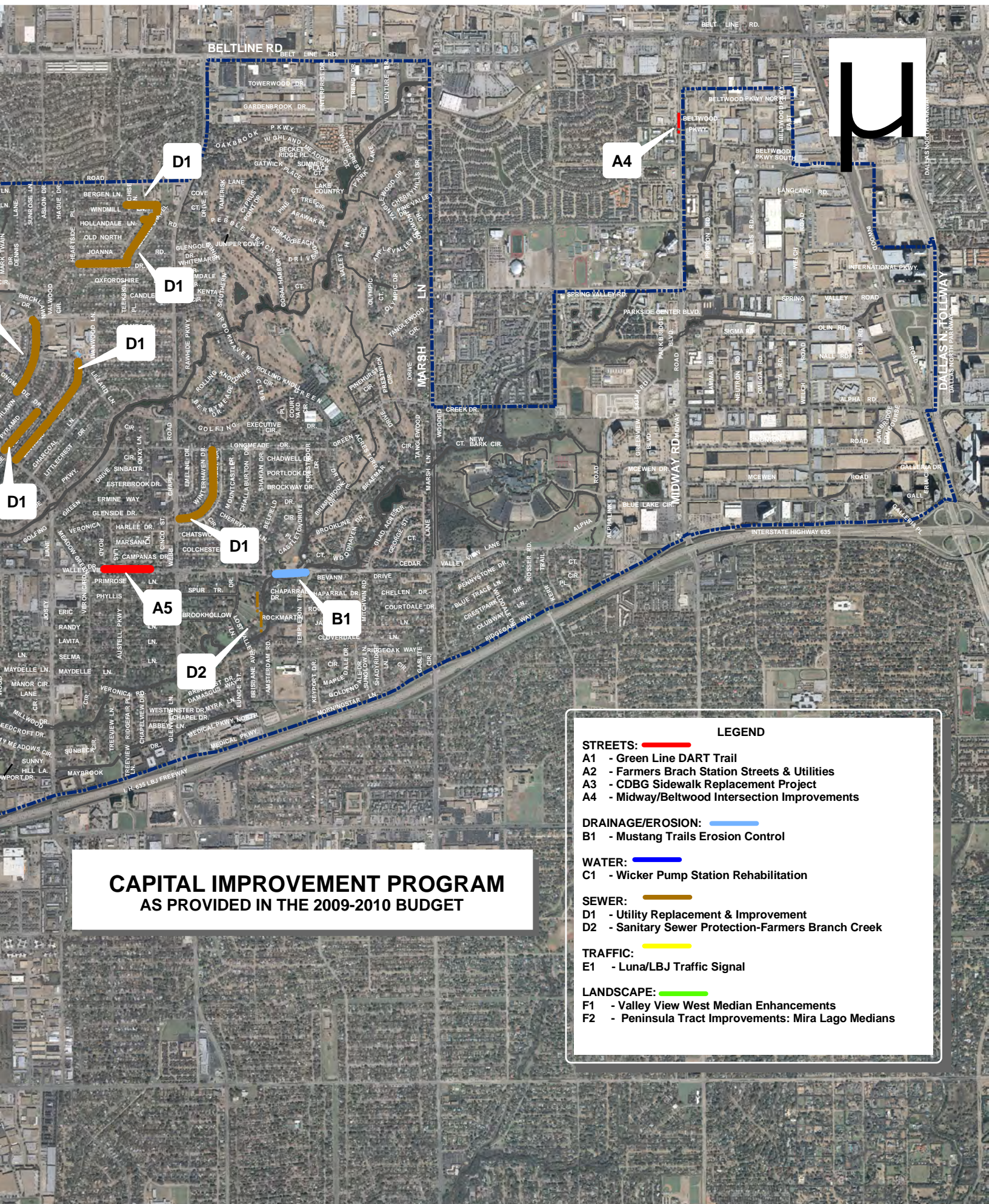
Future Project

\$1,888,443

This is a new project to fund purchase and demolition of additional dangerous buildings within the City.

CITY OF FARMERS BRANCH





**CAPITAL IMPROVEMENT PROGRAM
AS PROVIDED IN THE 2009-2010 BUDGET**

LEGEND

STREETS: —

- A1 - Green Line DART Trail
- A2 - Farmers Branch Station Streets & Utilities
- A3 - CDBG Sidewalk Replacement Project
- A4 - Midway/Beltwood Intersection Improvements

DRAINAGE/EROSION: —

- B1 - Mustang Trails Erosion Control

WATER: —

- C1 - Wicker Pump Station Rehabilitation

SEWER: —

- D1 - Utility Replacement & Improvement
- D2 - Sanitary Sewer Protection-Farmers Branch Creek

TRAFFIC: —

- E1 - Luna/LBJ Traffic Signal

LANDSCAPE: —

- F1 - Valley View West Median Enhancements
- F2 - Peninsula Tract Improvements: Mira Lago Medians

**CITY OF FARMERS BRANCH
CAPITAL IMPROVEMENT PROGRAM
SUMMARY
2009-10 ADOPTED BUDGET**

		PRIOR YEARS	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16
REVENUES									
Non-Bond CIP Fund	\$ 77,697,104	73,183,971	1,141,033	384,400	422,600	520,700	615,800	664,800	763,800
Hotel/Motel CIP Fund	\$ 4,238,690	4,238,190	500						
Non-Bond Utility Fund	\$ 36,983,914	22,248,614	1,854,600	1,930,000	2,035,300	2,101,700	2,202,200	2,304,200	2,307,300
DART LAP Fund	\$ 25,219,775	25,219,775							
Tax Increment Finance District #1 Fund	\$ 48,622,117	20,957,791	2,940,944	20,840,134	1,897,310	1,985,938			
Tax Increment Finance District #2 Fund	\$ 833,421	449,797	89,098	93,489	98,099	102,938			
Street Improvement/Animal Shelter Bond Fund	\$ 8,273,606	8,236,866	36,740						
Fire Station 1 Relocation Bond Fund	\$ 5,500,000		5,500,000						
Dangerous Structures Bond Fund	\$ 10,027,908		10,000,000	27,908					
TOTAL REVENUES	\$ 207,368,627	154,535,004	21,562,915	23,275,931	4,453,309	4,711,276	2,818,000	2,969,000	3,071,100
EXPENDITURES									
Non-Bond CIP Fund	\$ 77,662,600	70,801,126	2,236,474	662,500	612,500	1,012,500	712,500	762,500	862,500
Hotel/Motel CIP Fund	\$ 4,235,732	4,190,140	45,592						
Non-Bond Utility Fund	\$ 35,951,454	16,791,773	4,309,681	1,400,000	5,400,000	2,050,000	2,000,000	2,000,000	2,000,000
DART LAP Fund	\$ 25,177,134	23,590,191	1,586,943						
Tax Increment Finance District #1 Fund	\$ 42,128,819	18,508,146	2,830,401	19,864,111	876,161	50,000			
Tax Increment Finance District #2 Fund	\$ 548,290	258,076	240,131	15,887	16,681	17,516			
Street Improvement/Animal Shelter Bond Fund	\$ 8,273,606	7,012,204	1,261,402						
Fire Station 1 Relocation Bond Fund	\$ 5,500,000		5,500,000						
Dangerous Structures Bond Fund	\$ 10,027,908		8,139,465	1,888,443					
TOTAL EXPENDITURES	\$ 199,477,636	141,151,656	26,150,089	23,830,941	6,905,342	3,130,016	2,712,500	2,762,500	2,862,500

**CITY OF FARMERS BRANCH
CAPITAL IMPROVEMENT PROGRAM
NON-BOND CIP FUND
2009-10 ADOPTED BUDGET**

	PROJECT BUDGET	PRIOR YEARS	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16
REVENUE SOURCES:									
Prior Years	\$ 4,240,303	4,240,303							
North Texas Tollway Authority	\$ 150,000	150,000							
Interest	\$ 8,322,510	8,269,110	15,300	12,900	10,100	8,200	3,300	2,300	1,300
Developer Contributions	\$ 1,687,000	1,687,000							
Public Improvement District [1]	\$ 3,351,241	2,889,208	462,033						
Texas Dept. of Transportation	\$ 259,000			259,000					
Hotel/Motel Fund Transfer	\$ 466,200		466,200						
DART Signal Reimbursement	\$ 150,000	150,000							
CDBG Funds	\$ 614,350	529,350	85,000						
<i>Subtotal</i> Revenues Excluding Transfers	\$ 19,240,604	17,914,971	1,028,533	271,900	10,100	8,200	3,300	2,300	1,300
<i>Transfer of General Fund Balance</i>									
Prior Years	\$ 15,141,000	15,141,000							
Fire Station #3	\$ 3,300,000	3,300,000							
Miscellaneous	\$ 1,000,000	1,000,000							
<i>Subtotal</i> Transfer of General Fund Balance	\$ 19,441,000	19,441,000							
<i>General Fund Transfers</i>									
Prior Years [2]	\$ 8,388,000	8,388,000							
Street Program Transfer [3]	\$ 17,318,000	14,818,000			300,000	400,000	500,000	600,000	700,000
<i>Subtotal</i> General Fund Transfers	\$ 25,706,000	23,206,000			300,000	400,000	500,000	600,000	700,000
<i>Departmental Transfers</i>									
Police Department	\$ 1,765,000	1,765,000							
Equipment Services	\$ 425,000	425,000							
Fire Department	\$ 3,318,500	3,318,500							
Parks & Recreation Department	\$ 3,226,000	3,226,000							
Playground/Park Renovations	\$ 750,000	312,500	62,500	62,500	62,500	62,500	62,500	62,500	62,500
Library	\$ 85,000	85,000							
Public Works Department	\$ 2,736,000	2,736,000							
Streets/Railroad Crossings	\$ 1,004,000	754,000	50,000	50,000	50,000	50,000	50,000		
<i>Subtotal</i> Departmental Transfers	\$ 13,309,500	12,622,000	112,500	112,500	112,500	112,500	112,500	62,500	62,500
TOTAL REVENUES:	\$ 77,697,104	73,183,971	1,141,033	384,400	422,600	520,700	615,800	664,800	763,800
PROJECTED EXPENDITURES									
Completed Projects									
Prior Years [2]	\$ 54,236,942	54,236,942							
Beautification Projects	\$ 201,856	201,856							
Liberty Plaza	\$ 432,329	432,329							
CDBG Sidewalk (Goodwater)	\$ 96,688	96,688							
Transit Oriented Development	\$ 588,891	588,891							
Transit Square	\$ 119,134	119,134							
Current and Future Projects									
Playground/Park Renovations	\$ 1,009,256	440,019	194,237	62,500	62,500	62,500	62,500	62,500	62,500
Plaza Beautification Projects	\$ 400,000		100,000	100,000	100,000	100,000			

**CITY OF FARMERS BRANCH
CAPITAL IMPROVEMENT PROGRAM
NON-BOND CIP FUND
2009-10 ADOPTED BUDGET**

	PROJECT BUDGET	PRIOR YEARS	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16
Mustang Trail Erosion Control	\$ 468,901	168,901	300,000						
Redevelopment Program	\$ 3,665,000	2,845,000	220,000	100,000	100,000	100,000	100,000	100,000	100,000
Bridge-Farmers Branch Creek @ Mobil	\$ 300,000					300,000			
Railroad Crossing Improvements	\$ 1,002,000	587,241	214,759	50,000	50,000	50,000	50,000		
CDBG Project 2008-10	\$ 201,568		201,568						
Railroad Crossing Signal Controllers (DART)	\$ 150,000	91,875	58,125						
City Entryway Enhancements	\$ 50,000	50,000							
Streetscape Enhancements	\$ 310,000	189,115	120,885						
Screen Wall Assistance [5]	\$ 75,000		75,000						
Green Line DART Trail	\$ 324,000		324,000						
Justice Center Renovation Plan	\$ 12,900		12,900						
Street Resurfacing	\$ 10,769,567	7,919,567		350,000	300,000	400,000	500,000	600,000	700,000
Farmers Branch Station Streets	\$ 448,568	133,568	315,000						
TOTAL PLANNED EXPENDITURES:	\$ 74,862,600	68,101,126	2,136,474	662,500	612,500	1,012,500	712,500	762,500	862,500
Transfer	\$ 2,800,000	2,700,000	100,000						
TOTAL EXPENDITURES:	\$ 77,662,600	70,801,126	2,236,474	662,500	612,500	1,012,500	712,500	762,500	862,500
RESERVED FOR CONTINGENCIES:	\$ 34,504	2,382,845	1,287,404	1,009,304	819,404	327,604	230,904	133,204	34,504

[1] Funding is from savings resulting from the early payoff of public improvement district (PID) debt.

[2] A list of completed projects is available upon request.

[3] Funding in 2007-08 is from early payoff of PID debt.

[4] Supplemental funding provided in the Non-Bond Utility Fund for water and sanitary sewer line improvements associated with the street reconstruction.

[5] Total cost of wall is approximately \$180,000.

CITY OF FARMERS BRANCH
CAPITAL IMPROVEMENT PROGRAM
HOTEL/MOTEL CIP FUND
2009-10 ADOPTED BUDGET

	PROJECT BUDGET	PRIOR YEARS	2009-2010	2010-11	2011-12	2012-13
REVENUE SOURCES:						
Appropriated Fund Balance	\$ 200,199	200,199				
Interest	\$ 294,091	293,591	500			
Hotel/Motel Transfer from Non-Bond CIP	\$ 360,400	360,400				
Hotel/Motel Transfers	\$ 3,384,000	3,384,000				
TOTAL REVENUES:	\$ 4,238,690	4,238,190	500			
PROJECTED EXPENDITURES						
Completed Projects						
Prior Years [1]	\$ 4,051,632	4,051,632				
Current and Future Projects						
Historical Park Bridge & Pathways	\$ 154,100	108,508	45,592			
Historical Park Masterplan	\$ 30,000	30,000				
TOTAL EXPENDITURES:	\$ 4,235,732	4,190,140	45,592			
RESERVED FOR CONTINGENCIES:	\$ 2,959	48,051	2,959	2,959	2,959	2,959

[1] A list of completed projects is available upon request.

**CITY OF FARMERS BRANCH
CAPITAL IMPROVEMENT PROGRAM
NON-BOND UTILITY FUND
2009-10 ADOPTED BUDGET**

	PROJECT BUDGET	PRIOR YEARS	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16
REVENUE SOURCES:									
Transfer from Water & Sewer Fund Operations [1]	\$ 27,099,346	12,499,346	1,800,000	1,900,000	2,000,000	2,100,000	2,200,000	2,300,000	2,300,000
Transfer from Water & Sewer Fund - Fund Balance	\$ 6,200,000	6,200,000							
Transfer from Sewer Interceptor Fund	\$ 259,069	259,069							
Transfer from Fixed Asset Fund	\$ 213,166	213,166							
Interest	\$ 2,930,028	2,794,728	54,600	30,000	35,300	1,700	2,200	4,200	7,300
CDBG	\$ 282,305	282,305							
TOTAL REVENUES:	\$ 36,983,914	22,248,614	1,854,600	1,930,000	2,035,300	2,101,700	2,202,200	2,304,200	2,307,300
PROJECTED EXPENDITURES									
Completed Projects									
Prior Years [2]	\$ 7,883,882	7,883,882							
Benchmark Water/SS Line	\$ 392,611	392,611							
Current and Future Projects									
Utility Replacement & Improvements	\$ 16,285,500	7,035,500	1,000,000	1,000,000	1,000,000	1,450,000	1,600,000	1,600,000	1,600,000
I & I Repairs	\$ 1,630,188	412,656	317,532	150,000	150,000	150,000	150,000	150,000	150,000
Service Center Improvements	\$ 5,150,000	950,000			4,000,000	200,000			
Motor/Pump/Tank Improvements	\$ 1,796,000	265,876	1,110,124	70,000	70,000	70,000	70,000	70,000	70,000
Technology/Security Improvements	\$ 2,095,166	392,644	622,522	180,000	180,000	180,000	180,000	180,000	180,000
Sanitary Sewer Protection- Farmers Branch Creek	\$ 390,000	330,497	59,503						
Farmers Branch Station Streets	\$ 450,000	200,000	250,000						
TOTAL PLANNED EXPENDITURES:	\$ 36,073,347	16,913,666	4,309,681	1,400,000	5,400,000	2,050,000	2,000,000	2,000,000	2,000,000
Transfers	\$ (121,893)	(121,893)							
TOTAL EXPENDITURES:	\$ 35,951,454	16,791,773	4,309,681	1,400,000	5,400,000	2,050,000	2,000,000	2,000,000	2,000,000
RESERVED FOR CONTINGENCIES:	\$ 1,032,460	5,456,841	3,001,760	3,531,760	167,060	218,760	420,960	725,160	1,032,460

[1] Transfer from Water & Sewer operations. This is a planned use of fund balance for capital improvements.

[2] A list of completed projects is available upon request.

**CITY OF FARMERS BRANCH
CAPITAL IMPROVEMENT PROGRAM
DART LOCAL ASSISTANCE PROGRAM FUND
2009-10 ADOPTED BUDGET**

	PROJECT BUDGET	PRIOR YEARS	2009-10
REVENUE SOURCES:			
Dart Technical Assistance Program	\$ 243,912	243,912	
Dart Capital Assistance Program (CAP)			
CAP Allocation (Not Yet Rec'd)	\$ 57,363	57,363	
CAP Allocation Received	\$ 8,910,239	8,910,239	
TxDOT Grant	\$ 711,162	711,162	
Interest (Operating Account)	\$ 541,089	541,089	
Dallas County	\$ 648,012	648,012	
Texas Comptroller	\$ 27,588	27,588	
DART Local Assistance Program (LAP)			
LAP Allocation (Not Yet Rec'd)	\$ 857,140	857,140	
LAP Allocation Received	\$ 13,223,270	13,223,270	
TOTAL REVENUES:	\$ 25,219,775	25,219,775	
PROJECTED EXPENDITURES			
TECHNICAL ASSISTANCE PROGRAM	\$ 159,997	159,997	
Completed Projects			
Prior Years [1]	\$ 122,344	122,344	
Subtotal Technical Assistance Program	\$ 282,341	282,341	
CAPITAL ASSISTANCE PROGRAM			
Completed Projects			
Prior Years [1]	\$ 20,607,205	20,607,205	
Traffic Counts	\$ 30,000	30,000	
Current and Future Projects			
Valley View West	\$ 2,077,588	1,735,192	342,396
Incident Detection and Response Phase 2	\$ 630,000	339,127	290,873
Traffic Signal Communications	\$ 400,000	332,125	67,875
Luna/LBJ Traffic Signal	\$ 275,000	15,000	260,000
Incident Detection and Response Phase 3	\$ 300,000		300,000
Midway/Beltwood Intersection Improvements	\$ 50,000		50,000
DFW Rail Coalition	\$ 25,000		25,000
Farmers Branch Station Streets/Transit Center	\$ 500,000	249,201	250,799
TOTAL EXPENDITURES:	\$ 25,177,134	23,590,191	1,586,943
RESERVED FOR CONTINGENCIES:	\$ 42,641	1,629,584	42,641

[1] A list of completed projects is available upon request.

**CITY OF FARMERS BRANCH
CAPITAL IMPROVEMENT PROGRAM
TAX INCREMENT FINANCE DISTRICT #1 FUND
2009-10 ADOPTED BUDGET**

	PROJECT BUDGET	PRIOR YEARS	2009-2010	2010-11	2011-12	2012-13
REVENUE SOURCES:						
Carrollton-Farmers Branch Independent School District	\$ 11,012,497	6,050,075	1,151,341	1,208,908	1,269,353	1,332,821
City of Farmers Branch	\$ 1,561,656	786,058	179,948	188,945	198,392	208,312
Dallas County Hospital District	\$ 772,619	385,619	89,789	94,278	98,992	103,942
Dallas County	\$ 776,587	343,959	100,375	105,394	110,663	116,197
Dallas County Community College District	\$ 247,276	121,175	29,257	30,720	32,256	33,869
Valwood Improvement Authority	\$ 212,748	109,864	23,870	25,064	26,317	27,633
Dallas Independent School District	\$ 48,123	26,987	4,904	5,149	5,407	5,677
Developer Advance	\$ 32,588,931	12,353,038	1,208,602	19,027,291		
Interest	\$ 1,401,680	781,017	152,859	154,386	155,929	157,489
TOTAL REVENUES:	\$ 48,622,117	20,957,791	2,940,944	20,840,134	1,897,310	1,985,938
PROJECTED EXPENDITURES						
Completed Projects						
Prior Years [1]	\$ 2,844,275	2,844,275				
Current and Future Projects						
City and School Administrative Fees	\$ 401,773	201,773	50,000	50,000	50,000	50,000
Developer Reimbursement [2]	\$ 1,132,937	1,132,937				
Zone School Project Costs (CFBISD) [3]	\$ 6,293,554	3,934,313	748,371	785,790	825,080	
Zone School Project Costs (DISD) [4]	\$ 4,026	934	981	1,030	1,081	
Mercer Parkway	\$ 3,650,000	3,531,657	118,343			
Lake Improvements: north of I-635	\$ 3,000,000	1,343,711	1,656,289			
"Peninsula Tract" Improvements [5]	\$ 3,000,000	2,743,583	256,417			
Mercer Parkway Extension (Luna to I-35)	\$ 8,962,000	363,700		8,598,300		
Knightsbridge Road	\$ 6,973,000	363,700		6,609,300		
Bond Street	\$ 710,000	363,700		346,300		
East Lift Station	\$ 1,685,000	380,700		1,304,300		
Luna Road Lift Station	\$ 650,000	632,140		17,860		
Lake Improvements: South of I-635	\$ 2,500,000	348,769		2,151,231		
TOTAL PLANNED EXPENDITURES:	\$ 41,806,565	18,185,892	2,830,401	19,864,111	876,161	50,000
Transfers Out	\$ 322,254	322,254				
TOTAL EXPENDITURES	\$ 42,128,819	18,508,146	2,830,401	19,864,111	876,161	50,000
RESERVED FOR CONTINGENCIES: [6]	\$ 6,493,298	2,449,644	2,560,187	3,536,211	4,557,360	6,493,298

[1] A list of completed projects is available upon request.

[2] Developer reimbursements to be based on provisions of Developer Agreements Nos. 1-8.

[3] Figures represent 65% of CFBISD revenue payment

[4] Figures represent 20% of DISD revenue payment

[5] Design for Phase 2 improvements were funded by Developer Advances.

[6] Does not include future projects, developer reimbursement, or overpayments/refunds.

**CITY OF FARMERS BRANCH
CAPITAL IMPROVEMENT PROGRAM
TAX INCREMENT FINANCE DISTRICT #2 FUND
2009-10 ADOPTED BUDGET**

	PROJECT BUDGET	PRIOR YEARS	2009-2010	2010-11	2011-12	2012-13
REVENUE SOURCES:						
Carrollton- Farmers Branch Independent School District	\$ 347,366	129,984	50,435	52,957	55,605	58,385
City of Farmers Branch	\$ 158,358	66,462	21,321	22,387	23,506	24,682
Dallas County Hospital District	\$ 43,814	18,113	5,963	6,261	6,574	6,903
Dallas County	\$ 40,113	15,223	5,775	6,063	6,367	6,685
Dallas County Community College District	\$ 25,832	10,775	3,493	3,668	3,851	4,044
Non-Bond CIP Fund Advance	\$ 200,000	200,000				
Interest [1]	\$ 17,938	9,239	2,111	2,153	2,196	2,240
TOTAL REVENUES:	\$ 833,421	449,797	89,098	93,489	98,099	102,938
PROJECTED EXPENDITURES						
Completed Projects						
Prior Years [2]	\$ 14,943	14,943				
Phase One Public Imp./Enhancements [4]	\$ 145,000	145,000				
Current and Future Projects						
Zone School Project Costs [3]	\$ 102,461	37,246	15,131	15,887	16,681	17,516
City and School Administrative Fees	\$ 60,887	60,887				
Farmers Branch Station Streets	\$ 225,000		225,000			
TOTAL PLANNED EXPENDITURES:	\$ 548,290	258,076	240,131	15,887	16,681	17,516
Transfers Out						
TOTAL EXPENDITURES	\$ 548,290	258,076	240,131	15,887	16,681	17,516
RESERVED FOR CONTINGENCIES:	\$ 285,131	191,721	40,688	118,290	199,708	285,131

[1] Includes bond premiums, interest income, and accrued interest

[2] A list of completed projects is available upon request.

[3] Figures represent 30% of CFBISD revenue payment

[4] Includes funding for Farmers Branch Station streets.

CITY OF FARMERS BRANCH
CAPITAL IMPROVEMENT PROGRAM
STREET IMPROVEMENT/ANIMAL SHELTER BOND FUND
2009-10 ADOPTED BUDGET

	PROJECT BUDGET	PRIOR YEARS	2009-2010	2010-11	2011-12
REVENUE SOURCES:					
Bond Proceeds	\$ 7,750,000	7,750,000			
Interest	\$ 523,606	486,866	36,740		
TOTAL REVENUES:	\$ 8,273,606	8,236,866	36,740		
PROJECTED EXPENDITURES					
Completed Projects					
Animal Shelter	\$ 2,324,570	2,324,570			
Webb Chapel Road	\$ 2,306,990	2,306,990			
Midway Road	\$ 1,675,000	1,675,000			
Benchmark Drive	\$ 656,721	656,721			
Current and Future Projects					
FB Station Streets	\$ 1,261,402		1,261,402		
Bond Issuance Costs	\$ 48,923	48,923			
TOTAL PLANNED EXPENDITURES:	\$ 8,273,606	7,012,204	1,261,402		
Transfers Out					
TOTAL EXPENDITURES	\$ 8,273,606	7,012,204	1,261,402		
RESERVED FOR CONTINGENCIES:	\$ (0)	\$ 1,224,662	(0)		

CITY OF FARMERS BRANCH
CAPITAL IMPROVEMENT PROGRAM
FIRE STATION 1 RELOCATION BOND FUND
2009-10 ADOPTED BUDGET

REVENUE SOURCES:

Bond Proceeds

TOTAL REVENUES:

PROJECTED EXPENDITURES

Current and Future Projects

Relocate Fire Station 1

TOTAL PLANNED EXPENDITURES:

Transfers Out

TOTAL EXPENDITURES

RESERVED FOR CONTINGENCIES:

PROJECT BUDGET	PRIOR YEARS	2009-2010	2010-11	2011-12
\$ 5,500,000		5,500,000		
\$ 5,500,000		5,500,000		
\$ 5,500,000		5,500,000		
\$ 5,500,000		5,500,000		
\$ 5,500,000		5,500,000		
\$ 0				

CITY OF FARMERS BRANCH
CAPITAL IMPROVEMENT PROGRAM
DANGEROUS STRUCTURES BOND FUND
2009-10 ADOPTED BUDGET

REVENUE SOURCES:

Bond Proceeds

Interest

TOTAL REVENUES:

PROJECTED EXPENDITURES

Current and Future Projects

Four Corners Project

Future Project

Bond Issuance Costs

TOTAL PLANNED EXPENDITURES:

Transfers Out

TOTAL EXPENDITURES

RESERVED FOR CONTINGENCIES:

PROJECT BUDGET	PRIOR YEARS	2009-2010	2010-11	2011-12
\$ 10,000,000		10,000,000		
\$ 27,908			27,908	
\$ 10,027,908		10,000,000	27,908	
\$ 8,000,000		8,000,000		
\$ 1,888,443			1,888,443	
\$ 139,465		139,465		
\$ 10,027,908		8,139,465	1,888,443	
\$ 10,027,908		8,139,465	1,888,443	
\$ 0		1,860,535	0	

COMBINED SUMMARY OF ESTIMATED REVENUES, EXPENDITURES AND FUND BALANCES - SELECT FUNDS

2009-10 ADOPTED FISCAL YEAR BUDGET

		GENERAL FUND	FIXED ASSET FUND	WATER & SEWER FUND	HOTEL/ MOTEL FUND
ESTIMATED FUND BALANCE 9/30/2008	(1)	\$ 6,633,937	\$ 1,057,206	\$ 2,651,467	\$ 2,484,341
2008-09 ESTIMATED REVENUES		\$ 42,631,800	\$ 1,107,522	\$ 14,585,500	\$ 2,401,800
2008-09 ESTIMATED EXPENDITURES		<u>40,934,200</u>	<u>1,057,122</u>	<u>15,197,000</u>	<u>2,834,000</u>
ADDITION TO (USE OF) FUND BALANCE SUB-TOTAL		<u>\$ 1,697,600</u>	<u>\$ 50,400</u>	<u>\$ (611,500)</u>	<u>\$ (432,200)</u>
SPECIAL EXPENDITURES					
TRANSFER IN COMMITTED FUND BALANCE		\$ 34,600	\$	\$	\$
SPECIAL INCENTIVE LIABILITY REDUCTION		(34,600)			
ASSIGNED FOR FUTURE PURCHASES			85,000		
TRANSFER TO NON-BOND UTILITY CIP FUND			<u>213,166</u>		
ADDITION TO (USE OF) FUND BALANCE		<u>\$ 1,697,600</u>	<u>\$ (247,766)</u>	<u>\$ (611,500)</u>	<u>\$ (432,200)</u>
ESTIMATED FUND BALANCE 9/30/2009		<u>\$ 8,331,537</u>	<u>\$ 809,440</u>	<u>\$ 2,039,967</u>	<u>\$ 2,052,141</u>
2009-10 ESTIMATED REVENUES		\$ 43,978,600	\$ 1,185,837	\$ 15,373,100	\$ 2,201,800
2009-10 ESTIMATED EXPENDITURES		<u>43,897,800</u>	<u>1,005,837</u>	<u>15,230,100</u>	<u>3,062,200</u>
ADDITION TO (USE OF) FUND BALANCE SUB-TOTAL		<u>\$ 80,800</u>	<u>\$ 180,000</u>	<u>\$ 143,000</u>	<u>\$ (860,400)</u>
SPECIAL EXPENDITURES					
TRANSFER TO CIP		\$	\$	\$	\$ 466,200
TRANSFER IN COMMITTED FUND BALANCE		30,500			
SPECIAL INCENTIVE LIABILITY REDUCTION		(30,500)			
ASSIGNED FOR FUTURE PURCHASES			<u>30,000</u>		
ADDITION TO (USE OF) FUND BALANCE		<u>\$ 80,800</u>	<u>\$ 150,000</u>	<u>\$ 143,000</u>	<u>\$ (1,326,600)</u>
ESTIMATED FUND BALANCE 9/30/2010		<u>\$ 8,412,337</u>	<u>\$ 959,440</u>	<u>\$ 2,182,967</u>	<u>\$ 725,541</u>
TARGET BALANCES		\$ 8,617,240 (2)	\$ 300,000	\$ 2,000,000	\$ 500,000

This chart illustrates a partial listing of select major operating funds of the City. The chart is used to quickly compare revenues, expenditures, and fund balances for the budget year with the prior year. Special expenditures are one-time uses of fund balance, which were approved by the City Council consistent with fund balance target objectives.

(1) Actual per 9/30/08 Comprehensive Annual Financial Report.

(2) The General Fund target balance has been adjusted for \$811,600 of General Fund fixed asset transfers. The target balance represents a 75-day reserve.

**MOST REALISTIC SCENARIO
COMBINED SUMMARY OF ESTIMATED REVENUES,
EXPENDITURES AND FUND BALANCES - SELECT FUNDS**

2009-10 ADOPTED FISCAL YEAR BUDGET

		GENERAL FUND	FIXED ASSET FUND	WATER & SEWER FUND	HOTEL/ MOTEL FUND
ESTIMATED FUND BALANCE 9/30/2008	(1)	\$ 6,633,937	\$ 1,057,206	\$ 2,651,467	\$ 2,484,341
2008-09 ESTIMATED REVENUES		\$ 42,631,800	\$ 1,107,522	\$ 14,585,500	\$ 2,401,800
2008-09 ESTIMATED EXPENDITURES		<u>40,784,200</u>	<u>1,057,122</u>	<u>15,122,000</u>	<u>2,784,000</u>
ADDITION TO (USE OF) FUND BALANCE SUB-TOTAL		<u>\$ 1,847,600</u>	<u>\$ 50,400</u>	<u>\$ (536,500)</u>	<u>\$ (382,200)</u>
SPECIAL EXPENDITURES					
TRANSFER IN COMMITTED FUND BALANCE		\$ 34,600	\$	\$	\$
SPECIAL INCENTIVE LIABILITY REDUCTION		(34,600)			
ASSIGNED FOR FUTURE PURCHASES			85,000		
TRANSFER TO NON-BOND UTILITY CIP FUND			<u>213,166</u>		
ADDITION TO (USE OF) FUND BALANCE		<u>\$ 1,847,600</u>	<u>\$ (247,766)</u>	<u>\$ (536,500)</u>	<u>\$ (382,200)</u>
ESTIMATED FUND BALANCE 9/30/2009		<u>\$ 8,481,537</u>	<u>\$ 809,440</u>	<u>\$ 2,114,967</u>	<u>\$ 2,102,141</u>
2009-10 ESTIMATED REVENUES		\$ 43,978,600	\$ 1,185,837	\$ 15,373,100	\$ 2,201,800
2009-10 ESTIMATED EXPENDITURES		<u>43,597,800</u>	<u>1,005,837</u>	<u>15,155,100</u>	<u>3,012,200</u>
ADDITION TO (USE OF) FUND BALANCE SUB-TOTAL		<u>\$ 380,800</u>	<u>\$ 180,000</u>	<u>\$ 218,000</u>	<u>\$ (810,400)</u>
SPECIAL EXPENDITURES					
TRANSFER TO CIP		\$	\$	\$	\$ 466,200
TRANSFER IN COMMITTED FUND BALANCE		30,500			
SPECIAL INCENTIVE LIABILITY REDUCTION		(30,500)			
ASSIGNED FOR FUTURE PURCHASES			<u>30,000</u>		
ADDITION TO (USE OF) FUND BALANCE		<u>\$ 380,800</u>	<u>\$ 150,000</u>	<u>\$ 218,000</u>	<u>\$ (1,276,600)</u>
ESTIMATED FUND BALANCE 9/30/2010		<u>\$ 8,862,337</u>	<u>\$ 959,440</u>	<u>\$ 2,332,967</u>	<u>\$ 825,541</u>
TARGET BALANCES		\$ 8,557,240 (2)	\$ 300,000	\$ 2,000,000	\$ 500,000

This chart illustrates a partial listing of select major operating funds of the City. The chart is used to quickly compare revenues, expenditures, and fund balances for the budget year with the prior year. Special expenditures are one-time uses of fund balance, which were approved by the City Council consistent with fund balance target objectives.

(1) Actual per 9/30/08 Comprehensive Annual Financial Report.

(2) The General Fund target balance has been adjusted for \$811,600 of General Fund fixed asset transfers. The target balance represents a 75-day reserve.

**GENERAL FUND
SIX-YEAR FINANCIAL PLAN
OVERVIEW**

In accordance with the City's financial policies, the 2009-10 budget was developed in the context of long-range financial plans. The plans anticipate funding needs and available revenues and forecast methods for matching future revenues and expenses. A six-year projection plan has been developed for the City's General Fund. The plan presents the fund over eight fiscal years: two previous years and six projected years. There are many benefits to these plans. First, the plan gives staff and Council a valuable perspective when considering budgets within the planned six-year horizon. Second, the plan enables staff and Council to understand the "compounding" effect of revenue and expenditure decisions made over time.

Major assumptions have been footnoted on the six-year financial plan. Annual increase projections for each revenue or expenditure category are shown in a column entitled "Proj % Yr 2-6". This column refers to projection assumptions for Years 2-6 of the financial plan.

General Fund Six-Year Financial Plan
City of Farmers Branch

	Proj %	Actual	Est	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
	Yr 2-6	2007-2008	Actual 2008-2009	Projected 2009-2010	Projected 2010-2011	Projected 2011-2012	Projected 2012-2013	Projected 2013-2014	Projected 2014-2015
Beginning Fund Balance		\$8,632,983	\$6,633,937	\$8,331,537	\$8,412,337	\$8,616,772	\$9,119,003	\$9,721,061	\$10,437,275
Revenues:									
Sales tax	3.0%	\$12,458,643	\$12,660,200	\$12,786,000	\$13,169,580	\$13,564,667	\$13,971,607	\$14,390,756	\$14,822,478
Property tax	5.0%	16,599,895	17,775,000	18,300,000	19,215,000	20,607,750	21,638,138	22,720,044	23,856,047
Franchise tax	3.0%	4,550,441	4,973,000	5,056,000	5,207,680	5,363,910	5,524,828	5,690,573	5,861,290
Licenses and permits	3.0%	769,575	817,000	626,000	644,780	664,123	684,047	704,569	725,706
Charges for services	3.0%	4,483,280	4,616,200	4,089,200	4,211,876	4,338,232	4,468,379	4,602,431	4,740,504
Fines and forfeitures	3.0%	2,210,036	2,627,000	2,229,000	2,295,870	2,364,746	2,435,688	2,508,759	2,584,022
Investment income	3.0%	955,436	1,083,000	741,000	763,230	786,127	809,711	834,002	859,022
Miscellaneous	3.0%	480,067	139,500	151,400	155,942	160,620	165,439	170,402	175,514
Total Revenues		\$42,507,373	\$44,690,900	\$43,978,600	\$45,663,958	\$47,850,177	\$49,697,837	\$51,621,535	\$53,624,582
Expenditures:									
Personal services	4.0%	\$33,076,841	\$33,209,300	\$33,436,300	\$34,773,752	\$36,164,702	\$37,611,290	\$39,115,742	\$40,680,371
Professional services	2.0%	2,621,403	1,410,200	958,700	977,874	997,431	1,017,380	1,037,728	1,058,482
Supplies	2.0%	2,014,047	2,021,100	2,150,800	2,193,816	2,237,692	2,282,446	2,328,095	2,374,657
Repair & maintenance	2.0%	4,023,650	3,847,400	3,871,800	3,949,236	4,028,221	4,108,785	4,190,961	4,274,780
Services	2.0%	3,470,757	4,092,000	4,076,700	4,158,234	4,241,399	4,326,227	4,412,751	4,501,006
Production & disposal	2.0%	262,435	246,400	257,100	262,242	267,487	272,837	278,293	283,859
Contracts	0.0%	192,000	208,500	208,500	208,500	208,500	208,500	208,500	208,500
Christmas	1.0%	114,316	118,200	168,200	169,882	171,581	173,297	175,030	176,780
Other	2.0%	1,156,444	756,000	1,123,200	1,145,664	1,168,577	1,191,949	1,215,788	1,240,104
Transfers - Fixed Assets	3.0%	1,400,700	436,200	842,100	867,363	893,384	920,185	947,791	976,225
Transfers - Utility/HM Fund	2.5%	(2,921,942)	(3,789,000)	(3,277,600)	(3,359,540)	(3,443,529)	(3,529,617)	(3,617,857)	(3,708,304)
Transfers - Other		0	0	0	0	0	0	0	0
Transfers - CIP/Erosion & Street Prgm		0	0	0	0	300,000	400,000	500,000	600,000
Transfers - CIP/Long Range Plan		0	(1,700,000)	0	0	0	0	0	0
Transfers - CIP/Other		137,500	112,500	112,500	112,500	112,500	112,500	112,500	62,500
Total Expenditures		\$45,548,151	\$40,968,800	\$43,928,300	\$45,459,523	\$47,347,946	\$49,095,779	\$50,905,321	\$52,728,961
Proj Ending Fund Balance		\$5,592,205	\$8,331,537	\$8,412,337	\$8,616,772	\$9,119,003	\$9,721,061	\$10,437,275	\$11,332,896

	Actual 2007-2008	Est Actual 2008-2009	Year 1 Projected 2009-2010	Year 2 Projected 2010-2011	Year 3 Projected 2011-2012	Year 4 Projected 2012-2013	Year 5 Projected 2013-2014	Year 6 Projected 2014-2015
Calculation of available funds								
Ending Fund Balance	\$5,592,205	\$8,331,537	\$8,412,337	\$8,616,772	\$9,119,003	\$9,721,061	\$10,437,275	\$11,332,896
90-Day Requirement	\$10,855,463	\$10,558,150	\$10,771,550	\$11,148,040	\$11,538,640	\$11,943,898	\$12,364,383	\$12,788,184
75-Day Requirement	\$8,684,370	\$8,446,520	\$8,617,240	\$8,918,432	\$9,230,912	\$9,225,552	\$9,220,031	\$9,214,344
60-Day Requirement	\$7,234,080	\$7,035,951	\$7,178,161	\$7,429,054	\$7,689,350	\$7,684,885	\$7,680,286	\$7,675,549
45-Day Requirement	\$5,427,731	\$5,279,075	\$5,385,775	\$5,574,020	\$5,769,320	\$5,971,949	\$6,182,191	\$6,394,092

Staffing variable								
Full time equivalent positions	460	431	424	424	424	424	424	424
Average cost per FTE	\$71,906	\$77,052	\$78,859	\$82,014	\$85,294	\$88,706	\$92,254	\$95,944

Assumptions:

Personal Services 4% increase includes 1% for merit (@3% level), 1% for health insurance increases (@10% annual increase level), and 2% for across-the-board increases.

Final PID abatement added back to rolls in FY '12 - revenue of \$432K

FINANCIAL TRENDS

I. Introduction

This is the City of Farmers Branch's twenty-second annual review of its financial condition. This annual review is based on the International City Management Association's (ICMA) publication and software application entitled Evaluating Financial Condition. This report identifies positive and negative indicators as they impact the City's financial condition. Three funds have been analyzed: the General Fund, Water & Sewer Fund, and Special Revenue Fund.

This program recognizes various factors that affect the City's financial health. The City may control some factors; others are external factors that the City must respond to and make adjustments. Response and adjustment are better planned if early trends are detected. This study will assist in identifying early trends.

The format for this discussion of the various indicators in the following pages includes three sections: Description, Analysis, and Conclusion. Definitions follow for each section.

Description: Discussion of indicator in terms of the financial and environmental factors used in computing the indicator.

Analysis: Evaluation of data using trend analysis. The indicator is examined over a multi-year review period. This section provides information on how fast the indicator is changing and in which direction.

Conclusion: Discussion of analysis results and whether a potential problem exists or might exist in the near future.

As used in this study, financial conditions can be broadly defined as the City's ability to finance services on a continuing basis. More specifically, financial condition refers to the City's ability to:

- maintain existing service levels;
- withstand local and regional economic disruption;
- meet demands of natural growth, decline and change; and,
- meet the growing needs for capital improvements and service levels in a manner that balances the desires for services with available revenues.

Efforts by the City to evaluate its financial condition present a complex problem. Relationships between some factors are difficult to observe. Some are more important than others, but often, this cannot be determined until all factors have been assembled. Revenues may be higher than ever and may be exceeding expenditures. However, this may not consider inflation or that certain programs have been deferred. The interrelationship between capital expenditures and operating expenditures is not always readily apparent. For example, certain capital expenditures will have the effect of reducing operating expenses. Those operating expenses saved may be available for debt service on capital expenditures. On the other hand, capital expenditures may require service and maintenance that increases the operating budget at the same time the City is attempting to meet debt service requirements. Failure to recognize the interrelationship between capital expenditures and debt service either as a positive or a negative factor may lead to improper decisions.

Not all factors or indicators presented in the ICMA publication are included in this study. Some indicators were excluded as proper data was not available or reliable. As part of a multi-year analysis of financial trends, it is appropriate to review and evaluate the City's financial position relative to the financial objectives set by the City Council. The objectives set by the City Council are:

General Governmental

- *Objective One* is to formulate future budgets so that no use of fund balance will be required in the final operating results.
- *Objective Two* is to provide sufficient funds to maintain the City's streets in terms of pavement structure, rideability and appearance in accordance with the following schedule:

Reconstruction	1 Lane-Mile
Resurfacing	11 Lane-Miles
Repair	3,250 Square Yards
Seal	25 Lane-Miles

The schedule for reconstruction and resurfacing is intended to be a yearly average over four years (in any given year the number of lane-miles of reconstruction and resurfacing will vary).

- *Objective Three* is to provide, from operating revenues, funding for new major capital improvement projects consistent with the future capital projects plan.
- *Objective Four* is to follow a pay-as-you-go capital financing strategy.

Water & Sewer

- *Objective One* is to maintain a self-sufficient Water & Sewer Fund so as to avoid General Fund subsidies.
- *Objective Two* is to provide, from Water & Sewer operating revenues, funding for new capital projects consistent with a long-range capital projects plan.
- *Objective Three* is to provide for reinvestment in the existing water and sewer system with current operating revenues. The target level of funding is equal to the annual depreciation in the Water & Sewer Fund.
- *Objective Four* is to provide for Water & Sewer rate increases when necessary to cover cost increases to the City.

II. CONSUMER PRICE INDEX (C.P.I. TABLE) & DEBT SERVICE TABLES

The following table reflects the consumer price index (C.P.I.) used in analyzing several financial trend indicators. This index assists in evaluating the effects of inflation on a government's budget.

The base year for this study is 1983, which has a consumer price index of 100.7.

Consumer Price Index (C.P.I.)

YEAR	CPI	% Change
1984	105.0	-
1985	108.3	3.1%
1986	110.2	1.8%
1987	115.0	4.4%
1988	119.8	4.2%
1989	125.0	4.3%
1990	132.7	6.2%
1991	137.2	3.4%
1992	141.3	3.0%
1993	145.1	2.7%
1994	149.4	3.0%
1995	153.2	2.5%
1996	157.8	3.0%
1997	161.2	2.2%
1998	163.6	1.5%
1999	167.9	2.6%
2000	173.7	3.5%
2001	178.3	2.6%
2002	181.0	1.5%
2003	185.2	2.3%
2004	189.9	2.5%
2005	198.8	4.7%
2006	202.9	2.6%
2007	208.5	2.8%
2008	218.8	4.9%
2009	225.8	3.2% Estimate

CPI's are as of September.

Debt Service

Year Ending	Debt Service Requirements CP&I	Interest on Bond Proceeds Used for Debt Service	Debt Service Funded by Property Tax
1990	\$6,104,000	\$775,000	\$5,329,000
1991	5,046,000	550,000	4,496,000
1992	5,130,000	750,000	4,380,000
1993	5,112,051	800,000	4,312,051
1994	4,783,116	839,700	3,943,416
1995	4,224,728	289,000	3,935,728
1996	4,124,728		4,124,727
1997	3,622,680		3,622,680
1998	3,832,180		3,832,180
1999	3,764,793		3,764,793
2000	3,706,378		3,706,378
2001	3,656,968		3,656,978
2002	3,598,098		3,598,098
2003	3,537,152		3,537,152
2004	3,299,747		3,299,747
2005	3,250,208		3,250,208
2006	3,222,158		3,222,158
2007	3,194,808		3,194,808
2008	2,166,742		2,166,742
2009	2,159,850		2,159,850
2010	1,920,845		1,920,845
2011	1,916,378		1,916,378
2012	1,919,523		1,919,523

III. Financial Trends Monitoring System - Executive Summary

General Fund:

Revenues

Overall, revenues (including debt service) from 1999 to 2008 showed an average annual growth of 0.98%. A significant increase in constant dollar revenues occurred in 1998 (5.4%), and 2000 (5%) due primarily to an increase in property values, sales taxes and landfill revenues. In 2008 actual revenues increased by 1.56% but decreased by 3.22% on a constant dollar basis when compared to 2007.

Growth in revenues continues to be an important factor in funding increased costs such as fuel, utilities and insurance. Of particular concern, is the decline in constant dollar adjusted net operating revenues from the seven year period of 2002 to 2008. Sales tax revenue in particular; 2002-2003 sales tax revenue saw the largest decrease of 14.7% (2001-2002 sales tax was \$11.6M compared to 2002-2003 which was at \$10.0M). The 2007-2008 sales tax revenues did increase when compared to 2006-2007 actual sales tax revenue but only by 0.74%. However this same sales tax revenue for 2007-2008 was \$1.2M less than 2000-2001 actual sales tax revenue.

Property tax revenues (excluding debt service) increased for the fourth consecutive time in six years (from 2003 to 2008) by 18.2% and 2008-2009 property tax revenues are expected to increase by 6.9% in current dollars. However in constant dollars property tax revenue (excluding debt service) fell in 2003, 2004 and 2005 by 5.5%, 6.24% and 1.32% respectively.

Expenditures

Overall, operating expenditures have generally increased 3.8% per year during the review period of 1999 to 2008 in current dollars. When examined in constant dollars, operating expenditures have remained relatively flat. Only increasing an annual average of 0.79% from 1999 to 2008. Due to the economic slowdown in 2001, the City responded to decreasing revenues by cutting expenditures. The effect of reduced revenues from sales tax and property tax prompted the City to utilize fund balances in 2002, 2003, and 2004. A one-time use of fund balance occurred in 2007 to complete funding for a new fire station on the city's west side. Expenditures, in constant dollars, for 2007-2008 were 0.8% more than 2000-2001. The expenditures referred to include debt services payments, but exclude general fund expenditures for capital improvement projects (CIP).

Debt Service

Debt service requirements have been in decline due to the City's pay-as-you-go plan. Debt service requirements in 2008 represent 5.0% of net operating revenues compared with 10.0% of net operating revenues in 1999. Decreases in debt service requirements (as a percentage of operating revenues) are attributed to several factors including advance refunding of bonds in 1993, 2002 and 2003, as well as the pay-as-you-go plan.

Property Values

Property values increased for 2008 (a 9% increase compared to 2007). From 1999 to 2008 the trend has been positive with an annual average increase of 2.4% in current dollars and a slight decrease of 0.29% in constant dollars. In 2008, property values are 11% below 1999 values in constant dollars. Growth in property values is a key indicator of financial health of a city.

Property Tax Revenues

Property tax revenues represent one of the largest sources of revenues for the City and are used to fund operations in the General Fund and to pay off bonds in the Debt Service Fund. In the General Fund alone, 2008 property taxes (excluding debt service) are \$16.6 million. In 2003-2004, the property tax rate was increased by

two cents per \$100 to compensate for the declining property values. 2008-2009 property tax revenues (including debt service) are projected to increase by 3.54% in constant dollars. Property tax revenues (including debt service) from 1999 through 2008 have increased on an average annual basis by 3.83% (in current year dollars.)

Water & Sewer Fund:

Revenues

In 1999 and 2000 these revenues increased due to the hot and dry summers as well as a 300 customer increase in the number of commercial customers. Year-to-year revenue fluctuations are due to weather patterns, which affect water sales, and an increase in commercial accounts and commercial consumption.

Expenditures

From 1999 to 2008, net operating expenditures (for Water and Sewer) have increased in current dollars by an annual average of 4.25%, and when examined in constant dollars, operating expenditures have increased slightly by 1.33% over the same time frame. Year-to-year fluctuations are primarily due to weather patterns, which affect water demand.

User Charge Coverage

User charge coverage refers to whether fees and charges cover the entire cost of providing utility services including depreciation and transfers. User charge coverage differs from revenue bond ratio coverage requirements that do not include depreciation and transfers in the coverage calculation. User charge coverage calculations were sufficient to meet the 100% coverage requirement in 1998 thru 2002 and 2005. But declined to 98.95% and 77.33% in 2003 and 2007 respectively due to high rainfall patterns. Due to average rainfall and decreased demand, 2008 user coverage was at 96.5%. Farmers Branch does not have a revenue bond ratio average requirement as all water and sewer bonds have been paid off.

Overall Conclusion:

While this report primarily covers the period from 1998 to 2008, trends prior to that period have also been reviewed. This year marks the ninth year that this financial analysis covers at least a 10-year period.

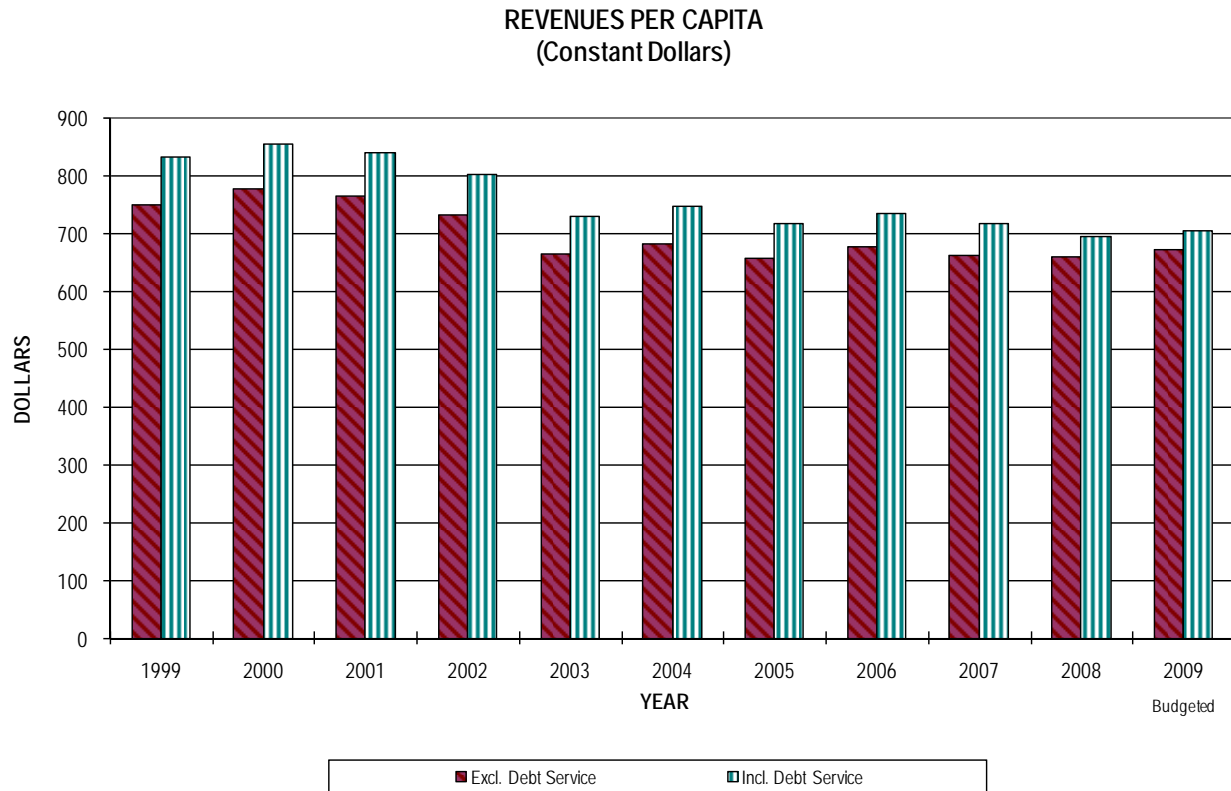
The financial trends show fundamental change in both revenues and expenditures. A major change began in fiscal year 2000-2001 when net operating revenues, in constant dollar basis, began to decline. The economic downturn in 2001 prompted the City to reduce expenditures in association with the reduction of revenues. This decline stabilized in the 2004-2005 fiscal year and continued thru the 2006-2007. However in late 2007 a recession began and revenues for 2007-2008 declined by 3.22% from the previous year, and are below 2000-2001 levels on a constant dollar basis.

In 1989, property values were at an all time high. Property values decreased in real dollars every year from 1989 to 1994. Even with a property tax rate increase, revenues for the City were relatively flat from 1990 to 1993 and declined when adjusted to constant dollars. Beginning in 1995, property values started to increase in constant dollars, but even with increases in property values from 1999 to 2009, these values are still below the 1989 all time high levels in constant dollars. Current property values are lower than 1990 values when adjusted to constant dollars.

Expenditures, in constant dollars, overall have increased only 0.79%, since 1999. Spending clearly shows a shift in financing strategy. Capital spending from the General Fund increased from zero dollars (\$0) in 1990 to \$2.4 million in 2003. Because of the economic downturn capital expenditures in 2005 and 2006 were only \$633,500 and \$137,500 respectively. In 2007 the City's capital expenditures were \$4,300,000, mainly for the new fire station #3 and road improvements. The expenditures for the fire station and road improvements were from a one-time use of fund balance. Continued reduction in capital spending from the general fund, as a result of the

recession, may require a return to debt financing in order to adequately maintain the city's infrastructure. The total capital improvement transfers from 1990 to 2008 have equaled \$38 million.

The financial trends show a fundamentally sound financial picture with revenue trends, in current dollars, continuing in a slightly positive direction while revenues in a constant dollars show a decline. Expenditures for operations (excluding capital spending) have remained relatively flat with regards to inflation. Sales Tax revenue, Hotel/Motel Occupancy Tax revenue, and interest on investments were significantly impacted by the economic downturn in 2000-2001 and the recession beginning in 2007-2008. Sales Tax revenue increased slightly from \$12.4 million in 2006-2007 to \$12.5 million in 2007-2008 but is well below the \$14.5M recorded in 2000. Hotel/Motel Occupancy Tax revenue remained flat when comparing 2006-2007 to 2007-2008 at \$2.5 million in each fiscal year. Hotel/Motel Occupancy Tax revenues are projected to decrease slightly in 2008-2009 on a constant dollar basis. And Sales Tax Revenue is projected to increase only slightly in 2008-2009.



Description: This indicator examines per capita revenue, both in current dollars and adjusted for inflation (constant dollars) to show changes in revenue relative to changes in population. A decrease in operating revenues per capita in constant dollars may be a warning trend that must be examined carefully. While per capita data may have less relevance in a city such as Farmers Branch with an extensive commercial base, current and constant net operating revenues remain highly relevant. This indicator is represented in two ways: 1.) Excluding debt service funding; and, 2.) Including debt service (includes all property tax) funding.

Analysis: When excluding property tax revenues used for debt service, there has been an overall yearly increase, during the review period, in net operating revenues averaging 0.82% per year in current dollars and decrease of 2.08% in constant dollars. This rise is primarily caused by increased property tax revenues available to the General Fund because of reduced debt service requirements, increased sales tax receipts, and franchise fees. Due to the economic downturn in 2000-2001 net operating revenues began a declining trend. Net operating revenues (excluding Debt Services) did increase in 2005-2006 by 6.02% but saw only a modest gain of 4.43% when the recession began in 2007-2008 and are expected to increase in 2008-2009 by 5.36% when measured in current dollars.

Operating revenues including debt service have experienced a slight upward trend (since 2001) averaging only a increase of 0.36% per year in current dollars, and a decrease of 2.5% in constant dollars. From 1995 to 2000, revenue grew. Due to the economic downturn constant dollar net operating revenues began a declining trend in 2000-2001. 2007-2008 net operating revenues (including debt services) increased by 1.56% (vs. 2007).

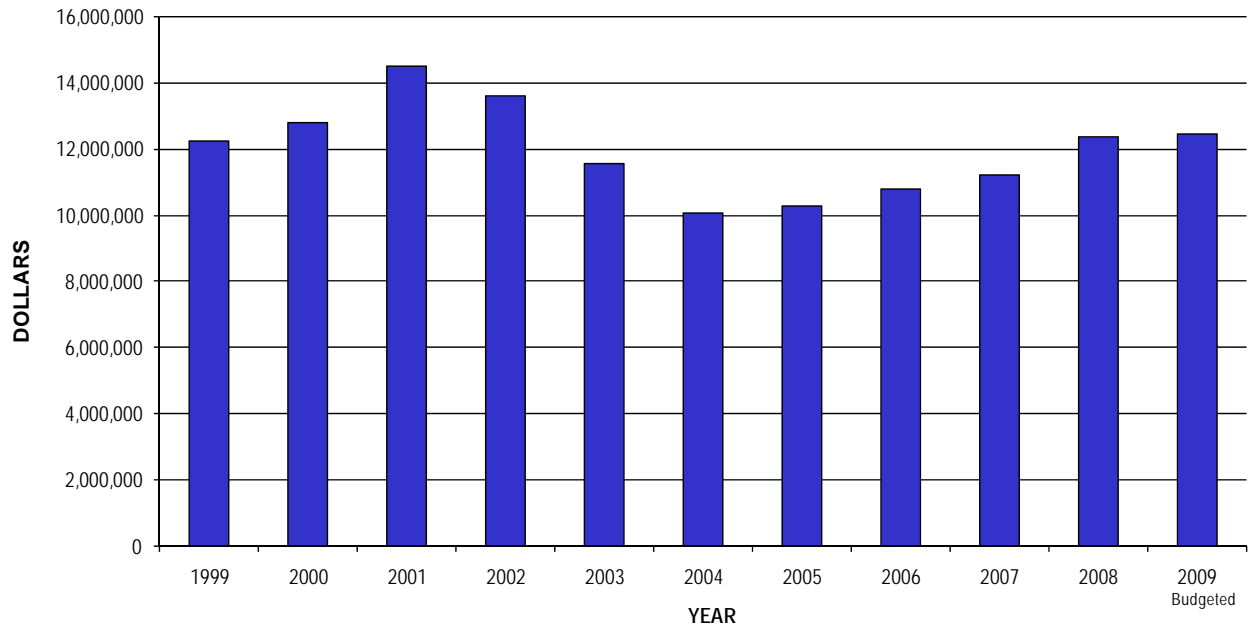
Revenue growth to cover capital improvements and operating cost inflation is especially important. General Fund revenues have been the largest part of Capital Improvement Program funding. For example, General Fund transfers have increased from zero dollars (\$0) in 1990 to \$537,500 in 2004, \$633,500 in 2005, \$137,500 in 2006 and \$4,300,000 in 2007. Because of the recession, in 2008 and 2009 transfers are \$0. Total capital improvement transfers from 1990 to 2007 equal \$38,000,000. From 1997 to 2008 transfers have totaled \$32,219,500 or 85% of the capital improvement transfers since 1990. These transfers have played an important role in the City's Capital Improvement Project planning process. However reduced revenue growth in recent years may require a return to traditional debt financing. Inflationary cost trends during from 2000 to 2009 have averaged approximately 3.1% per year. Revenue growth helps to offset these cost trends.

Conclusion: Sufficient revenues allow the City to continue to provide funds for necessary operations. Since 1995, the growth of revenues has represented an important trend for the City, however a flattening of revenues over the past six years is a trend that requires close monitoring. Population changes since 1997 impact per capita costs. A use of fund balance was adopted in 2001-2002, 2002-2003 and 2007-2008 to partially offset a decline in revenues. This planned use of fund balance softens the impact of a recession on City programs and services.



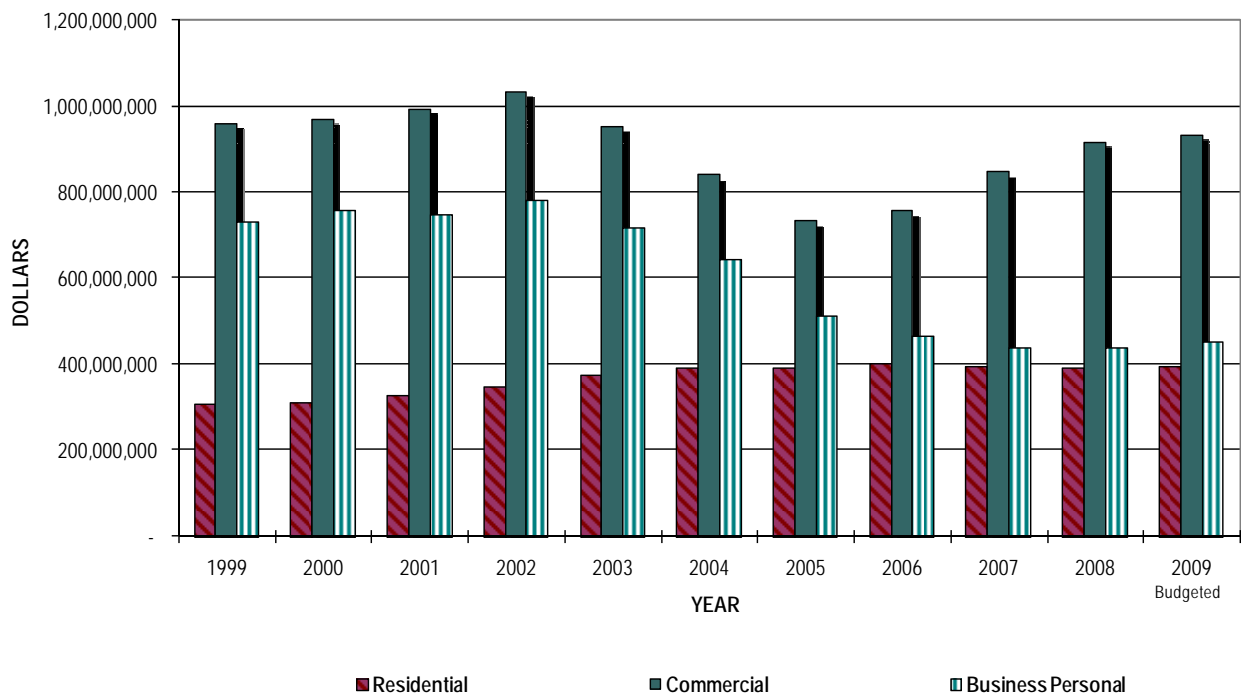
Description, Analysis and Conclusion: The City's tax rate consists of two components. One part of the tax rate funds General Fund operations and is shown in the General Fund budget as property tax revenue. The other part of the tax rate funds debt service on general obligation or certificates of obligation bonds. These bonds are backed by the City's property tax base. The property tax revenue from the debt service part of the tax rate is shown in the debt service budget as property tax revenue. The combined total of property tax revenues in the General and Debt Service Funds is called the City's tax levy. The City's adopted 2009-2010 tax rate of \$.5195 per \$100 property value allocates approximately 86.9% of property tax revenues to the General Fund and approximately 13.1% to the Debt Service Fund. The higher the percentage allocated to the General Fund, the greater the flexibility allowed the City for operational expenditures. This chart shows a historical perspective of the tax rate allocation.

SALES TAX REVENUE (Current Dollars)



Description, Analysis and Conclusion: The terrorist events of September 11, 2001 accelerated an economic decline that began at the end of fiscal year 2001. Beginning in 2004, sales tax revenues began to gradually increase and are expected to continue at this pace over the next few years.

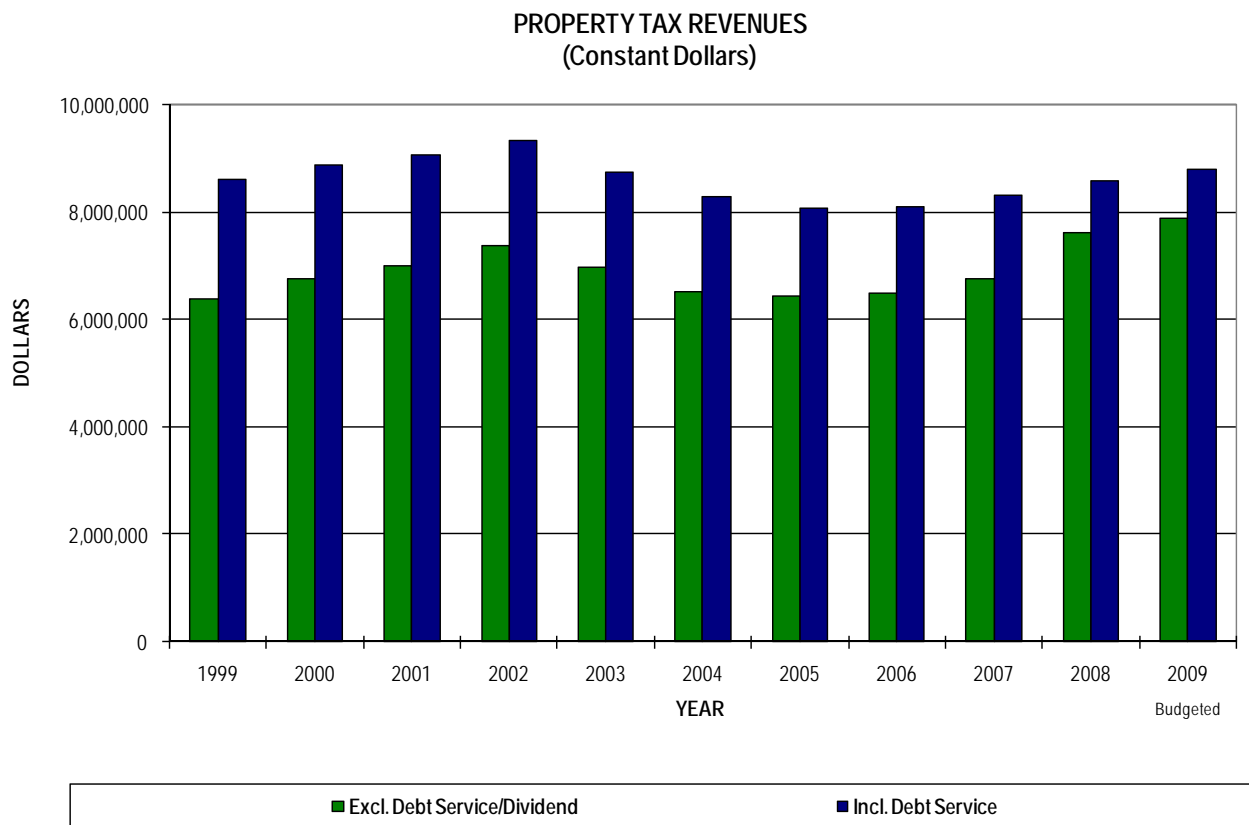
PROPERTY / BUSINESS PERSONAL VALUES (Constant Dollars)



Description: Fluctuations in property value are important because most cities depend on property taxes as a substantial portion of their revenue base. In cities with a stable tax rate, an increase in property value results in increased revenues. A decline in property value is most likely a symptom of other underlying problems. Property values in Farmers Branch are assessed at 100% of the market value. Properties are categorized into three primary segments: residential real property, commercial real property, and commercial (business) personal property. A business personal property tax exemption was added in 2004 on Freeport inventory items. These are certain types of items held in state for 175 days or less.

Analysis: From 2000 to 2009, a formerly negative trend was reversed with an annual average property value increase of 1.99% in current dollars and decreased slight by 0.48% in constant dollars. In 2009 property values increased by 5.25% compared to 2008.

Conclusion: Since 1995 significant growth in property values has occurred. Property Values decreased in 2003, 2004 and 2005, but stabilized and showed slight growth in 2006, 2007, 2008 and 2009.



Description: The City relies heavily on property tax revenues. A diminishing property tax revenue growth rate can result from a number of causes including: (1) decline in property values, (2) decline in local economic health, (3) decline in total households or businesses, (4) unwilling default on property taxes, (5) insufficient assessment or appraisal, (6) intentional defaults resulting from insufficient penalties or collections.

The following analysis is based on both current and constant dollars. In Farmers Branch, property tax revenues are separately apportioned to fund debt service and to fund operating expenses. The analysis considers both property tax revenues including and excluding debt service allocations.

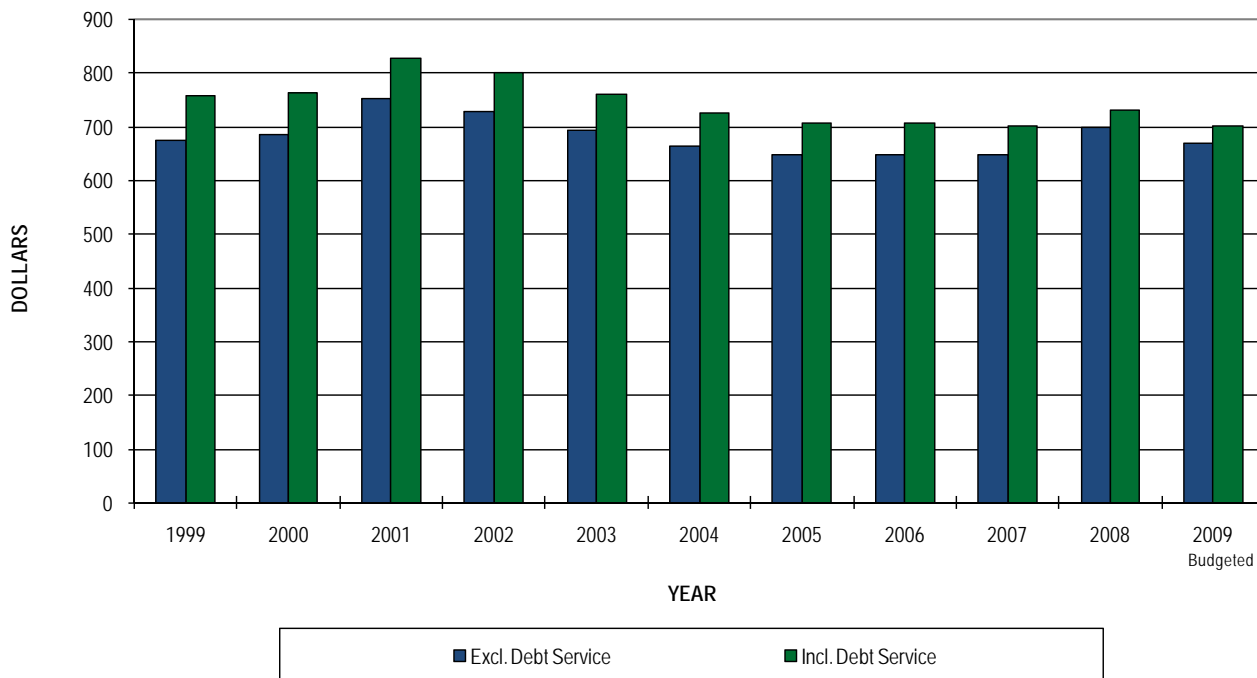
A decline in property tax revenues in constant dollars may reflect significant economic difficulties. Declining use of property tax revenues for capital expenditures (debt service included) may indicate a declining municipal reinvestment (unless other funds are used for debt or capital purchases). Conversely, decreasing availability of property tax revenues for operating expenses may cause a reduction in service levels or deficit spending.

Analysis: When including debt service, total property tax revenues from 1999 to 2008 have increased a yearly average of 3.83% in current dollars and increased 0.8% in constant dollars. Total property tax revenues including debt service increased from 1996 through 2002 as a result of value increases. In 2004 property tax rates were increased by 4.5% (\$.02 per \$100) to help offset increasing expenses. Property tax revenues, in constant dollars, have increased from 1995 until 2002. In 2005 the property tax revenue increased by 2% from 2004 actual revenues due to stronger residential property values and a three forty-fifth cent (\$.0345) per \$100 property tax increase. In 2008 property tax revenue increased by 8.6% on strengthening property values. Property tax revenues will increase in 2008-2009 in association with an increased property valuation.

When excluding debt service, property tax revenues (in current dollars) increased an average of 6.4% from 1999 to 2008. While property tax revenues (in constant dollars) increased an average of 3.3%. The increase in property values and constant debt service requirements resulted in a current and constant dollar increases in property tax revenues from 1999 through 2008. In 1998, 1999, and 2000 property tax revenues increased by 8.0%, 10.8%, and 6.7%, respectively. The chart reflects the pattern of property tax allocations to the General Fund and the amounts necessary to fulfill debt service obligations.

Conclusion: Property tax revenues represent the largest single source of revenues for the City. When including debt service, total property tax revenues from 1999 to 2008 have increased a yearly average of 3.83% in current dollars and increased 0.8% in constant dollars. In 2008, property tax revenues, in constant dollars, are above the 1998 levels in both current and constant dollars.

EXPENDITURES PER CAPITA
(Constant Dollars)
(Excluding General Fund CIP Transfers)

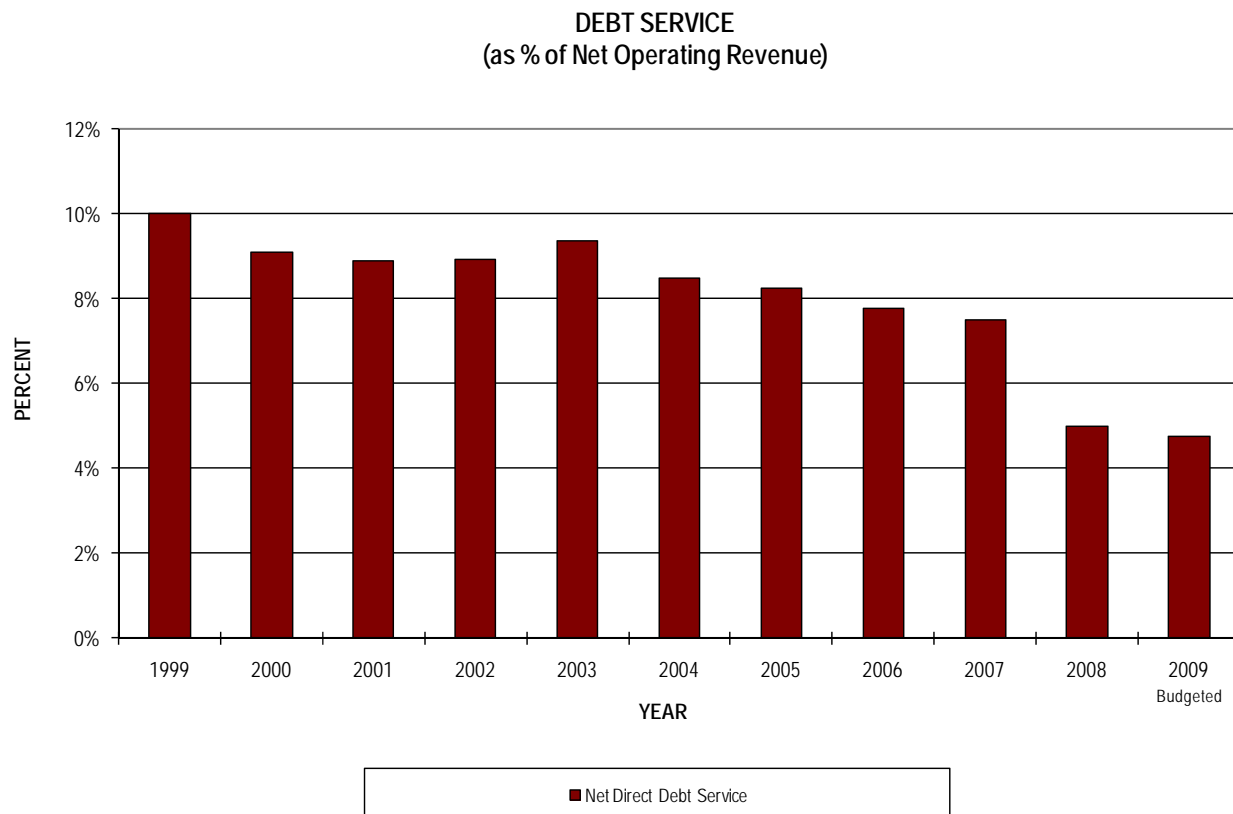


Description: Expenditures must be measured by a number of quantitative and qualitative factors. Changes in per capita expenditures reflect changes in expenditures relative to changes in population. Population is a criterion of some relevance as the population group is usually the group served. Other factors not analyzed here relate to the impact of commercial expansion on expenditures. Despite its limitations, per capita expenditure indicates a relationship of some validity.

Analysis: Net operating expenditures excluding debt service increased an average of 1.62% per year from 1999 to 2008 in constant dollars. Net operating expenditures excluding debt service increased from 1999 to 2008 an average of 4.64% in current dollars. However compared to 2006-2007 the 2008-2009 expenditures increased by 7.0% in constant dollars. The 2008-2009 operating expenditures excluding debt services are projected to decrease by 1.8% in current dollars and decrease slightly by 4.8% in constant dollars when compared to 2007-2008 actuals.

Net Operating Expenditures including debt service: Net operating expenditures including debt service increased from 1999 to 2008 an average of 3.8% in current dollars, but only increased by 0.8% in constant dollars. For 2008-2009 operating expenditures including debt service are budgeted to decrease 1.3% in current dollars and decrease 4.3% in constant dollars compared to 2007-2008 actuals.

Conclusion: In response to financial trends, the City implemented cost containment measures and incorporated these measures into the budget process in both the early 1990's as well as the early 2000's. The City implemented a reduction in staff in 2008 in response to the recession and cost containment continues to be an important consideration for preparing future budgets.

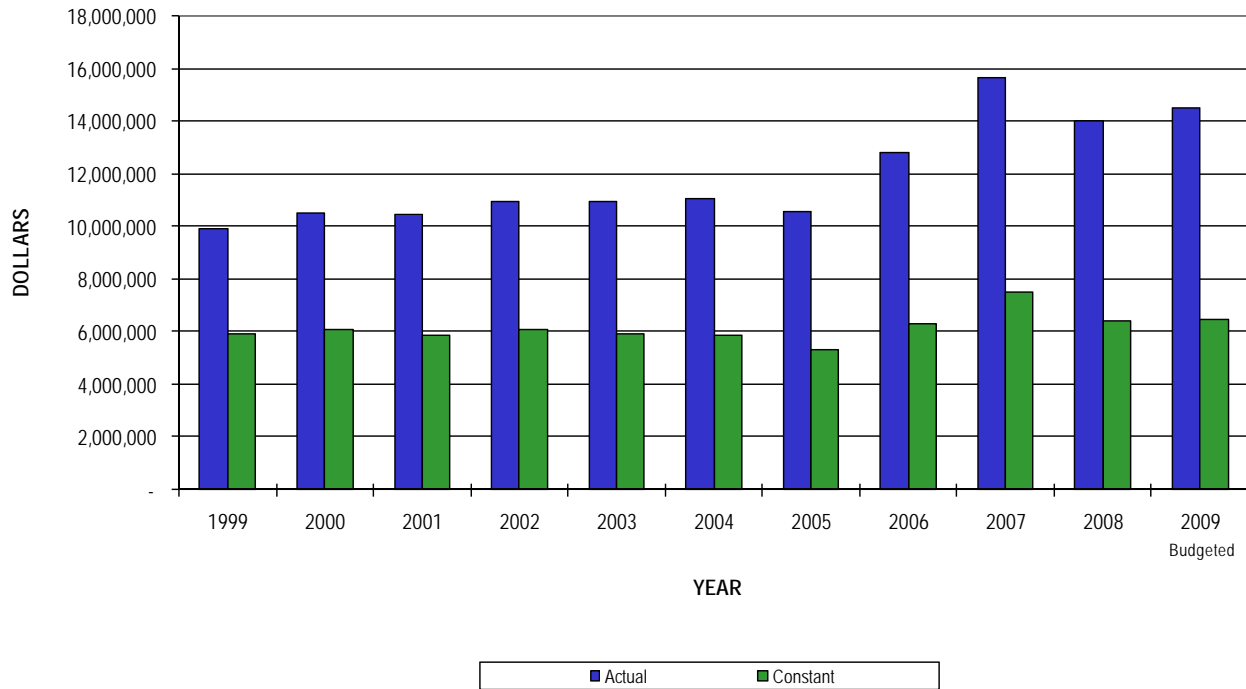


Description: Debt service is the amount of principal and interest that must be paid each year in order to payoff long-term debt. As debt service requirements become greater in proportion to net operating revenues, the City has less money available for discretionary use. Perhaps more importantly, such a trend suggests that the City may have more debt outstanding than the City is able to repay. A credit industry benchmark is that debt service on net direct debt exceeding 20% of operating revenue is considered a potential problem.

Analysis: The continued decrease is attributed to the pay-as-you-go policy of the City as part of a major program of funding capital projects through the General Fund as opposed to issuing additional debt to fund capital projects. Since 1990 the City has funded \$37,862,500 directly from the General Fund for capital projects.

Conclusion: The City's assessed value is able to sustain significant debt, however, the impact of debt service on operating revenues is important. In 2002-2003, the City was able to refinance two of its outstanding bonds, saving \$915,936 in interest payments. Since 1992, debt service as a percentage of operating revenues, has consistently been below the credit rating benchmark of 20%, and has decreased from 25% in 1990 to 10% in 1999. While the City has relied on interest earned on unused bond proceeds to fund a portion of debt service requirements, the City ended this practice in 1996. Debt service is funded by a percentage of property tax exclusively.

WATER & SEWER FUND EXPENDITURES
(Actual Dollars vs. Constant Dollars)

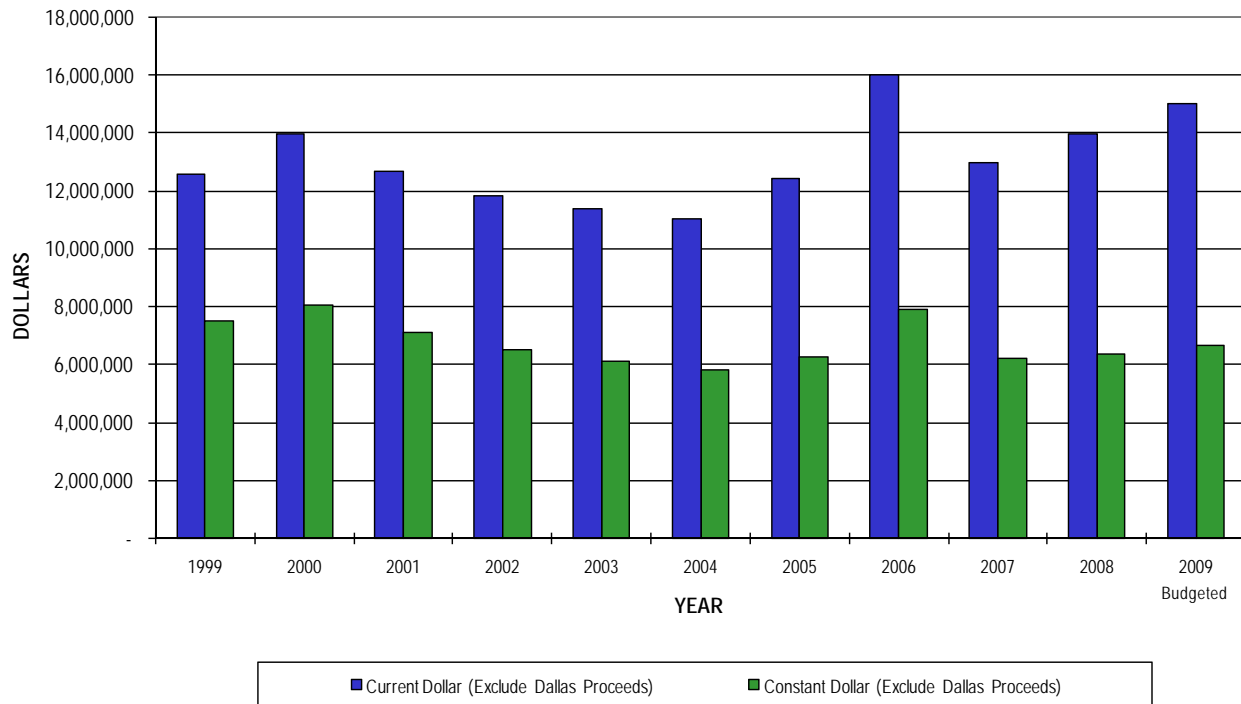


Description: Water and Sewer Fund expenditures must be measured by a number of quantitative and qualitative factors. Population is a criterion of some relevance as the population group is usually the group served (commercial service is a major factor in Farmers Branch).

Analysis: Net operating expenditures have slightly increased by an average of 1.3% (constant dollars) over the review period. With the exception of General Fund transfers and capital replacement funding, the City has little or no influence in the short term in controlling costs such as purchasing water, treating sewage, and electrical costs. In 1998, 1999, 2000, 2005 and 2006 low rainfall levels and hot weather conditions caused the City to request that its water supplier, the City of Dallas, increase maximum water flow levels available to the City in order to meet increased consumption demands. This request increased the fixed (demand cost) portion of the City's water bill – an increase that effectively will be paid every year in the future. The 2008-2009 budgeted operating expenditures are based upon estimated consumption, which could be impacted by weather changes that could affect operations. Currently these expenses are projected to increase by 0.3% (constant dollars).

Conclusion: During the past few years, Water and Sewer Fund expenditures have increased. These increases have been partially offset by increased revenues caused by low rainfall levels and hot weather conditions. In 2004, 2005, 2006 and 2009 rates were increased 5%, 4.5%, 13.5% and 12% respectively to offset revenue declines caused primarily by the economic downturn.

WATER & SEWER FUND Current Dollar Operating Revenues



Description: This indicator examines Water & Sewer Fund operating revenues, both in current dollars and adjusted for inflation (constant dollars). A decrease in operating revenues in constant dollars may be a warning trend that must be examined carefully.

Analysis: Net operating revenues have generally increased between 1999 and 2008 in current dollars (2.0% per year average) and very slightly decreased in constant (0.92% per year average) dollars. In 2004, rates were increased 5% to offset revenue declines caused primarily by the economic downturn and weather conditions. In 2005 rates were increased by 4.5% in order to offset continued declining revenues due to the same factors occurring in 2004. In 2008, revenues were higher with an increase of 7.7% compared to 2007. However, 2007 revenues were significantly low due to a record amount of rainfall. In order to offset the continuing rising cost, a 13.5% and 12% increase was also implemented in 2006 and 2009 respectively. Rainfall and economic conditions can impact water consumption and therefore water revenue. Expenditures, to a great extent, fluctuate with consumption. Rates have been designed so as revenues change (as a result of consumption fluctuation) they are proportional to changes in expenditures caused by those fluctuations. This minimizes the impact of revenue loss caused by consumption fluctuations.

Conclusion: Water & Sewer Fund operating revenues have fluctuated since 1999 in constant dollars. This revenue is based on rate increases and water consumption. The summers of 1998, 1999, 2000, 2005 and 2006 were unusually dry and therefore contribute to higher revenues. In contrast 2004 and 2007 were usually high in rainfall with 47.57 and 50.05 inches of rain respectively (When compared to a 10 year average rainfall of 34.7 inches). This led to a drop in 2004 and 2007's revenues when compared to average operating revenues (in constant dollars). 2008's rainfall was 27.10 inches which is slightly less than the yearly average. Year to year fluctuations are based primarily due to weather patterns, which affect water demand.

City of Farmers Branch - Position Summary (by Department)

	Amended 2005-2006	Amended 2006-07	Amended 2007-08	Amended 2008-09	Adopted 2009-10
General Administration					
Full-Time	7.50	6.50	7.00	6.00	6.00
Part-Time	0.00	0.00	0.00	0.50	0.00
Communications					
Full-Time	4.00	4.00	5.00	4.00	4.00
Part-Time	3.00	2.00	2.00	2.00	2.00
Economic Development & Tourism					
Full-Time	3.00	4.00	3.00	2.00	2.00
Part-Time	1.00	1.00	1.00	1.00	1.00
Human Resources					
Full-Time	7.00	7.00	7.00	6.00	6.00
Part-Time	0.00	1.00	2.00	2.50	2.00
Finance					
Full-Time	27.50	27.50	27.00	24.00	24.00
Part-Time	5.00	5.00	5.00	4.00	4.00
Community Services					
Full-Time	24.00	26.00	26.00	22.00	22.00
Part-Time	1.00	1.00	1.00	1.00	1.00
Engineering					
Full-Time	18.00	18.00	18.00	13.00	13.00
Part-Time	0.00	0.00	0.00	0.00	0.00
Public Works					
Full-Time	62.00	61.00	61.00	55.00	56.00
Part-Time	3.00	1.00	1.00	0.00	0.00
Police					
Full-Time	107.00	107.00	110.00	110.00	110.00
Part-Time	9.00	10.00	10.00	10.00	10.00
Fire					
Full-Time	64.00	72.00	80.00	80.00	80.00
Part-Time	1.00	0.00	1.00	2.00	2.00
Parks & Recreation					
Full-Time	64.00	64.00	63.00	61.00	61.00
Part-Time	100.00	101.00	102.00	98.00	88.00
Library					
Full-Time	19.00	19.00	19.00	16.00	16.00
Part-Time	14.00	14.00	16.00	10.00	9.00
Equipment Services					
Full-Time	10.00	11.00	8.00	8.00	8.00
Part-Time	1.00	1.00	1.00	1.00	1.00
<i>Total Full-Time Positions</i>	417.00	427.00	434.00	407.00	408.00
<i>Total Part-Time Positions</i>	138.00	137.00	142.00	132.00	120.00
<i>Total Full-Time Equivalents</i>	469.27	480.43	487.79	455.63	444.14

City of Farmers Branch - Position Summary

Personnel Schedules

Dept./ Division	Position	Grade	Amended 2005-06	Amended 2006-07	Amended 2007-08	Amended 2008-09	Adopted 2009-10
1002	GENERAL ADMINISTRATION						
	Assistant City Manager	E46	2.00	2.00	2.00	2.00	2.00
	Assistant to City Manager	G31	0.00	0.00	0.00	0.00	1.00
	Assistant to City Manager - Project Coord.	G31	1.00	1.00	1.00	0.00	0.00
	City Manager	106	1.00	1.00	1.00	1.00	1.00
	City Secretary	G32	1.00	1.00	1.00	1.00	1.00
	Executive Assistant	G26	1.00	1.00	1.00	1.00	1.00
	Management Analyst	G31	0.50	0.50	1.00	1.00	0.00
	Senior Administrative Assistant	G22	1.00	0.00	0.00	0.00	0.00
	Temporary Clerk P/T **	37	0.00	0.00	0.00	0.50	0.00
	Full-Time Total		7.50	6.50	7.00	6.00	6.00
	Part-Time Total **		0.00	0.00	0.00	0.50	0.00
1104	COMMUNICATIONS						
	Communications & Marketing Director	G36	1.00	1.00	1.00	1.00	1.00
	Communications Technician	G20	1.00	1.00	1.00	1.00	1.00
	Marketing Specialist	G28	0.00	0.00	1.00	0.00	0.00
	Senior Administrative Asst.	G22	1.00	1.00	1.00	1.00	1.00
	Video Engineer	G24	1.00	1.00	1.00	1.00	1.00
	Video Technician P/T **	43	3.00	2.00	2.00	2.00	2.00
	Full-Time Total		4.00	4.00	5.00	4.00	4.00
	Part-Time Total **		3.00	2.00	2.00	2.00	2.00
1205	ECONOMIC DEVELOPMENT & TOURISM						
	Director of Business Development & Expan.	G34	0.00	1.00	1.00	0.00	0.00
	Economic Development Analyst	G31	1.00	0.00	0.00	0.00	0.00
	Economic Development Director	E41	1.00	1.00	1.00	1.00	1.00
	Marketing Specialist	G26	0.00	1.00	0.00	0.00	0.00
	Full-Time Total		2.00	3.00	2.00	1.00	1.00
1509	HUMAN RESOURCES						
	Administrative Technician	G19	1.00	1.00	1.00	0.00	0.00
	Director of Human Resources	E43	1.00	1.00	1.00	1.00	1.00
	Human Resources Analyst	G31	1.00	0.00	0.00	0.00	0.00
	Human Resources Assistant	G23	1.00	1.00	1.00	1.00	1.00
	Human Resources Manager	G34	0.00	1.00	1.00	1.00	1.00
	Program Coordinator	G25	1.00	1.00	1.00	1.00	1.00
	Receptionist	G16	1.00	1.00	1.00	1.00	1.00
	Risk Manager	G34	1.00	1.00	1.00	1.00	1.00
	Background Investigator P/T **	52	0.00	1.00	2.00	2.00	2.00
	Temporary Clerk P/T **	37	0.00	0.00	0.00	0.50	0.00
	Full-Time Total		7.00	7.00	7.00	6.00	6.00
	Part-Time Total **		0.00	1.00	2.00	2.50	2.00
2010	FINANCE						
	Finance Administration						
	Director of Finance	E46	1.00	1.00	1.00	1.00	1.00
	Financial Analyst	G32	1.00	1.00	1.00	1.00	1.00
	Finance Technician	G26	1.00	1.00	1.00	1.00	1.00
	Management Analyst	G31	0.50	0.50	0.00	0.00	0.00
	Full-Time Total		3.50	3.50	3.00	3.00	3.00
2112	Information Services						
	GIS Analyst	G30	1.00	1.00	1.00	1.00	1.00
	Help Desk Support Specialist	G26	1.00	1.00	1.00	1.00	1.00
	Director of Information Services	E41	1.00	1.00	1.00	1.00	1.00
	Network Administrator	G33	1.00	1.00	1.00	1.00	1.00
	Systems Analyst/Database Administrator	G32	1.00	1.00	1.00	1.00	1.00
	Systems Analyst/Programmer	G32	1.00	1.00	1.00	1.00	1.00
	Systems Support Specialist	G28	1.00	1.00	1.00	1.00	1.00
	Information Tech Intern P/T **	41	1.00	1.00	1.00	0.00	0.00
	Full-Time Total		7.00	7.00	7.00	7.00	7.00
	Part-Time Total **		1.00	1.00	1.00	0.00	0.00

City of Farmers Branch - Position Summary

Personnel Schedules

Dept./ Division	Position	Grade	Amended 2005-06	Amended 2006-07	Amended 2007-08	Amended 2008-09	Adopted 2009-10
2014	Accounting						
	Accounts Payable Specialist	G18	1.00	0.00	0.00	0.00	0.00
	Accounts Payable Specialist	G21	0.00	1.00	1.00	1.00	1.00
	Chief Accountant	G35	1.00	1.00	1.00	1.00	1.00
	Customer Service Representative	G21	2.00	2.00	2.00	2.00	2.00
	Customer Service Supervisor	G29	1.00	1.00	1.00	1.00	1.00
	Senior Accountant	G31	1.00	1.00	1.00	1.00	1.00
	Full-Time Total		6.00	6.00	6.00	6.00	6.00
2511	Purchasing						
	Administrative Technician	G19	1.00	1.00	1.00	0.00	0.00
	Purchasing Agent	G31	1.00	1.00	1.00	1.00	1.00
	Full-Time Total		2.00	2.00	2.00	1.00	1.00
5033	Municipal Court						
	Assistant Court Administrator	G25	1.00	1.00	1.00	1.00	1.00
	Court Administrator	G33	1.00	1.00	1.00	1.00	1.00
	Deputy Court Clerk	G17	7.00	7.00	7.00	5.00	5.00
	Alternate City Judge P/T** (unfunded)	46	3.00	3.00	3.00	3.00	3.00
	City Judge P/T **	46	1.00	1.00	1.00	1.00	1.00
	Full-Time Total		9.00	9.00	9.00	7.00	7.00
	Part-Time Total **		4.00	4.00	4.00	4.00	4.00
	<i>Finance Full-Time</i>		27.50	27.50	27.00	24.00	24.00
	<i>Finance Part-Time</i>		5.00	5.00	5.00	4.00	4.00
3016	COMMUNITY SERVICES						
	Community Services Administration						
	Administrative Assistant	G21	1.00	2.00	2.00	1.00	1.00
	Director of Community Services	E44	1.00	1.00	1.00	1.00	1.00
	Director of Planning	G39	1.00	1.00	1.00	1.00	1.00
	Office Manager	G26	1.00	1.00	1.00	1.00	1.00
	Permit Technician	G21	1.00	0.00	0.00	0.00	0.00
	Planner Associate	G26	1.00	1.00	1.00	0.00	0.00
	Planning Analyst	G27	1.00	1.00	1.00	1.00	1.00
	Senior Planner	G31	1.00	1.00	1.00	0.00	0.00
	Full-Time Total		8.00	8.00	8.00	5.00	5.00
3017	Building Inspection						
	Building Inspector	G27	1.00	1.00	1.00	1.00	1.00
	Building Official	G38	1.00	1.00	1.00	1.00	1.00
	Code Enforcement Officer	G25	4.00	5.00	5.00	5.00	5.00
	Electrical Inspector	G30	1.00	1.00	1.00	0.00	0.00
	Mechanics System Inspector	G30	1.00	1.00	1.00	1.00	1.00
	Permit Technician	G21	0.00	1.00	1.00	1.00	1.00
	Plans Examiner	G27	1.00	1.00	1.00	1.00	1.00
	Full-Time Total		9.00	11.00	11.00	10.00	10.00

City of Farmers Branch - Position Summary

Personnel Schedules

Dept./ Division	Position	Grade	Amended 2005-06	Amended 2006-07	Amended 2007-08	Amended 2008-09	Adopted 2009-10
3019	Environmental Health						
	Animal Control Officer	G18	3.00	3.00	3.00	3.00	3.00
	Consumer Health Specialist	G31	1.00	1.00	1.00	1.00	1.00
	Director of Environmental Health	G38	0.00	0.00	1.00	1.00	1.00
	Environmental Health Manager	G36	1.00	1.00	0.00	0.00	0.00
	Environmental Health Specialist	G27	1.00	1.00	1.00	1.00	1.00
	Environmental Administrator	G32	1.00	1.00	1.00	1.00	1.00
	Environmental Health Assistant P/T **	41	1.00	1.00	1.00	1.00	1.00
	Full-Time Total		7.00	7.00	7.00	7.00	7.00
	Part-Time Total **		1.00	1.00	1.00	1.00	1.00
<i>Community Services Full-Time</i>			24.00	26.00	26.00	22.00	22.00
<i>Community Services Part-Time **</i>			1.00	1.00	1.00	1.00	1.00
3521	ENGINEERING						
	Engineering Administration						
	City Engineer	E44	1.00	1.00	1.00	1.00	1.00
	Construction Inspector	G28	3.00	3.00	3.00	2.00	2.00
	Engineering Assistant	G26	1.00	1.00	1.00	1.00	1.00
	Engineering Technician	G27	3.00	3.00	3.00	2.00	2.00
	Project Engineer	G37	1.00	1.00	1.00	0.00	0.00
	Project Landscape Architect	G32	1.00	1.00	1.00	0.00	0.00
	Project Manager	G39	2.00	2.00	2.00	2.00	2.00
	Senior Administrative Assistant	G22	0.00	1.00	1.00	0.00	0.00
Full-Time Total			12.00	13.00	13.00	8.00	8.00
3522	Traffic Engineering						
	Lead Signal Technician	G28	1.00	1.00	1.00	1.00	1.00
	Senior Traffic Engineering Technician	G30	1.00	1.00	0.00	0.00	0.00
	Signal Technician	G24	2.00	2.00	2.00	2.00	2.00
	Signal Technician Assistant	G15	1.00	0.00	1.00	1.00	1.00
	Traffic Engineer	G39	1.00	1.00	1.00	1.00	1.00
	Full-Time Total		6.00	5.00	5.00	5.00	5.00
<i>Engineering Full-Time</i>			18.00	18.00	18.00	13.00	13.00
4020	PUBLIC WORKS						
	Public Works Administration						
	Administrative Assistant	G21	1.00	1.00	1.00	1.00	1.00
	Assistant to Director	G31	1.00	1.00	1.00	1.00	1.00
	Director of Public Works	E45	1.00	1.00	1.00	1.00	1.00
4024	Office Manager	G26	1.00	1.00	1.00	1.00	1.00
	Full-Time Total		4.00	4.00	4.00	4.00	4.00
	Solid Waste Collection						
	Driver I	G20	11.00	10.00	10.00	10.00	9.00
	Foreman I	G24	2.00	2.00	2.00	2.00	2.00
	Landfill Administrator	G34	0.00	1.00	1.00	1.00	1.00
	Solid Waste Manager	G31	1.00	1.00	1.00	1.00	1.00
	Driver I P/T **	46	1.00	1.00	1.00	0.00	0.00
	Full-Time Total		14.00	14.00	14.00	14.00	13.00
	Part-Time Total **		1.00	1.00	1.00	0.00	0.00

City of Farmers Branch - Position Summary

Personnel Schedules

Dept./ Division	Position	Grade	Amended 2005-06	Amended 2006-07	Amended 2007-08	Amended 2008-09	Adopted 2009-10
4027	Street Maintenance						
	Crew Leader, Public Works	G24	3.00	2.00	2.00	2.00	2.00
	Equipment Operator II, Streets	G20	1.00	1.00	0.00	0.00	0.00
	Equipment Operator III, Streets	G22	3.00	3.00	4.00	4.00	4.00
	General Foreman	G29	1.00	1.00	1.00	1.00	1.00
	Paving & Drainage Technician	G20	2.00	2.00	2.00	1.00	1.00
	Senior Paving & Drainage Technician	G22	3.00	4.00	4.00	2.00	2.00
	Street Operations Specialist	G26	3.00	2.00	2.00	1.00	1.00
	Street Superintendent	G34	1.00	1.00	1.00	1.00	1.00
	Paving & Drainage Technician P/T **	49	2.00	0.00	0.00	0.00	0.00
	Full-Time Total		17.00	16.00	16.00	12.00	12.00
	Part-Time Total **		2.00	0.00	0.00	0.00	0.00
	<i>Public Works Full-Time</i>		<i>35.00</i>	<i>34.00</i>	<i>34.00</i>	<i>30.00</i>	<i>29.00</i>
	<i>Public Works Part-Time **</i>		<i>3.00</i>	<i>1.00</i>	<i>1.00</i>	<i>0.00</i>	<i>0.00</i>
4530	POLICE						
	Police Administration						
	Administrative Technician	G19	0.00	0.00	0.00	0.00	3.00
	Deputy Chief	G37	0.00	0.00	0.00	0.00	2.00
	Lieutenant	P18	0.00	0.00	0.00	0.00	1.00
	Office Coordinator	G24	1.00	1.00	1.00	1.00	1.00
	Police Chief	E45	1.00	1.00	1.00	1.00	1.00
	Senior Administrative Assistant	G22	1.00	1.00	1.00	1.00	1.00
	Hearing Officer P/T **	47	0.00	1.00	1.00	1.00	0.00
	Full-Time Total		3.00	3.00	3.00	3.00	9.00
	Part-Time Total **		0.00	1.00	1.00	1.00	0.00
4531	Police Investigations						
	Lieutenant	P18	2.00	2.00	2.00	2.00	1.00
	Police Assistant - Public Service Officer	G16	0.00	0.00	1.00	1.00	1.00
	Police Officer	P14	9.00	9.00	9.00	10.00	11.00
	Sergeant	P17	3.00	3.00	3.00	3.00	3.00
	Full-Time Total		14.00	14.00	15.00	16.00	16.00
4532	Police Patrol						
	Corporal	P14	4.00	4.00	4.00	4.00	4.00
	Department Courier	G15	1.00	1.00	1.00	1.00	1.00
	Deputy Chief	G37	1.00	1.00	1.00	1.00	0.00
	Detention Officer	G20	13.00	13.00	14.00	14.00	0.00
	Lieutenant	P18	5.00	5.00	5.00	5.00	4.00
	Police Assistant - Public Service Officer	G16	0.00	0.00	1.00	1.00	0.00
	Police Officer	P14	41.00	41.00	41.00	40.00	38.00
	Sergeant	P17	5.00	5.00	5.00	5.00	4.00
	Bailiff P/T ** (Special Rev. Fund)	47	1.00	1.00	1.00	1.00	0.00
	School Crossing Guard P/T **	38	8.00	8.00	8.00	8.00	8.00
	Full-Time Total		70.00	70.00	72.00	71.00	51.00
	Part-Time Total **		9.00	9.00	9.00	9.00	8.00
4534	Police Detention						
	Detention Officer	G20	0.00	0.00	0.00	0.00	14.00
	Lieutenant	P18	0.00	0.00	0.00	0.00	1.00
	Police Assistant - Public Service Officer	G16	0.00	0.00	0.00	0.00	1.00
	Full-Time Total		0.00	0.00	0.00	0.00	16.00
	Part-Time Total **		0.00	0.00	0.00	0.00	0.00
4535	Police Communications						
	Administrative Technician	G19	3.00	3.00	3.00	3.00	0.00
	Communication's Specialist	G20	15.00	15.00	15.00	15.00	15.00
	Deputy Chief	G37	1.00	1.00	1.00	1.00	0.00
	Lieutenant	P18	1.00	1.00	1.00	1.00	1.00
	Full-Time Total		20.00	20.00	20.00	20.00	16.00

City of Farmers Branch - Position Summary

Personnel Schedules

Dept./ Division	Position	Grade	Amended 2005-06	Amended 2006-07	Amended 2007-08	Amended 2008-09	Adopted 2009-10
4536	Police Training						
	Sergeant	P17	0.00	0.00	0.00	0.00	1.00
	Police Officer (Warrant Officer)	P14	0.00	0.00	0.00	0.00	1.00
	Bailiff P/T ** (Special Rev. Fund)	47	0.00	0.00	0.00	0.00	1.00
	Hearing Officer P/T **	47	0.00	0.00	0.00	0.00	1.00
	Full-Time Total		0.00	0.00	0.00	0.00	2.00
	Part-Time Total **		0.00	0.00	0.00	0.00	2.00
5540	<i>Police Full-Time</i>		107.00	107.00	110.00	110.00	110.00
	<i>Police Part-Time **</i>		9.00	10.00	10.00	10.00	10.00
	FIRE						
	Administration						
	Administrative Assistant	G21	1.00	0.00	0.00	0.00	0.00
	Deputy Chief Administrative Services	G37	1.00	1.00	1.00	1.00	1.00
	Deputy Chief Operations	G37	1.00	1.00	1.00	1.00	1.00
5541	EMS Coordinator	G35	0.00	1.00	1.00	1.00	1.00
	Fire Chief	E45	1.00	1.00	1.00	1.00	1.00
	Office Coordinator	G25	0.00	1.00	1.00	1.00	1.00
	Technical Coordinator (Fire)	G30	1.00	1.00	1.00	1.00	1.00
	Full-Time Total		5.00	6.00	6.00	6.00	6.00
	Prevention						
	Capt./Fire Prevention Specialist	F5	1.00	1.00	1.00	1.00	1.00
5542	Deputy Chief Prevention	G37	1.00	1.00	1.00	1.00	1.00
	Fire Lt./Inspector	F3	1.00	1.00	1.00	1.00	1.00
	Fire Prevention Training Coordinator	G26	1.00	1.00	1.00	1.00	1.00
	Fire Prevention Clerical Assistant P/T **	46	0.00	0.00	1.00	1.00	1.00
	Fire Prevention Inspector P/T **	27	0.00	0.00	0.00	1.00	1.00
	Injury Prevention Assistant P/T **	46	1.00	0.00	0.00	0.00	0.00
	Full-Time Total		4.00	4.00	4.00	4.00	4.00
6050	Part-Time Total **		1.00	0.00	1.00	2.00	2.00
	Fire Operations						
	Battalion Chief	F8	3.00	3.00	3.00	3.00	3.00
	Fire Captain	F6	6.00	6.00	9.00	9.00	9.00
	Fire E.O.	F2	11.00	12.00	15.00	15.00	15.00
	Fire E.S.O.	F1	28.00	35.00	37.00	37.00	37.00
	Fire Lieutenant/Operations	F4	7.00	6.00	6.00	6.00	6.00
6018	Full-Time Total		55.00	62.00	70.00	70.00	70.00
	<i>Fire Full-Time</i>		64.00	72.00	80.00	80.00	80.00
	<i>Fire Part-Time</i>		1.00	0.00	1.00	2.00	2.00
	PARKS AND RECREATION						
	Parks and Recreation Administration						
	Assistant Director PARD	G39	1.00	1.00	1.00	1.00	1.00
	Athletic Program Coordinator	G24	0.60	0.60	0.60	0.60	0.60
6018	Director of PARD	E45	1.00	1.00	1.00	1.00	1.00
	Office Manager	G26	1.00	1.00	1.00	1.00	1.00
	Senior Administrative Assistant	G22	1.00	1.00	1.00	1.00	1.00
	Full-Time Total		4.60	4.60	4.60	4.60	4.60
	Building Maintenance						
	Building Maintenance Technician I	G23	1.00	1.00	1.00	1.00	1.00
	Building Maintenance Technician II	G28	2.00	2.00	2.00	2.00	2.00
6018	City Electrician	G32	1.00	1.00	1.00	1.00	1.00
	Facility Maintenance Superintendent	G33	1.00	1.00	1.00	1.00	1.00
	Full-Time Total		5.00	5.00	5.00	5.00	5.00

City of Farmers Branch - Position Summary

Personnel Schedules

Dept./ Division	Position	Grade	Amended 2005-06	Amended 2006-07	Amended 2007-08	Amended 2008-09	Adopted 2009-10
6051	Park Maintenance						
	Athletic Fields Specialist I	G19	1.00	1.00	1.00	1.00	1.00
	Athletic Fields Specialist II	G23	1.00	1.00	1.00	1.00	1.00
	Chemicals Specialist	G24	1.00	1.00	1.00	1.00	1.00
	Equipment Operator I, Parks	G19	1.00	1.00	1.00	1.00	1.00
	Equipment Operator II, Parks	G21	1.00	1.00	1.00	1.00	1.00
	Equipment Operator III, Parks	G23	2.00	2.00	2.00	2.00	2.00
	Irrigation Specialist	G23	2.00	2.00	2.00	2.00	2.00
	Park District Supervisor	G27	2.00	2.00	2.00	2.00	2.00
	Park Landscape Manager	G32	1.00	1.00	1.00	1.00	1.00
	Park Maintenance Crew Leader	G22	8.00	8.00	8.00	8.00	8.00
	Park Maintenance Supervisor	G31	1.00	1.00	1.00	1.00	1.00
	Park Maintenance Technician	G17	16.00	16.00	15.00	14.00	14.00
	Park Superintendent	G34	1.00	1.00	1.00	1.00	1.00
	Laborer P/T **	35	14.00	15.00	15.00	11.00	11.00
	Park Rover P/T **	40	1.00	1.00	1.00	1.00	1.00
	Laborer - Cemetery P/T ** (Special Rev. Fund)	35	0.00	0.00	1.00	1.00	1.00
	Full-Time Total		38.00	38.00	37.00	36.00	36.00
	Part-Time Total **		15.00	16.00	17.00	13.00	13.00
6052	Recreation						
	Recreation Center Manager	G31	1.00	1.00	1.00	1.00	1.00
	Recreation Programmer	G25	3.00	3.00	4.00	3.00	3.00
	Recreation Programmer Assistant	G19	1.00	1.00	0.00	0.00	0.00
	Recreation Superintendent	G35	1.00	1.00	1.00	1.00	1.00
	Special Projects Manager	G27	1.00	1.00	1.00	1.00	1.00
	Coordinator Assistant P/T **	32	1.00	1.00	1.00	1.00	1.00
	Fitness Attendant P/T**	45	6.00	6.00	6.00	6.00	6.00
	Recreation Leader P/T **	45	8.00	8.00	8.00	8.00	9.00
	Youth Leader P/T **	32	32.00	32.00	32.00	32.00	21.00
	Youth Program Supervisor P/T **	43	6.00	6.00	6.00	6.00	6.00
	Full-Time Total		7.00	7.00	7.00	6.00	6.00
	Part-Time Total **		53.00	53.00	53.00	53.00	43.00
6053	Swimming Pool						
	Assistant Pool Manager P/T **	39	2.00	2.00	2.00	2.00	2.00
	Cashier P/T **	30	3.00	3.00	3.00	3.00	3.00
	Head Cashier P/T **	36	1.00	1.00	1.00	1.00	1.00
	Lifeguard P/T **	34	20.00	20.00	20.00	20.00	20.00
	Pool Manager P/T **	43	1.00	1.00	1.00	1.00	1.00
	Part-Time Total **		27.00	27.00	27.00	27.00	27.00
6054	Senior Center						
	Recreation Programmer, Senior Center	G25	3.00	3.00	3.00	3.00	3.00
	Senior Center Supervisor	G27	1.00	1.00	1.00	1.00	1.00
	Building Attendant P/T **	31	2.00	2.00	2.00	2.00	2.00
	Recreation Leader P/T **	45	1.00	1.00	1.00	1.00	1.00
	Full-Time Total		4.00	4.00	4.00	4.00	4.00
	Part-Time Total **		3.00	3.00	3.00	3.00	3.00
Parks Full-Time			58.60	58.60	57.60	55.60	55.60
Parks Part-Time **			98.00	99.00	100.00	96.00	86.00

City of Farmers Branch - Position Summary

Personnel Schedules

Dept./ Division	Position	Grade	Amended 2005-06	Amended 2006-07	Amended 2007-08	Amended 2008-09	Adopted 2009-10
6569	LIBRARY						
	Administrative Assistant	G21	1.00	1.00	1.00	1.00	1.00
	Adult Services Supervisor	G27	1.00	1.00	0.00	0.00	0.00
	Assistant Director (Library)	G33	1.00	1.00	1.00	1.00	1.00
	Assistant Librarian	G24	1.00	1.00	1.00	1.00	1.00
	Children's Librarian	G27	1.00	1.00	1.00	1.00	1.00
	Circulation Supervisor	G24	1.00	1.00	1.00	1.00	1.00
	Library Assistant	G15	4.00	4.00	4.00	4.00	4.00
	Library Director	E41	1.00	1.00	1.00	1.00	1.00
	Library Public Services Manager	G33	1.00	1.00	0.00	0.00	0.00
	Library Public Services Supervisor	G28	0.00	0.00	3.00	2.00	2.00
	Library Technician	G16	1.00	1.00	1.00	1.00	1.00
	Reference Librarian	G25	3.00	3.00	3.00	2.00	2.00
	Support Services Manager	G33	1.00	1.00	1.00	0.00	0.00
	Technical Services Manager	G30	1.00	1.00	1.00	1.00	1.00
	Youth Services Supervisor	G28	1.00	1.00	0.00	0.00	0.00
	Children's Librarian P/T **	47	1.00	1.00	1.00	0.00	0.00
	Library Assistant P/T **	44	10.00	10.00	12.00	9.00	8.00
	Library Cataloger P/T **	47	1.00	1.00	1.00	0.00	0.00
	Reference Librarian P/T **	47	1.00	1.00	1.00	0.00	0.00
	Youth Services Outreach Librarian P/T **	47	1.00	1.00	1.00	1.00	1.00
	Full-Time Total		19.00	19.00	19.00	16.00	16.00
	Part-Time Total **		14.00	14.00	16.00	10.00	9.00
8085	PUBLIC WORKS						
	Water & Sewer Administration						
	Assistant Director	G39	0.00	1.00	1.00	0.00	0.00
	Superintendent (Utilities)	G34	1.00	0.00	0.00	0.00	1.00
	Full-Time Total		1.00	1.00	1.00	0.00	1.00
8086	Water & Sewer Operations						
	Engineering Specialist	G29	3.00	3.00	3.00	2.00	3.00
	Foreman I	G24	5.00	5.00	5.00	5.00	5.00
	General Foreman	G29	1.00	1.00	1.00	1.00	1.00
	Meter Reader	G17/G19	3.00	3.00	3.00	3.00	3.00
	Meter Reader Supervisor	G20	1.00	1.00	1.00	1.00	1.00
	Pump Station Supervisor	G25	1.00	1.00	1.00	1.00	1.00
	Utility Maintenance Worker	G22	12.00	12.00	12.00	12.00	12.00
	Full-Time Total		26.00	26.00	26.00	25.00	26.00
	Public Works Full-Time		27.00	27.00	27.00	25.00	27.00
7080	EQUIPMENT SERVICES						
	Equipment Services						
	Administrative Assistant	G21	1.00	1.00	0.00	0.00	0.00
	Auto Technician	G24	6.00	6.00	5.00	5.00	5.00
	Auto Technician Overfill (Temporary)	G24	0.00	1.00	0.00	0.00	0.00
	Auto Technician Foreman	G26	1.00	1.00	0.00	0.00	0.00
	Director of Equipment Services	G38	1.00	1.00	1.00	1.00	1.00
	Fleet Analyst	G23	0.00	0.00	1.00	1.00	1.00
	Fleet Superintendent	G33	1.00	1.00	0.00	0.00	0.00
	Fleet Supervisor	G29	0.00	0.00	1.00	1.00	1.00
	Auto Technician Helper P/T **	G10	1.00	1.00	1.00	1.00	1.00
	Full-Time Total		10.00	11.00	8.00	8.00	8.00
	Part-Time Total **		1.00	1.00	1.00	1.00	1.00
9092	PARKS AND RECREATION						
	Historical Preservation						
	Administrative Assistant	G21	1.00	1.00	1.00	1.00	1.00
	Athletic Program Coordinator	G24	0.40	0.40	0.40	0.40	0.40
	Curator	G26	1.00	1.00	1.00	1.00	1.00
	Historical Park Superintendent	G33	1.00	1.00	1.00	1.00	1.00
	Museum Educator	G26	1.00	1.00	1.00	1.00	1.00
	Park Maintenance Technician	G20	1.00	1.00	1.00	1.00	1.00
	Park Attendant P/T **	51	2.00	2.00	2.00	2.00	2.00
	Full-Time Total		5.40	5.40	5.40	5.40	5.40
	Part-Time Total **		2.00	2.00	2.00	2.00	2.00

Personnel Schedules

** Denotes Part-Time Positions

CITY CHARTER

§ 4-1

§ 4-5

ARTICLE IV. Budget

Sec. 4.01. Fiscal Year: Budget Year; Accounting Year.

The fiscal year of the City government shall begin on the first day of October and shall end on the last day of September of each calendar year. The fiscal year shall constitute the budget and the accounting year.

Sec. 4.02. Preparation and Submission of Budget.

Prior to the 1st day of August in each year, the City Manager shall prepare, file with the City Secretary, and furnish to each member of the Council a carefully itemized budget outlining anticipated receipts and proposed expenditures of the City, showing as definitely as possible appropriations desired for each project and the operation for the next succeeding fiscal year, comparing the same with the budget of the then current fiscal year, and stating the estimated receipts and expenditures of the current year. Concurrently with the submission of an operating budget, the City Manager shall prepare and present a capital projects budget outlining all proposed capital projects and sources of funding for a period of at least three (3) years. The City Manager shall also outline all debt service payments and sources of funding. Each employee, officer, board and department shall furnish the City Manager such information as may be required by the City Manager for the proper preparation of each budget. The proposed budget shall contain an estimate of the rate of tax required for the then current calendar year. (Amended, Charter Amd. No. 11, No. 12, and No. 28, approved on January 21, 1989) (Amended, Charter Amd. No. 8, approved on May 1, 1999)

Sec. 4.03. Budget Form.

At the head of the budget there shall appear a summary of the budget, in such a manner as to present to taxpayers a simple and clear summary of the detailed estimates of the budget. The City Manager shall at the same time submit a budget message explaining the need of the requested appropriations and stating what pending capital projects, if any, will likely require the issuance of bonds or warrants.

Sec. 4.04. Budget a Public Record.

The budget and budget message and all supporting schedules shall be a public record in the office of the City Secretary open to public inspection by anyone.

Sec. 4.05. Publication and Notice of Public Hearing.

The budget shall be filed with the City Secretary before the 30th day before the City establishes and sets its tax rate. The City Council shall call and hold a public hearing on the budget after the 25th day after the budget is filed with the City Secretary. Notice of the public hearing shall be published at least one time in a newspaper of general circulation not earlier than thirty (30) days nor later than ten (10) days before the date of the public hearing. (Amended, Charter Amd. No. 5, approved on April 20, 1968) (Amended, Charter Amd. No. 2, approved on May 1, 1999)

CITY CHARTER

§ 4-6

§ 4-11

ARTICLE IV. Budget

Sec. 4.06. Hearing and Adoption of Budget.

At the time advertised or at any time to which public hearing shall be adjourned, the Council shall hold a public hearing on the budget as submitted, at which all interested persons shall be given an opportunity to be heard for or against the estimates or any item therein. After the conclusion of such public hearing, the Council may make such changes, if any, in the budget as in their judgment the law warrants and the best interests of the taxpayers of the City demand. The budget, as amended, if there be changes, shall then be adopted by Ordinance which shall also fix the tax rate per \$100 assessed value which shall apply to the current tax year. The City Manager shall file a copy of the budget with the County Clerk of Dallas County and with the Comptroller of the State of Texas.

Sec. 4.07. Budget Establishes Appropriations and Amount to be Raised by Ad Valorem Taxation.

The budget shall state the amount of money to be raised by ad valorem taxation. (Amended, Charter Amd. No. 13 and No. 14, approved January 21, 1989)

Sec. 4.08. Unallocated Reserve Fund.

When recommended by the City Manager and in the discretion of the Council the budget may contain a reasonable sum set aside as an unallocated reserve fund to meet unexpected and unforeseen contingencies in current operating costs of any budget project.

Sec. 4.09. Amendment and Supplemental Budgets.

In case of grave public necessity, emergency expenditures to meet unusual and unforeseen conditions which could not, by reasonable diligent thought and attention, have been included in the original budget may from time to time be authorized, upon the affirmative vote of a majority of a quorum of the Council, as amendments or supplements to the original budget. Such supplements and amendments shall be approved in an ordinance and shall be filed with the original budget.

Sec. 4.10. Defect Shall not Invalidate Tax Levy.

Defects in the form or preparation of the budget or the failure to perform any procedural requirement shall not invalidate any tax levy or the tax roll.

Sec. 4.11. Budget Establishes Appropriations; Transfer of Unencumbered Appropriations.

Amounts set forth in the budget as approved expenditures shall be appropriated to the objects and purposes identified therein. The City Council may authorize the City Manager to transfer unencumbered appropriations within a department to an extent identified by the Council in its grant of such authorization. The Council, by ordinance, may amend the budget by transferring any unencumbered amounts within any fund of the City. (Amended, Charter Amd. No. 14, approved on January 21, 1989)



**FARMERS
BRANCH**

ORDINANCE NO. 3046

AN ORDINANCE OF THE CITY OF FARMERS BRANCH, TEXAS, APPROVING AND ADOPTING A BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2009 AND ENDING SEPTEMBER 30, 2010; PROVIDING THAT EXPENDITURES FOR SAID FISCAL YEAR SHALL BE MADE IN ACCORDANCE WITH SAID BUDGET; APPROPRIATING AND SETTING ASIDE THE NECESSARY FUNDS OUT OF THE GENERAL AND OTHER REVENUES OF THE CITY OF FARMERS BRANCH FOR SAID FISCAL YEAR FOR THE MAINTENANCE AND OPERATION OF VARIOUS DEPARTMENTS AND FOR VARIOUS ACTIVITIES AND IMPROVEMENTS OF THE CITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, as required by Section 4.02 of the City Charter, the City Manager has prepared and submitted to the City Council a proposed budget of expenditures and revenues of all City departments, activities and offices for the fiscal year beginning October 1, 2009 and ending September 30, 2010; and,

WHEREAS, the City Council has received the City Manager's budget, a copy of which and all supporting schedules have been filed with the City Secretary of the City of Farmers Branch, Texas, as required by law; and,

WHEREAS, the City Council has conducted the necessary public hearings with prior notice thereof as required by law; and,

WHEREAS, the City Council desires to authorize the funding of such benefits, as herein provided.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FARMERS BRANCH, TEXAS THAT:

SECTION 1. For the purpose of providing the funds necessary and proposed to be expended in the budget of the City of Farmers Branch for the fiscal year beginning October 1, 2009 and ending September 30, 2010, the budget heretofore prepared by the City Manager and submitted to the City Council for its consideration and approval and set forth as Exhibit "A" attached hereto be, and the same is hereby approved, and the available resources and revenues of the City of Farmers Branch for said fiscal year be, and the same are hereby appropriated and set aside for the maintenance and operation of the various departments of the government of the City of Farmers Branch, together with the various activities and improvements as set forth in said budget and the appropriation shall be strictly applied for the uses and purpose of the respective departments and activities as provided for in said budget.

SECTION 2. The said budget for the fiscal year beginning October 1, 2009 and ending September 30, 2010, approved herein, shall be attached to and made a part of this Ordinance the same as if copied in full herein.

SECTION 3. Expenditures during the fiscal year beginning October 1, 2009 and ending September 30, 2010 shall be made in accordance with the budget approved by this Ordinance, unless otherwise authorized by a duly enacted ordinance of the City of Farmers Branch, Texas.

SECTION 4. That pursuant to Section 4.11 of the City Charter, the City Manager is hereby authorized to transfer unencumbered appropriations within a department, but not between funds.

SECTION 5. That all notices and public hearings required by law have been duly completed.

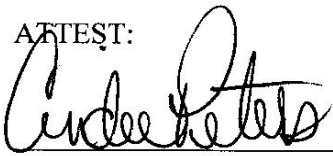
SECTION 6. That all provisions of the Ordinances of the City of Farmers Branch, Texas, in conflict with the provisions of this ordinance be, and the same are hereby, repealed, and all other provisions of the Ordinances of the City of Farmers Branch, Texas not in conflict with the provisions of this Ordinance shall remain in full force and effect.

SECTION 7. That should any word, sentence, paragraph, subdivision, clause, phrase or section of this Ordinance be adjudged or held to be unconstitutional, illegal, or invalid, the same shall not affect the validity of this Ordinance as a whole, or any part or provision thereof other than the part so decided to be invalid, illegal or unconstitutional.

SECTION 8. This Ordinance shall take effect on October 1, 2009.

**DULY PASSED BY THE CITY COUNCIL OF THE CITY OF FARMERS BRANCH,
TEXAS, ON THE 15TH DAY OF SEPTEMBER 2009.**

ATTEST:



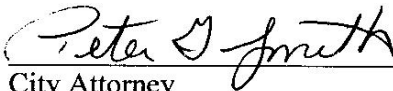
Cindee Peters, City Secretary

APPROVED:/



Tim O'Hare, Mayor

APPROVED AS TO FORM:



City Attorney

**ORDINANCE NO. 3048**

AN ORDINANCE OF THE CITY OF FARMERS BRANCH LEVYING THE AD VALOREM TAXES FOR THE YEAR 2009 (Fiscal Year 2009-2010) AT A RATE OF \$0.5195 PER ONE HUNDRED DOLLARS (\$100) ASSESSED VALUATION ON ALL TAXABLE PROPERTY WITHIN THE CORPORATE LIMITS OF THE CITY OF FARMERS BRANCH AS OF JANUARY 1, 2009; TO PROVIDE REVENUE FOR THE PAYMENT OF CURRENT EXPENSES; PROVIDING FOR AN INTEREST AND SINKING FUND FOR ALL OUTSTANDING DEBT OF THE CITY OF FARMERS BRANCH; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, assessments and renditions of all taxable property in the City of Farmers Branch have been made for the year 2009 by the Dallas Central Appraisal District; and,

WHEREAS, the total tax rate of \$0.5195 per \$100.00 of assessed value is \$0.025 higher than the tax rate adopted for the prior fiscal year.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FARMERS BRANCH, TEXAS:

SECTION 1. That there be and is hereby levied for the year 2009 on all taxable property, real, personal and mixed, situated within the corporate limits of the City of Farmers Branch, and not exempt by the Constitution of the State and valid State laws, a tax of \$0.5195 on each one hundred dollars (\$100) assessed valuation of taxable property, and shall be apportioned and distributed as follows:

- (a) For the purpose of defraying the current expenditures of the municipal government of the City of Farmers Branch, a tax of \$0.451567 on each one hundred dollars (\$100) assessed value on all taxable property.
- (b) For the purpose of creating a sinking fund to pay the interest and principal maturities of all outstanding debt of the City of Farmers Branch, not otherwise provided for, a tax of \$0.067933 on each one hundred dollars (\$100) assessed value of taxable property within the City of Farmers Branch, and shall be applied to the payment of interest and maturities of all such outstanding debt.

SECTION 2. THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 9.3% AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 RESIDENCE HOMESTEAD BY APPROXIMATELY \$7.38.

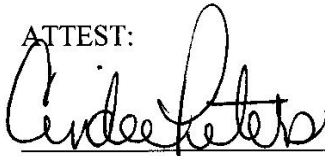
SECTION 3. That all ordinances of the City of Farmers Branch in conflict with the provisions of this Ordinance be, and the same are hereby, repealed and all other provisions of the ordinances of the City of Farmers Branch not in conflict with the provisions of this Ordinance shall remain in full force and effect.

SECTION 4. That should any sentence, paragraph, subdivision, clause, phrase or section of this Ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this Ordinance as a whole or any part or provision thereof other than the part thereof decided to be unconstitutional, illegal or invalid.


SECTION 5. That this ordinance shall take effect immediately from and after its passage, as the law and City Charter in such cases provide.

**DULY PASSED BY THE CITY COUNCIL OF THE CITY OF FARMERS BRANCH,
TEXAS, ON THE 15TH DAY OF SEPTEMBER 2009.**

ATTEST:


Cindee Peters, City Secretary

APPROVED: /


Tim O'Hare, Mayor

APPROVED AS TO FORM:


City Attorney



ORDINANCE NO. 2118

AN ORDINANCE GRANTING AN EXEMPTION TO A MARRIED OR UNMARRIED ADULT, INCLUDING ONE LIVING ALONE, FROM AD VALOREM TAXATION OF TWENTY PERCENT (20%) OF THE MARKET VALUE OF RESIDENCE HOMESTEAD, BUT NOT LESS THAN FIVE THOUSAND DOLLARS (\$5,000); GRANTING AN EXEMPTION OF \$60,000 OF THE ASSESSED VALUATION OF RESIDENCE HOMESTEADS OF PERSONS WHO ARE ON DISABILITY INSURANCE AND OF PERSONS SIXTY-FIVE (65) YEARS OF AGE OR OLDER FOR SAID YEAR; PROVIDING A SEVERABILITY CLAUSE AND DECLARING AN EMERGENCY.

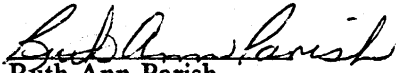
BE IT ORDAINED by the City Council of the City of Farmers Branch, Texas, that:

- Section 1. That pursuant to the Texas Constitution Article 8, Section 1-b, Subsection (e), the City Council of Farmers Branch, Texas, does hereby exempt from ad valorem taxation twenty percent (20%), but not less than five thousand dollars (\$5,000) of the market value of the residence homestead of a married or unmarried adult, including one living alone, for the tax year of 1994 and future years.
- Section 2. That pursuant to Article 8, Section 1-b, of the Texas Constitution, there is hereby granted a residence homestead exemption from ad valorem taxes to be levied of \$60,000 of the assessed valuation of residence homesteads of persons, married or unmarried, including those living alone, who are disabled for purposes of payment of disability insurance benefits under Federal Old Age, Survivors and Disability Insurance or its successors or of a married person sixty-five (65) years of age or older, including those living alone, for the tax year of 1994 and future years.
- Section 3. That pursuant to Article 8, Section 1-b, of the Texas Constitution, persons who are both sixty-five (65) years of age or older and disabled shall be entitled to only one exemption provided in Section 2 of this Ordinance.
- Section 4. Severability. If any section, sentence, phrase, word, paragraph or provision of this ordinance or the application of that section, sentence, phrase, word, paragraph or provision to any person, situation or circumstances is for any reason adjudged invalid, the adjudication shall not affect any other section, sentence, phrase, word, paragraph or provision of this ordinance or the application of any other section, sentence, phrase, word, paragraph or provision to any other person, situation or circumstances, nor shall such adjudication affect any other section, sentence, phrase, word, paragraph or provision of the Farmers Branch City Code. The City Council declares that it would have adopted the valid portions and applications of this ordinance without the invalid part, and to this end the provisions of this ordinance are declared to be severable.

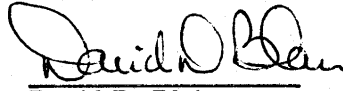
Section 5. Emergency. The fact that the present ordinance and regulations of the City of Farmers Branch, Texas, are inadequate to properly safeguard the health, safety, morals, peace, and general welfare of the inhabitants of the City of Farmers Branch, Texas, creates an emergency for the immediate preservation of public business, property, health, safety, and general welfare of the public which requires that this ordinance shall become effective from and after the date of its passage it is accordingly so ordained.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF FARMERS BRANCH, TEXAS, this the 23rd day of May, 1994.

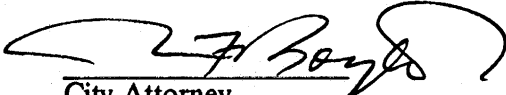
ATTEST:


Ruth Ann Parish
City Secretary

ACCEPTED:


David D. Blair
Mayor

APPROVED AS TO FORM:


City Attorney

GLOSSARY

Accounts Payable

A liability account reflecting amounts on open account owing to private persons or organizations for goods and services received by a government (but not including amounts due to other funds of the same government or to other governments).

Accounts Receivable

An asset account reflecting amounts owing to open accounts from private persons or organizations for goods and services furnished by a government.

Accrual

Basis of accounting under which revenues are recognized when earned and expenses are recognized when the related liabilities are incurred.

Actual

Actual, as used in the fund summaries and department and division summaries within the budget document, represents the actual costs results of operations. This category is presented on a GAAP basis, with the exception that depreciation and amortization are not budgeted and principal payments on debt in the enterprise funds are budgeted as expenses.

Ad Valorem Tax

A tax computed from the assessed valuation of land and improvements.

Adopted

Adopted, as used in the fund summaries and department and division summaries within the budget document, represents the budget as approved by the City Council.

Appropriation

An authorization made by the legislative body of a government that permits officials to incur obligations against and to make expenditures of governmental resources. Specific appropriations are usually made at the fund level and are granted for a one-year period.

Appropriation Ordinance

The official enactment by the legislative body establishing the legal authority for officials to obligate and expend resources.

Assessed Valuation

A government sets a valuation upon real estate or other property as a basis for levying taxes. An assessed valuation represents the appraised valuation less any exemptions.

Assets

Resources owned or held by the City, which have monetary value.

Assigned Fund Balance

Amounts a government intends to use for a specific purpose; intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority.

Beginning Balance

The beginning balance is the residual non-restricted funds brought forward from the previous fiscal year (ending balance).

Bond

A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. The most common types of bonds are General Obligation and Revenue Bonds. These are most frequently used for construction of large capital projects, such as buildings, streets, and bridges.

Bond Proceeds

Funds received from the sale of any bond issue.

Budget

The City's financial plan for a specific fiscal year that contains both the estimated revenues to be received during the year and the proposed expenditures to be incurred to achieve stated objectives.

Budget Calendar

The schedule of key dates or milestones that City departments follow in the preparation, adoption, and administration of the budget.

Budget Message

The opening section of the budget that provides the City Council and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, as well as the views and recommendation of the City Manager.

Budgetary Basis

Budgets are adopted on a basis consistent with Generally Accepted Accounting Principles (GAAP), with the exception that (1) encumbrances are considered to be an expenditure chargeable to appropriations; (2) no depreciation is budgeted for proprietary funds; and (3) bond principal in the enterprise funds is subject to appropriation.

Capital Outlay

Includes the purchase of land, the purchase or construction of buildings, structures, and facilities of all types, plus machinery and equipment. It includes expenditures that result in the acquisition or addition of a fixed asset or increase the capacity, efficiency, span of life, or economy of operating an existing fixed asset. For an item to qualify as a capital outlay expenditure it must meet all of the following requirements: 1) have an estimated useful life of more than one year; 2) typically have a unit cost of \$5,000 or more; and 3) be a betterment or improvement. Replacement of a capital item is classified as a capital outlay under the same code as the original purchase. Replacement or repair parts are classified under commodities.

Capital Improvement Plan (CIP)

A capital improvements plan is a comprehensive plan which projects the capital needs of the community. Generally, it is a cyclical process that projects the needs for a set number of years. Capital improvements plans are essential to sound infrastructure and financial planning. The annual capital budget is derived from the long-term CIP.

Capital Project

Any project having assets of significant value and having a useful life of five years or more. Capital projects include the purchase of land, design, engineering and construction of buildings, and infrastructure items such as streets, bridges, drainage, street lighting, and water systems.

Capital Projects Funds

Funds used to account for all resources used for the acquisition and/or construction of major capital facilities by the City, except those financed by the Enterprise Fund.

CDBG

Acronym for Community Development Block Grant.

Certificates of Obligation

Similar to general obligation bonds except the certificates require no voter approval.

CIP

Acronym for Capital Improvement Program, a multi-year schedule of capital improvement projects. This is a flexible budget document that is used as a planning tool for needed improvements. Amounts approved in the CIP are considered guidelines and are not officially adopted as budgeted amounts until they are incorporated in the operating budget of one of the City's funds.

Committed Fund Balance

Amounts constrained to specific purposes by a government itself, using its highest level of decision-making authority. To be reported as committed, amounts cannot be used for any other purpose unless the government takes the same highest level action to remove or change the constraint.

Commodities

Commodities are expendable items purchased through the City-approved centralized purchasing process. This classification includes supplies, repair and replacement parts, small tools, and maintenance and repair materials that are not of a capital nature.

Consumer Price Index (CPI)

A statistical description of price levels provided by the U.S. Department of Labor. The index is used as a measure of the increase in the cost of living (i.e., economic inflation).

Contingency

A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

Contractual Services

Includes expenditures for services performed by firms, individuals, or other City departments. Supplies are not included in the contractual services accounts.

Cost

The amount of money or other consideration exchanged for property or services. Costs may be incurred even before money is paid; that is, as soon as a liability is incurred.

CPI

An acronym for Consumer Price Index.

Current Taxes

Taxes that are levied and due within one year.

DART

Acronym for Dallas Area Rapid Transit, a mass transit authority serving the Dallas metroplex, which is funded through a 1% sales tax levied in participating cities.

DCAD

Acronym for Dallas Central Appraisal District.

Debt Service

The City's obligation to pay the principal and interest of all bonds and other debt instruments according to a pre-determined payment schedule.

Delinquent Taxes

Taxes remaining unpaid on and after the date for which a penalty for non-payment is attached.

Department

The combination of divisions of the City headed by a department head with a specific and unique set of goals/objectives (e.g., Police, Fire, Finance, Public Works, etc.).

Depreciation

The process of estimating and recording the lost usefulness, expired useful life or diminution of service from a fixed asset that cannot or will not be restored by repair and will be replaced. The cost of the fixed asset's lost usefulness is the depreciation or the cost to reserve in order to replace the item at the end of its useful life.

Division

A functional unit within a department consisting of one or more cost centers engaged in activities supporting the unit's mission and objectives.

Elastic Revenues

Revenues that are highly responsive to changes in the economy or inflation, such as sales tax, permits, and fees.

EMS

An acronym for emergency medical services.

Encumbrance

Includes obligations in the form of purchase orders, contracts or other commitments. They cease to be encumbrances when paid, canceled, or when the actual liability is established.

Ending Balance

The residual non-restricted funds that are spendable or available for appropriation at the end of the fiscal year.

Enterprise Fund

A governmental accounting fund in which the services provided are financed and operated similarly to those of a private business. The rate schedules for these services are established to insure that revenues are adequate to meet all necessary expenditures. Enterprise Funds in Farmers Branch are established for water and sewer service.

Estimated

Represents the original adopted budget plus any approved changes and anticipated year-end savings.

Expenditures

This term refers to the outflow of funds paid or to be paid for an asset obtained or goods and services obtained regardless of when the expense is actually incurred. This term applies to all funds.

Expenses

Charges incurred (whether paid immediately or unpaid) for operation, maintenance, interest, and other charges.

Fees

Charges for specific services.

Financial Policy

A government's directive with respect to revenues, spending, reserves, and debt management as these relate to government services, programs and capital investment. Financial policy provides an agreed upon set of principles for the planning and programming of government budgets and its funding.

Fiscal Year

A twelve-month period designated as the operating year for accounting and budgeting purposes in an organization. The City of Farmers Branch's fiscal year is October 1 through September 30.

Fixed Asset

Asset of a long-term character that is intended to continue to be held or used, such as land, buildings, improvements other than buildings, machinery, and equipment.

Fixed Asset Fund

Account group used to record the purchase of a fixed asset.

Forecast

A prediction of a future outcome based on known and unknown factors.

Franchise

A special privilege granted by a government permitting the continuing use of public property, such as city streets, and usually involving the elements of monopoly and regulation.

Franchise Fee

Reimbursement for a utility's use of City streets and rights-of-way.

Fringe Benefits

Contributions made by a government to meet commitments or obligations for employee-related expenses. Included are the government's share of costs for Social Security and the various pension, medical, and life insurance plans.

Full-Time Equivalent (FTE)

A calculation used to convert part-time hours to equivalent full-time positions. Full-time employee salaries are based on 2,080 hours per year. The full-time equivalent of a part-time employee is calculated by dividing number of hours budgeted by 2,080.

Fund

A fiscal and accounting entity with a self-balancing set of accounts. Records cash and other financial resources together with all related liabilities and residual equities or balances and changes therein. These are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

Fund Balance

The balance of net financial resources that are spendable or available for appropriation.

Fund Summary

A combined statement of revenues, expenditures, and changes in fund balance for the prior year's actual, adopted, and estimated budgets, and the current year's adopted budgets.

GAAP

Acronym for Generally Accepted Accounting Practices.

GAAP Adjustments

Differences arising from the use of a basis of accounting for budgetary purposes that differs from the basis of accounting applicable when reporting on operations in conformity with Generally Accepted Accounting Principles (GAAP). For example, depreciation and amortization in Enterprise Funds are not considered expenses on the budget basis of accounting, but are considered expenses on the GAAP basis.

GASB

Acronym for Government Accounting Standards Board, an independent, non-profit agency responsible for the promulgation of accounting and financial reporting procedures for governmental entities.

General Fund

The General Fund accounts for many of the financial resources of the government. General Fund revenues include property taxes, licenses and permits, local taxes, service charges, and other types of revenue. This fund usually includes most of the basic operating services, such as fire and police protection, finance administration, park and recreation, libraries, streets, buildings, and land.

General Long-Term Debt

Represents any unmatured debt not considered to be a fund liability.

General Obligation Bonds

Bonds that finance a variety of public projects such as streets, buildings, and improvements. The repayment of these bonds is usually made from the General Fund and these bonds are backed by the full faith and credit of the issuing government.

Generally Accepted Accounting Principles (GAAP)

The uniform minimum standards and guidelines to financial accounting and reporting. They govern the form and content of the basic financial statements of an entity. GAAP encompass the conventions, rules, and procedures necessary to define the accepted accounting practices at a particular time. They include both broad guidelines of general application and detailed practices and procedures. GAAP provides standards by which to measure financial presentations.

GFOA

An acronym for Government Finance Officers Association of the United States and Canada.

Goal

A statement of broad direction, purpose or intent based on the needs of the community. A goal is general and timeless.

Governmental Funds

Those funds through which most governmental functions are typically financed. The acquisition, use, and financial resources and the related current liabilities are accounted for through governmental funds (General, Debt Service, Special Revenue, Capital Projects).

Grant

A contribution by one government unit or funding source to another. The contribution is usually made to aid in the support of a specified function (e.g., education or drug enforcement), but it is sometimes for general purposes.

ICMA

Acronym for International City Management Association.

Indirect Cost Allocation

Funding transferred to the general fund from enterprise funds for specific central administrative functions which benefit those funds (e.g., City Manager, Financial Services Department, Human Resources, Legal, etc.).

Infrastructure

The basic facilities on which a city, state, etc. depends, such as roads and bridges.

Internal Service Fund

A fund used to account for the financing of goods or services provided by one City department or cost center to another department, on a cost-reimbursement basis.

LAP

Acronym for Local Assistance Program, a grant program funded by DART for local transportation capital improvements.

Liabilities

Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed or refunded at some future date.

Line Item Budget

A budget format that summarizes the object codes of expenditures for goods and services that the City intends to purchase during the fiscal year.

Long-Term Debt

Debt with a maturity of more than one year after the date of issuance.

Modified Accrual

Basis of accounting whereby revenues are recorded when susceptible to accrual (i.e. both measurable and available). Available, in this sense, means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when the related fund liability is incurred, if measurable.

Nonspendable Fund Balance

Amounts that are not in a spendable form (such as inventory) or are required to be maintained intact.

Objective

Something to be accomplished in specific, well defined, and measurable terms and that is achievable within a specific time frame.

Operating Budget

The portion of the budget that pertains to daily operations that provide basic governmental services. The operating budget contains appropriations for such expenditures as personnel, supplies, utilities, materials, travel, and fuel.

Operating Fund

The City classifies General Fund and Enterprise Funds as operating funds.

Operating Revenue

Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings, and grant revenues. Operating revenues are used to pay for day-to-day services.

Ordinance

A formal legislative enactment by the governing body of a municipality. If it is not in conflict with any higher form of law, such as a state statute or a constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies.

Outstanding Debt

The balance due at any given time resulting from the borrowing of money or from the purchase of goods and services.

Pay-as-you-go Capital Improvement Projects

Capital projects whose funding source is derived from City revenue sources other than through the sale of voter-approved bonds.

PC Replacement Program

Established to centralize the responsibility for personal computer service and maintenance of computer and printer inventories. Departments are assessed an annual fee based upon their inventory of PCs and printers in use. The charge is accumulated in the PC Replacement Fund and used to replace printers and desktop/laptop computers on a standard replacement schedule.

Performance Measures

Specific quantitative and qualitative measures of work performed as an objective of the department.

Personal Services

Include the salaries and wages paid to employees plus the City's contribution for fringe benefits such as retirement, social security, health, and Workers' Compensation insurance.

PID

An acronym for Public Improvement District. The PID was established on the City's east side to provide a funding mechanism for the construction of a sewer interceptor tunnel.

Property Tax

Property taxes are levied on both real and personal property according to the property's valuation and the tax rate.

Proprietary Funds

Funds that account for government operations that are financed and operated in a manner similar to a private business.

Refunding

A procedure whereby an issuer refinances an outstanding bond issue by issuing new bonds. There are generally two major reasons for refunding: (1) to reduce the issuer's interest costs or (2) to remove a burdensome or restrictive covenant imposed by the terms of the bonds being refinanced. The proceeds of the new bonds are either deposited into escrow to pay the debt service on the outstanding obligations when due, or they are used to immediately retire the outstanding obligations. The new obligations are referred to as the refunding bonds and the outstanding obligations being refinanced are referred to as the refunded bonds or the prior issue.

Reserve

An account which records a portion of the fund balance which must be segregated for some future use and which is, therefore, not available for further appropriation or expenditure.

Resolution

A legislative enactment by the governing board of a municipality, which requires less legal formality and has a lower legal status than that of an ordinance.

Restricted Fund Balance

Amounts constrained to specific purposes by their providers (such as grantors, bondholders and higher levels of government), through constitutional provisions or enabling legislation.

Retained Earnings

The difference between proprietary fund assets and liabilities. The term fund balance or fund equity is used in governmental fund types.

Revenue

Funds that the government receives as income. Revenue includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, and interest income.

Revenue Bonds

Bonds usually sold for constructing a project that will produce revenue for the government. All or part of the revenue is used to pay the principal and interest of the bond.

Self Insurance

The retention by an entity of a risk of loss arising out of the ownership of property or from some other cause instead of transferring that risk through the purchase of an insurance policy.

Sinking Fund

An account into which a debt issuer makes periodic deposits to ensure the timely availability of sufficient monies for the payment of debt service requirements. The revenues to be deposited into the sinking fund and payments therefrom are determined by the terms of the bond contract.

Special Assessment

A compulsory levy made against certain properties to defray all or part of the cost of a specific capital improvement or service deemed to benefit primarily those properties.

Special Revenue Fund

Funds used to account for the accumulation and disbursement of restricted sources.

Supplies

A cost category for minor items (individually priced at less than \$5,000) required by departments to conduct their operations, which are not generally permanent in nature.

Tax Rate

A percentage applied to all taxable property to raise general revenue. It is derived by dividing the total tax levy by the taxable net property valuation.

Taxes

Compulsory charges levied by a government for the purpose of financing services performed for the common benefit.

TIF

Acronym for Tax Increment Financing, which is funded from bonds, developers' contributions and advances, and/or property tax payments to account for infrastructure construction in special districts within the City.

Transfers

Money transferred between funds (operating transfers in to one fund and operating transfers out to another fund).

TXDOT

Acronym for Texas Department of Transportation, a state government agency.

Unassigned Fund Balance

Amounts that are available for any purpose. Positive amounts are reported only in the General Fund.

User Fee

The fee charged for services to the party or parties who directly benefits.



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